

**Town of Haxtun  
September 5, 2023  
REGULAR MEETING  
MINUTES**

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Community Center. Roll call was taken with the following council members present; Lori Lundgren, Bob Cionek, Dave Green, Dean Anderson, and Ryan Horton. Trustee Tana Pope was absent. Mayor Ensminger led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tom Bullard, Chief of Police, and Kelsey Harms, Town Clerk/Treasurer.

Mikey Brown, PCED and Trish Herman, CHAFA were in attendance.

**Approval of Agenda:**

A motion was made by L. Lundgren and seconded by R. Horton to approve the agenda. All present voted yes, and the motion carried.

**Consent Agenda:**

A motion was made by D. Green and seconded by R. Horton to approve the consent agenda, which included the regular meeting minutes of August 7, 2023, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

August Payroll	Salary	\$49,234.57
August Payroll	Taxes	\$10,564.35
Advanced Pools & Spas	Pool Reno	\$48,288.75
Amazon	Supplies	\$290.97
Atchison, Jeremy	CDL Physical	\$78.30
Bella Asphalt	Striping/Elementary	\$1,465.42
Black Hills Energy	Utilities	\$118.41
CDPHE	WQCD Permits	\$976.00
CEBT	Benefits	\$16,287.80
CHS	Fuel	\$1,348.43
Davis, Carolyn	Cell Phone Stipend	\$30.00
FPPA	Pension	\$1,356.52
GWRS	Retirement	\$2,445.60
Hermosillo, Fabian	Comm. Center Deposit	\$250.00
ICP Products	Compliance Renewal	\$50.00
Ingram	Books	\$19.36
Kuehn, Chris	Cleaning Services	\$390.00
Mega Music	Arena Sound System	\$941.36
Municipal Supply	Supplies	\$362.60
NMPP	July Power	\$45,942.81
Phillips County Landfill	Dump Expense	\$2,086.56

Potter Portable	Pool port-a-potties	\$200.00
Ted D Miller	Equipment & Training	\$1,250.00
Viaero	Phones	\$188.28
Workman, Rod	Carpet Cleaning	\$725.00
Advanced Pools & Spas	Pool Reno	\$68,908.12
Andersen, Caleb	MD Refund	\$150.80
Bamford Feedyard	MD Refund	\$200.00
Bishop, Kaitlin	MD Refund	\$145.36
Border States	Supplies	\$562.39
CEBT	Benefits	\$15,434.00
CIRSA	Deductible/Cars	\$1,000.00
CO Dept of Revenue	Aug Withholding	\$1,717.00
CO Dept of Revenue	Aug. Sales Tax	\$4,669.84
Colorado Analytical	Drink Water Testing	\$1,000.00
Davis, Carolyn	Books	\$104.41
Engle, Robin	MD Refund	\$200.00
Ensminger Const.	Repairs to System	\$2,533.17
Every Bloomin' Thing	Economic Incentive	\$11,949.32
Freemeyer, Vicki	Postage Reimb.	\$5.50
Gonzales, Nancy	Library cleaning	\$75.00
Harry S Marshall Consult.	Meter Verification	\$268.00
Haxtun Building Center	Supplies	\$1,682.45
Highline Electric	Utilities	\$77.06
Ingram	Books	\$68.17
Kelly PC	Legal	\$148.00
Lyle's Service	Repairs	\$255.00
MASA	Benefits	\$196.00
Phillips County Treasurer	July Sales Tax	\$1,149.53
Precision Plumbing	Repairs	\$57.48
Red J Welding	Repairs	\$88.76
Rose, Vicki	MD Refund	\$12.89
Rudy's	Repairs	\$113.94
Shred Vault	Shredding Service	\$60.00
T&R Electric	Repairs to System	\$25.00
UNCC	Transmissions	\$27.09
USPS	Postage	\$204.00
VSP	Benefits	\$126.23
Wilson's Repair	Repairs/Maintenance	\$301.30
Wyatt's Sprinkler	Repairs to System	\$79.35

#### Transfers of Cash

08/09/2023 Transfer #1: \$96,100 for accounts payable

08/15/2023 Transfer #2: \$21,000 for payroll

08/15/2023 Transfer #3: \$48,288.75 for pool accounts payable

08/15/2023 Transfer #4: \$ 67,500 for accounts payable  
08/17/2023 Transfer #5: \$10.00 Police Grant Dormant Account  
08/31/2023 Transfer #6: \$1,600.00 for accounts payable  
08/31/2023 Transfer #7: \$22,000 for payroll

**Public Comment:**

None

**Regular Business:**

At 7:01 pm Mayor Ensminger opened the public hearing for the Haxtun Chamber of Commerce Special Event Liquor License for the 102<sup>nd</sup> Annual Haxtun Corn Festival. A map for the day and night beer garden was presented to the Council, it will be very similar to the prior festivals. Chief Bullard did inform the council that he would have members from the Colorado Rangers to assist with the evening and officers from neighboring Towns. The hearing was closed at 7:05 pm after some discussion from the Council.

A motion was made by L. Lundgren and seconded by B. Cionek to approve the Special Event Liquor License for Haxtun Chamber of Commerce 102<sup>nd</sup> Annual Haxtun Corn Festival. All present voted in favor, motion passed.

L. Lundgren: YES  
B. Cionek: YES  
D. Green: YES  
D. Anderson: YES

R. Horton: YES  
M. Ensminger: YES  
T. Pope: absent

FPPA needed updated information for the Plan Contact. A motion was made by D. Green and seconded by L. Lundgren for Kelsey to continue to be the account contact. All present voted in favor, motion passed.

CIRSA submitted the quotes for the 2024 Workers Comp Contribution and Property/Casualty Contribution Quotes. Some discussion was held and then a motion was made by B. Cionek and seconded by D. Anderson to approve the quotes both the Workers Comp and Property/Casualty for 2024. All present voted in favor and the motion passed.

Vision Service Plan (VSP) submitted a quote for a 2-year renewal. This benefit is employee-paid, and a voluntary service offered to employees. After some discussion, a motion was made by D. Green and seconded by B. Cionek to approve the 2-year renewal with VSP. All present voted in favor, motion passed.

Micky Brown with Phillips County Economic Development (PCED) and Trish Herman the Community Relationship Manager for Colorado Housing and Finance Authority (CHFA) were present to give the Council more information about Prop 123 a ballot measure that was voted on in 2022 authorizing the state to retain money from existing state tax revenue and support affordable housing investments. The funds are split 60/40; 60% of funds are allocated to the affordable housing finance fund which is managed by OEDIT and administered by CHFA and 40% of funds are allocated to the affordable housing support fund, which is managed by DOLA. In each of these funds, there are specific program opportunities that developers could take advantage of when building affordable housing. In order to be eligible for these funds, the Town of Haxtun would have to file a commitment specifying how it will increase the number of affordable housing units by 3% each year. The commitment from the Town must be filed by

November 1, 2023 to participate, the next enrollment will not be until November 2024. No action was taken and the Council will continue to gather information.

### **Discussion Items:**

Chief Bullard presented a draft of the Truck Route Ordinance to the Council. There was much discussion on how to define a truck, weight limits, and what signage would be needed around Town to correspond with the truck route, and the addition of construction equipment language to the ordinance. Bullard will make the changes and bring those back to the Council.

### **Staff Reports:**

Ron Carpenter, Town Superintendent

- Pool plumbing has been roughed in. VAP Construction will be next to pour the floor for the new bathhouse and construct the building, then Advanced Pool can return and finish connecting all the new plumbing together. Timing is very crucial at this point, and it is unknown at the moment if we will be able to fill the pool this year.
- The new basketball court should be poured in the next few weeks. The court will be finished with new basketball uprights and fencing. Ron is hopeful to paint the court next year.
- The airport lighting project should start end of September or early October.
- As we start to work on the budget are there things the Council is looking for that we can try and work into 2024

Tom Bullard, Chief of Police

- The PD was busy in August with 2 felony and 2 misdemeanor arrests while working on numerous other issues.
- Working to get bids on a faster internet option for the PD. The current system the PD uses to upload all digital content is not sufficient. Tom is going to work with Haxtun Tel on the possibility of getting fiber access.
- Still looking for a 3<sup>rd</sup> officer, currently has 3 applicants and has 2 more interested

Kelsey Harms, Town Clerk/Treasurer

- The Library report was emailed to the Council
- The Corn Fest committee is looking for volunteers, if Council members are interested please let Kelsey know
- Performance reviews will need to be completed in September or early October

### **Council Concerns:**

- R. Horton: Not a concern but the fire department is planning a fundraiser for the Firme family. The date is 10/7/23 and more details should be coming out soon.
- M. Ensminger: Follow up question for Ron about the filling of the pool and if we need to double-check the agreement with Advanced Pools and the warranty of work. Ron agreed and he would be following up with Advanced Pools

A motion was made by D. Green and seconded by R. Horton to adjourn the meeting. The meeting adjourned at 8:17 pm subject to the call of the Mayor.

Kelsey Harms

Town Clerk