

Town of Haxtun

March 7, 2022
REGULAR MEETING
MINUTES

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Brandon Bieseimeier at the Haxtun Community Center. Roll call was taken with the following council members present: Bob Cionek, Mike Ensminger, Ryan Horton, Lori Lundgren, and Rob Martinez. Tana Pope was absent. Mayor Bieseimeier led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Nathon Nadow, Chief of Police, Kelsey Harms, Deputy Town Clerk, and Karie Wilson, Town Clerk/Treasurer.

Also in attendance was Candie Fix, representing the *Haxtun-Fleming Herald*.

A motion was made by L. Lundgren and seconded by R. Horton to approve the agenda, all present voted yes, and the motion carried.

A motion was made M. Ensminger and seconded by R. Horton to approve the consent agenda, which included the regular meeting minutes of February 7, 2022, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and motion carried.

February Payroll	Taxes	\$9,825.71
February Payroll	Salary	\$42,511.76
Amazon.com	headset, fixtures	\$741.11
Amazon.com	equip/filters	\$395.47
Black Hills Engergy	Utilities	\$1,333.04
Capital One	2022 Bond	\$27,379.15
CoverKing	PD covers	\$551.62
Dell	laptop	\$707.66
Dooley Enterprises	Ammo	\$1,302.36
EZ Green K-Lawn	Lawn Care	\$2,050.00
Fetzer Electric	Repairs to System	\$530.50
Five Star Rental	Repairs to System	\$800.00
FPPA	Pension	\$1,322.06
Grainland	Fuel	\$729.01
GWRS	Retirement	\$1,726.38
Haxtun Car Wash	PD Fleet Wash	\$31.90
Home Depot Pro	Supplies	\$348.24
Microsoft	Software	\$99.99
NE Safety & Fire	Kitchen Hood Repairs	\$183.00
NMPP	Power	\$52,896.58
Phillips CO Landfill	Dump Exp	\$1,923.48
Vertical Strategies	Main St Grant	\$525.00
Viaero	Phones	\$921.44
Workman, Rod	CC Carpet Cleaning	\$600.00
Boondocks Army Surplus	Ammo & Uniform	\$80.97

Border States	Repairs to System	\$854.86
Bornhoft, Chris	Clothing Allowance	\$72.12
CEBT	Insurance	\$12,550.40
Center Point Large Print	Library Books	\$1,121.76
CO Analytical	Water/Wastewater Testing	\$96.00
CO Dept of Revenue	Feb Sales Tax	\$3,745.28
CO Dept of Revenue	Feb Withholding Tax	\$1,415.00
CO Library Consortium	AspenCat Maint.	\$1,600.00
Dana Kepner	Repairs to System	\$1,099.37
Great Copier Service	PD Copier Maint	\$60.00
Haxtun Building Center	Repairs to System	\$1,220.69
Haxtun Telephone	Phone/Internet	\$530.59
HF Hearld	Publications/Supplies	\$225.43
Highline Electric	Utilities	\$103.28
Hofmeister, Joe	MD Refund	\$174.16
Home Depot Pro	Supplies	\$260.40
Ingram	Library Books	\$201.26
Kelly PC	Attorney Fees	\$185.00
Oberle, Tracy	MD Refund	\$90.22
Office Service	Copier Maint.	\$208.19
PAK Enterprises	Supplies	\$108.00
PC Telcom	Phone/Internet	\$207.89
Petty Cash	Travel Exp	\$75.00
Phillips County Sheriff	2022 Victims Assistance	\$1,500.00
Phillips County Treasurer	Feb Sales Tax	\$626.87
Precision Plumbing	Repairs to System	\$111.59
Rudy's GTO	Repairs/Maint	\$1,246.18
Scholl Oil	Fuel	\$15,240.67
Standard	Supplemental Insurance	\$111.95
Stone, Krystal	CC Deposit Refund	\$100.00
Sun Life	Supplemental Insurance	\$253.60
U.S. Postmaster	Stamps	\$160.00
UNCC	Transmissions	\$3.90
VSP	Supplemental Insurance	\$115.92
Wagoner, Jerry	MD Refund	\$97.05
Ward Electric	Repairs to System	\$1,800.00
Wilson's Repair	Repairs/Maint	\$1,172.93

Transfers of Cash

02/08/2022 Transfer #1 - \$184,200 for accounts payable
02/15/2022 Transfer #2 - \$20,550 for payroll
02/18/2022 Transfer #3 - \$36,800 for accounts payable
02/24/2022 Transfer #4 - \$18,500 for accounts payable

Public Comment:

There was no public comment.

Regular Business:

Ron discussed the 2022 street project. There are residential curb and gutter repairs and updates needed for the project’s success. He is planning to offer the Town’s assistance to the property owners in the way of our existing curb and gutter program. This program reimburses the property owner for the cost of the cement, with the owner responsible for the cost of the labor portion of the repairs. There are 18 residential properties that fall along the project. At this time, there are 5 owners on board to replace their curb and gutter so far. 1 additional property owner has asked for financial assistance with the cost. Thoughts from the council included the ability to place a multi-year lien on the property, if in the case the property owner does not continue to make the payment due.

A motion was made by M Ensminger, and seconded by B Cionek to waive the building permit fees for the curb and gutter projects related to the 2022 street project. All present voted in favor of this motion and the motion passed.

Karie requested that the council table the motion on the personnel policy change regarding living outside city limits. The matter was tabled until the next meeting.

Discussion Items:

No discussion items on the agenda.

Staff Reports:

Ron Carpenter, Town Superintendent

- Building Permits were reviewed as included in the board packet.

Date	Building Permits	3/7/2022	Materials \$	Permit \$	Tax \$
2/7/2022	1228	Amanda Goodwin 218 N Edmund Manuel Gonzales Reroof Remodel	1200	25	54
2/8/2022	1229	Theresa Davis 137 N Wayne Edele Ruiz Kitchen/FamilyRoom	30000	162.5	1350
2/15/2022	1230	Dennis Holcomb Lincoln Street Lot Self Storage Container Moving home onto	3800	31.5	171
2/16/2022	1231	Biesemeier Farms 230 W Grant Street LEC basement	30000	162.5	1350
2/18/2022	1232	Darwin Rosentrater 731 S Washington Steve Statz Hand rail on front porch	550	10	24.75

- Street repairs – chip seal rock has almost doubled in costs, and is now at \$57/Ton. There is still the off chance we will not be able to get the oil necessary to complete this task this season. Crack filling streets will be scheduled before the chip sealing, possibly the end of the month, or April, depending on the weather.
- Electric - our power suppliers WAPA and MEAN are going to increase their rates, meaning a \$32,000 rate hike to the Town in 2022. We cannot continue to “eat” these price increases. The town has not raised electric rates since 2015. Ron would like to continue this discussion in our next meeting or work session.

Nathon Nadow, Chief of Police

- Ron and Nate worked on possible truck routes throughout the town’s city limits. Limiting semi-tractors and heavy farm type trucks from traveling on residential streets unless necessary travel. Hwy 59, N and S Colorado Ave, Chase Street between Hwy 59 and N Colorado Ave, E Raymond between Hwy 59 and Colorado Ave, S Cooper Ave between E Strohm and Hwy 6. Traffic will be discouraged on W Strohm unless necessary. An ordinance will have to be written to integrate these policies into the town code.

- The police department worked with the school to bring a canine unit in to help with educating students and staff. Vape pens, non narcotic prescriptions, and cartridges were found.
- Vickie has been offered a full time position with the police department. She will help with court, nuisance and other code violations and record keeping. She will start on 4/1/2022, and because of her longevity with the town, the department would like to offer her full time benefits as of that date.
- Tom will be offered a Sergeant position within the department. This opportunity and his past training give him supervisor experience in the event he would leave this position for another agency.
- The department has been offered a free demo period to try license plate readers for 60 days. If we decide we are interested in installing them in town, the cost is approximately \$2500 per camera.

Karie Wilson, Town Clerk/Treasurer

- Haxtun Chamber of Commerce Annual Meeting will be held on March 14, 2022 at 6:30 pm. Please RSVP to the Town Hall asap. Lori expressed interest in representing the Town at the meeting.
- Scott Szabo will be in the Town Hall March 8-10 for the annual Financial Audit.
- Spring Clean Up will be the week of April 11th.
- Animal Licenses are due by April 30th
- Tanya's retirement celebration will be held on Sunday, April 10, 2022 from 2:00 – 4:00 at the Haxtun Community Center.
- Ron will be attending the NMPP Annual Conference March 22-24
- PCED sent a thank you for the Town's continued support in their organization.
- David Clamage with Saulsbury Hill Financial sent a thank you for working with them during our recent bond issue.
- Aero Applicators donated \$1040.00 to the Haxtun Airport as a thank you for allowing them to use the air strip as a base.
- The High Plains Heritage Quilters donated \$75.00 for the use of the Haxtun Community Center.

Council Concerns:

Brandon recently spoke with the day care center Board of Directors. The building and the land will remain a Town of Haxtun asset. Our attorney is also working on a MOU for the day care's use of the building.

A motion was made by R. Horton and seconded by L. Lundgren to adjourn. The meeting adjourned at 8:16 pm subject to the call of the Mayor.

Karie Wilson
Town Clerk/Treasurer