

Town of Haxtun  
March 4, 2024  
REGULAR MEETING  
Minutes

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Town Hall. Roll call was taken with the following council members present; Dave Green, Tana Pope, Ryan Horton, Lori Lundgren. Bob Cionek and Jon Brammer were absent. Mayor Ensminger led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tom Bullard Chief of Police, and Kelsey Harms, Town Clerk/Treasurer.

**Approval of Agenda:**

A motion was made by D. Green and seconded by L. Lundgren to approve the agenda. All present voted yes, the motion carried.

**Consent Agenda:**

A motion was made by D. Green and seconded by R. Horton to approve the consent agenda, which included the regular meeting minutes of February 5, 2024, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

**March 4, 2024**

February Payroll	Salary	\$ 46,699.37
February Payroll	Taxes	\$ 9,939.08
Advanced Pools	Install slide/filtration	\$ 91,877.50
American Legal Publishing	Codification	\$ 2,118.72
American Signal Corp.	Sirens	\$ 11,062.53
Black Hills Energy	Utilities	\$ 537.05
Carpenter, Ron	Reimbursement	\$ 13.03
Center Point	Books	\$ 568.27
CHS	Fuel	\$ 946.51
CMCA	Dues/Classes	\$ 260.00
CO Rural Water Assoc.	Dues/Classes	\$ 400.00
Colorado Analytical	Water Testing	\$ 24.00
Dana Kepner CO., LLC	Supplies	\$ 1,935.50
Data Shield	PD Shredding	\$ 60.00
Davis, Carolyn	Feb. cell phone stipend	\$ 15.00
Denver First Aid & Safety	First Aid supplies	\$ 410.00

Ensminger Const., LLC	Backhoe usage	\$ 1,350.00
Fetzer Electric	Well heaters	\$ 4,779.90
FPPA	Pension	\$ 1,478.60
FUSA	2024 Airport Liability insurance	\$ 1,999.00
Great Copier Service	PD Copier	\$ 99.66
GWRS	Retirement	\$ 2,472.27
Haxtun Car Wash	Fleet Wash	\$ 10.00
Haxtun Chamber of Commerce	2024 Semi-Annual Membership	\$ 2,500.00
Knode Realty	2024 Economic Incentive	\$ 8,988.69
MASA	Benefits	\$ 196.00
NMPP	January Power	\$ 51,045.74
Northern Tool	Supplies	\$ 90.97
Phillips Landfill	Dump Exp	\$ 2,200.40
Potter Portable	Pool Port-A-Potties	\$ 219.50
USPS	Postage	\$ 136.00
Viaero	Phones	\$ 154.32
Wilson's Repair	Parts	\$ 468.11
Amazon	Supplies	\$ 123.35
Border States	Supplies	\$ 16,440.48
Carpenter, Ron	Clothing Allowance	\$ 120.89
CEBT	Benefits	\$ 15,434.00
CO Dept. Revenue	Feb Sales Tax	\$ 3,143.53
CO Dept. Revenue	Feb Withholding	\$ 1,648.00
Colorado Analytical	Water Testing	\$ 37.00
Five Star Rental	Supplies	\$ 111.00
Gonzalez, Nancy	Library Cleaning	\$ 75.00
Haxtun Building Center	Supplies	\$ 2,096.55
Haxtun Hospital	MD Refund	\$ 200.00
Haxtun Telephone	Phones	\$ 605.51
Haxtun Telephone	Pool phone network	\$ 909.71
Kuehn, Chris	Cleaning Services	\$ 420.00
L&L Ready Mix	Rec Topsoil	\$ 33.00
MASA	Benefits	\$ 196.00
Office Service, Inc.	Supplies	\$ 36.95
PAK Enterprises	Publication Supplies	\$ 264.25
Petty Cash	Misc.	\$ 89.81
Petty Cash	Travel Expense	\$ 100.00
Phillips County Treasurer	Feb Sales Tax	\$ 376.56
Precision Plumbing	Repairs/Maintenance	\$ 245.65
Red J Welding	Rec. Repairs	\$ 3,461.03
Simon	Supplies	\$ 1,202.00
Thompson, Gehrig	MD Refund	\$ 110.51

UNCC	Transmissions	\$ 11.61
USPS	Postage	\$ 227.00
VSP	Benefits	\$ 126.23
Workman, Rod	2024 lawn care	\$ 2,050.00

Transfers of Cash

- 02/07/2024 Transfer #1: \$24,936.98 for pool accounts payable
- 02/07/2024 Transfer #2: \$85,200.00 for accounts payable
- 02/15/2024 Transfer #3: \$20,161.00 for payroll
- 02/16/2024 Transfer #4: \$91,877.50 for pool accounts payable
- 02/16/2024 Transfer #5: \$92,050.00 for accounts payable
- 02/29/2024 Transfer #6: \$20,400.00 for payroll

**Public Comment:**

None

**Regular Business:**

Ordinance 2024-1 Amending the Haxtun Municipal Code to Adopt Regulations Regarding Historic Preservation has been worked and amended on by the Council and the attorney. Clerk Harms discussed the additions made by the attorney. After some discussion a motion was made by R. Horton and seconded by L. Lundgren to approve the ordinances as presented with the suggested changes by the attorney. All voted in favor, motion passed, and the ordinance was adopted as follows:

**ORDINANCE NO. 2024-1**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO AMENDING THE HAXTUN MUNICIPAL CODE TO ADOPT REGULATIONS REGARDING HISTORIC PRESERVATION.**

**WHEREAS**, the Town Council finds that it is in the best interest of the Town to adopt a historic preservation ordinance that establishes a Historic Preservation Advisory Board and that provides for the designation of historic properties within the Town; and

**WHEREAS**, the Town Council finds that the adoption of this historic preservation ordinance will promote the protection and preservation of the historic and cultural heritage of the Town; enhance property values and stabilize historic neighborhoods, sites of historical events and the like; increase economic and financial benefits by attracting tourists and visitors to the Town; and provide educational opportunities to increase public appreciation of the Town’s unique heritage.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO:**

**SECTION 1.** Title 15 of the Haxtun Municipal Code is hereby amended by the addition of a new Chapter 15.157 to read as follows:

**Chapter 15.157  
HISTORIC PRESERVATION**

**15.157.01 Purpose and Intent.**

1. It is the purpose of this chapter to promote the public health, safety, and welfare through:

- a. The protection and preservation of the Town's historic and cultural heritage by providing for the designation of historic buildings, landmarks, sites and districts.
  - b. The enhancement to quality of life through the maintenance of designated historic sites.
  - c. The protection and enhancement of the Town's economy through the preservation of historical attractions for local residents, tourists and visitors to the Town.
  - d. The expansion of public awareness, appreciation and knowledge of the Town's unique local history.
2. The intent of this chapter is to create a reasonable balance between private property rights and the public interest in preserving the Town's unique historic character through the designation of buildings, structures, sites, objects, and districts for preservation.

### **15.157.02 Definitions.**

*Alter* or *alteration* means any act or process that changes one or more of the exterior architectural features of a building or structure or one or more physical features of a district or site.

*Board* means the Historic Preservation Advisory Board.

*District* means a group or concentration of structures or properties that make a coherent whole due to their similar historic significance, such as a neighborhood.

*Site* means any parcel of land, building, structure, improvement or district which has historic significance to the Town.

### **15.157.03 Historic Preservation Advisory Board established.**

1. *Creation.* A historic preservation advisory board is hereby created. The board shall have principal responsibility for matters of historic preservation as set forth in this chapter.
2. *Membership.* The board shall consist of five members from the Town and may include members from the surrounding area.
3. *Appointments and terms of office.* Members of the board shall be appointed by the Town council and shall serve three-year terms. The Town council shall give reasonable opportunity to interested parties to nominate individuals to serve as members of the board. The initial terms for members shall be one member for a one-year term, two members for a two-year term, and two members for a three-year term.
4. *Vacancies.* Any duly appointed member of the board shall continue to serve until the member's successor has been appointed. Members may be appointed to serve successive terms without limitation. Appointments to fill vacancies on the board shall be made by the Town council; provided, however, that the Town council shall give reasonable opportunity to interested parties along with the board to nominate individuals to serve as members of the board.
5. *Compensation; removal.* All members of the board shall serve without compensation except for such amounts determined appropriate by the Town council to offset expenses incurred by board members in the performance of their duties as board members. All members of the board shall serve at the pleasure of the town council and may be removed by the town council at any time with or without cause.
6. *Quorum and voting.* A quorum for the board shall consist of a majority of the members of the board, excluding vacant seats. A quorum is necessary for the board to hold a meeting or to take official action. A roll call vote shall be taken upon the request of any member. A tie vote shall be deemed denial of the motion or recommended action.
7. *Officers.* The board shall, by majority vote, elect one of its members to serve as chairperson to preside over the board's meetings, one member to serve as vice-chair and one member to serve as secretary. The members so designated shall serve in these capacities for terms of one year and may serve successive terms.

8. *Meetings.* The board shall hold meetings as necessary to take action on pending matters. Minutes shall be kept of all board meetings. The board shall comply with all requirements of the Colorado Open Meetings Law (C.R.S. §§ 24-6-401 and 24-6-402 et seq.) applicable to local public bodies.

9. *Powers and duties.*

A. The board shall:

1. Review applications for designation of sites as being historic pursuant to this chapter and make recommendations to the Town council as to whether the Town council should, by resolution, designate the site based on the criteria in section 15.157.04.
2. Review and recommend approval or denial of any proposed demolition of, moving of, or alteration to historic sites.
3. As needed, review the criteria for designation of historic sites and make recommendations to the Town council for amendments thereto which the board believes appropriate or necessary.

B. In addition to the above duties, the board may, at its discretion:

1. Advise and assist owners of historic properties on the physical and financial aspects of preservation, renovation, rehabilitation, and reuse, including nomination to the Colorado Register of Historic Properties and National Register of Historic Places.
2. Develop and assist in public education programs including, but not limited to, walking tours, brochures, a marker program of historic properties, lectures, and conferences.
3. Conduct surveys of historic sites for the purpose of defining those of historic significance and prioritizing the importance of identified historic sites.
4. Advise the Town council on matters related to preserving the historic character of the Town.
5. Pursue financial assistance for preservation-related programs.
6. Perform duties or functions as assigned by the Town council.

10. *Rules and procedures for the board.* The board may establish additional rules of operation that are consistent with its duties as enumerated herein.

**15.157.04 Criteria for designation of historic sites.**

1. In order to qualify for designation as an historic site, the site must be determined to have historic significance due to one or more of the following factors:

- a. Its character, interest, or value as part of the development, heritage or cultural characteristics of the Town of Haxtun, County of Phillips, State of Colorado or the United States of America.
- b. Its location is a site of a significant historic event.
- c. Its identification with a person who significantly contributed to the culture and development of the Town of Haxtun, County of Phillips, State of Colorado or the United States of America.
- d. Its exemplification of the cultural, economic, social, or historic heritage of the Town of Haxtun, County of Phillips, State of Colorado or the United States of America.
- e. Its portrayal of the environment of a group of people in an era of history characterized by a distinctive architectural style.
- f. Its embodiment of distinguishing characteristics of an architectural type or specimen.

- g. Its identification as the work of an architect or master builder whose individual work has influenced the development of the Town of Haxtun, County of Phillips, State of Colorado, or the United States of America.
- h. Its embodiment of elements of architectural design, detail, materials, or craftsmanship that represent a significant architectural innovation.
- i. Its relation to other distinctive areas that are eligible for preservation according to a plan based on an historic, cultural, or architectural motif.
- j. Its unique location or singular physical characteristic represents an established and familiar visual feature of a neighborhood, community, or the Town.
- k. Its potential to make important contributions to the understanding and knowledge of the area's history or pre-history.

2. And in addition, if the site seeking designation comprises a district, it must be geographically definable.

**15.157.05 Procedure for designation of historic sites.**

1. *Application.* Applications for designation must be made to the board. The board may require that such an application be made in such form as specified by the board. Application shall be made only by the owners of 100 percent of the historic site for which an application is submitted.

2. *Board review.*

a. The board shall review the application for conformance with the criteria for designation established in section 15.157.04.

b. The board shall consider the application at a regularly scheduled or special meeting and shall forward its recommendations to the Town council. Each such designation recommendation shall include a description of the characteristics of the site which justifies its designation and shall include a legal description of the location and boundaries of the historic site. The designation recommendation may also indicate alterations that would have a significant impact upon, or be potentially detrimental to, the historic features of the site. Any such designation shall be in furtherance of and in conformance with the purposes and standards of this chapter.

c. The board shall notify the Town Superintendent within seven days of any decision approving or disapproving an application.

3. *Town Council action.*

a. Unless an application is withdrawn by the applicant within 60 days of the date of the board's decision, the Town council shall hold a public hearing on the application.

b. Written notice of the public hearing shall be mailed to the owner no later than ten days prior to the public hearing.

c. The Town council shall review the application for conformance with the criteria for designation set forth in Section 15.03.040 and by shall by resolution approve, modify, and approve, or disapprove the proposed designation.

d. The Town council shall advise the board of its decision regarding the designation.

4. *Recordation.* Within 30 days of designation approval by the Town council, such designation will be recorded with the county clerk and recorder.

**15.157.06 Limitation on resubmission and reconsideration of proposed designations.**

Whenever the board or Town council disapproves an application for designation of an historic site, no person shall submit an application that is the same or substantially the same for at least six months from the effective date of the final Town action on the original application.

**15.157.07 Amendment of designation.**

Designation of a historic site may be amended to add features or property to the site under the procedures prescribed in section 15.157.05 for initial designations.

**15.157.08 Revocation of designation.**

If a building or special feature on a designated site has changed or been altered in such a way as to negate the features necessary to retain designation, the owner may apply to the board for a revocation of the designation, or the board shall recommend revocation of the designation to the Town council in the absence of the owner's application to do so.

**15.157.09 Maintenance.**

1. The Town intends to preserve from deliberate or inadvertent neglect the exterior portions of designated historic sites or districts and all interior portions thereof whose maintenance is necessary to prevent deterioration of any exterior portion. No owner, lessee, or occupant of any designated historic site or an owner within a district shall fail to prevent significant deterioration of the exterior of the structure or special feature beyond the condition of such property or such within a district.

2. No owner, lessee, or occupant of any historic site or property within a district shall fail to comply with all applicable provisions of this ordinance and other ordinances of the Town regarding property maintenance.

**15.157.10 Alteration, removal or demolition of a designated historic site.**

No person shall carry out or permit to be carried out on a designated historic site or property within a historic district any new construction, alteration, removal, or demolition of a building or other physical feature without first obtaining a certificate of appropriateness for the proposed work.

**15.157.11 Certificate of appropriateness – procedure.**

1. *Application.* An owner of property designated as a historic site or owner of property within a historic district may apply for a certificate of appropriateness by filing an application with the board that includes all information that the board determines is necessary to consider the application, including without limitation plans and specifications showing the proposed exterior appearance, with texture, materials and architectural design and detail.

2. *Board action.*

a. The board shall review an application for a certificate of appropriateness at a regularly scheduled or special meeting within 45 days after the filing of the application.

b. The board shall determine whether the application meets the criteria set forth in section 15.157.12 and shall forward its written recommendations to the Town Council no later than 30 days after the meeting unless otherwise agreed to by the board and applicant.

c. When reviewing a certificate of appropriateness, the board may extend the review period up to 90 additional days if the board finds the original application does not meet the criteria

set forth in section 15.157.12. The extension period shall be used to encourage both the applicant and the board to explore acceptable alternative solutions to the original submission.

3. *Town Council action.*

- a. The Town council shall review an application for a certificate of appropriateness at a public hearing within 45 days after receipt of a decision of the board.
- b. Written notice of the public hearing shall be mailed to the owner no later than ten days prior to the public hearing.
- c. The Town council shall determine whether the application meets the criteria set forth in section 15.20.120 and shall by resolution approve, modify, and approve, or disapprove the proposed application for certificate of appropriateness.

**15.157.12 Certificate of appropriateness – criteria.**

1. *Criteria for new construction or alteration.* In determining whether to approve a certificate of appropriateness for any proposed new construction on or alteration of a designated historic site, the board and Town council shall consider:

- a. Whether the proposed work would detrimentally alter, destroy or affect any architectural or landscape feature that contributes to the original historic designation.
- b. Whether the proposed work is visually compatible with designated historic structures located on the property in terms of designs, finish, material, scale, mass and height. In determining compatibility, the following criteria shall be considered:
  - i. The effect on the general historic and architectural character of the structure and property.
  - ii. The architectural style, arrangement, texture and material used on the existing and proposed structures and their relation to and compatibility with other structures.
  - iii. The size of the structure, its setbacks, location, and the appropriateness thereof when compared to existing structures and the site.
  - iv. The compatibility of accessory structures and fences with the main structure on the site, and other structures.
  - v. The effects of the proposed work in creating, changing, destroying, or otherwise impacting the exterior architectural features of the structure upon which such work is done.
  - vi. The condition of existing improvements and whether they are a hazard to public health and safety.
  - vii. The effects of the proposed work upon the protection, enhancement, perpetuation and use of the property
  - viii. Compliance with the United States Secretary of the Interior's "Standards For Rehabilitation."

2. *Criteria for relocation.* In addition to the criteria in section 15.157.12(1), the board and Town council shall use the following criteria in considering an application for a certificate of appropriateness for relocation of a designated historic site:

- a. Documentation showing the structure cannot be rehabilitated or reused on its original site to provide for any reasonable beneficial use of the property.
- b. The contribution the structure makes to its present setting.



- c. If the structure can be moved and re-sited without significant damage to its physical integrity and the applicant can show the relocation activity is the best preservation method for the character and integrity of the structure.
- d. Whether a structural report submitted by a licensed structural engineer adequately demonstrates the soundness of the structure proposed for relocation.
- e. Whether the building or structure is compatible with its proposed new site and adjacent properties; and if the receiving site is compatible in nature with the structure or structures proposed to be moved.
- f. The structure's architectural integrity and its consistency with the character of the new neighborhood.
- g. Whether the relocation of the structure would diminish the integrity or character of the neighborhood of the receiving site.

3. *Criteria for total demolition.* An applicant requesting a certificate of appropriateness for total demolition shall provide data clearly to demonstrate that the situation meets all of the following criteria:

- a. The structure proposed for demolition is not structurally sound despite evidence of the owner's efforts to properly maintain the structure.
- b. The structure cannot be rehabilitated or reused on site to provide for any reasonable beneficial use of the property.
- c. The structure cannot be practically moved to another site in the town.
- d. The applicant demonstrates that the proposal mitigates to the greatest extent possible the following:
  - i. Any impacts that occur to the visual character of the neighborhood where demolition is proposed to occur.
  - ii. Any impact on the historic importance of the structure or structures located on the property and adjacent properties.
  - iii. Any impact to the architectural integrity of the structure or structures located on the property and adjacent properties.

4. *Criteria for partial demolition.* An applicant requesting a certificate of appropriateness for partial demolition shall provide data clearly to demonstrate that the situation meets all of the following criteria:

- a. The partial demolition is required for the renovation, restoration or rehabilitation of the structure.
- b. The applicant has mitigated, to the greatest extent possible, and at the applicant's own cost:
  - i. Impacts on the historic importance of the structure or structures located on the property.
  - ii. Impacts on the architectural integrity of the structure or structures located on the property.

#### **15.157.11 Unsafe or dangerous conditions exempted**

Nothing in this section shall be construed to prevent any measures of construction, alteration, removal, or demolition necessary to correct the unsafe or dangerous condition of any structure, other feature, or parts there of where such condition is declared unsafe or dangerous by the Town of Haxtun or the Town's authorized building official and where proposed measures have been declared necessary by the Town to correct condition, as long as such work that is absolutely necessary to correct the condition is performed. Any temporary measures may be taken without first obtaining a certificate of appropriateness under this chapter, but a certificate is required for permanent construction, alteration, removal, or demolition.

**Section 2.** If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The Town Council hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

**Section 3.** All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof, are hereby repealed to the extent of such inconsistency or conflict.

**INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED this**  
**\_\_\_\_\_ day of \_\_\_\_\_ 2024.**  
TOWN OF HAXTUN, COLORADO

\_\_\_\_\_  
Mike Ensminger, Mayor

ATTEST:

\_\_\_\_\_  
Kelsey Harms, Town Clerk

Ordinance 2024-2 Authorizing Execution of the Amended and Restated Total Power Requirements Power Purchase Agreement (“Service Schedule M”) with Municipal Energy Agency of Nebraska. A brief report was given by Superintendent Carpenter and after some discussion a motion was made by D. Green and seconded by T. Pope to adopt Ordinance 2024-2. Motion passed, and the ordinance was adopted as follows:

ORDINANCE NO. 2024-2

AN ORDINANCE AUTHORIZING AND DIRECTING EXECUTION OF THE AMENDED AND RESTATED TOTAL POWER REQUIREMENTS POWER PURCHASE AGREEMENT BY THE TOWN OF HAXTUN, COLORADO, WITH THE MUNICIPAL ENERGY AGENCY OF NEBRASKA; TO ACKNOWLEDGE AND PROVIDE FOR LIMITATIONS ON USE OF THE ELECTRICITY; TO PRESCRIBE THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO:

**Section 1.** The Town Council hereby finds and declares it to be in the public interest and in the interest of the customers of the Town's electric utility that the Town adopt and execute Service Schedule M, Amended and Restated Total Power Requirements Power Purchase Agreement (“*Service Schedule M*”), with the Municipal Energy Agency of Nebraska (“*MEAN*”), a copy of the schedule being attached hereto and made a part hereof.

**Section 2.** The Mayor and Town Clerk are hereby authorized to execute the Service Schedule M on behalf of the Town of Haxtun, Colorado.

**Section 3.** The Town of Haxtun, Colorado, does hereby adopt and approve each of the objectives, terms and conditions set forth in Service Schedule M.

**Section 4.** This ordinance shall be in full force and take effect thirty (30) days after its publication as provided by law.

**Section 5.** The Town acknowledges that certain of the generating facilities used by MEAN to provide electricity to the Town have been financed with tax-exempt bonds and the use of the electric output of such generating facilities is restricted by federal tax regulations. In order to permit MEAN to comply with such federal tax regulations, the Town agrees to use all of the electricity delivered to it by MEAN solely to serve customers in its long-term service area pursuant to generally applicable and uniformly applied rates and charges. "Long-term service area" means any area that the Town has provided electric service to for at least ten years. Any other use, resale or remarketing of the electricity delivered by MEAN to the Town must be approved in writing by MEAN.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED on the \_\_\_\_\_ day of March, 2024.

\_\_\_\_\_  
Michael Ensminger, Mayor

ATTEST:

\_\_\_\_\_  
Kelsey Harms, Town Clerk

(S E A L)

**Discussion Items:**

Chief Bullard presented a draft Truck Route Ordinance. Discussion was held about the appropriate weight used to define trucks and/or heavy equipment. There was also some discussion about adding wording for single and tandem axle vehicles. Discussion was also held about adding wording to building permits for construction vehicles and damage done to the street.

Clerk Harms informed the Council that the current Community Center policy states that local nonprofit groups will use the Center free of charge at the discretion of the Council. However, there are a few groups that book the Center and do not cancel their booking. Clerk Harms proposed if a nonprofit does not cancel within 48-hours of the event they are charged the deposit fee. The Council agreed that seems fair, Clerk Harms will make the changes to the policy and present it to the Council at the next meeting to be approved.

## **Staff Reports:**

Ron Carpenter, Town Superintendent

- Building Permits per Agenda Packet
- Insurance Audit was completed in February, the Town received 100%
- Attended the Regional Housing meeting with IHOP in Akron and an update from the code audit and the possibility to digitize the zoning information will be coming soon.
- Drake Building was inspected by CIRSA and unfortunately due to weather damage, CIRSA will not insure  $\frac{3}{4}$  of the building until the shingles are repaired. Ron is waiting to get a report from Spelts Roofing for an estimate.
- Pool Update: the gas line was installed, most of the mechanical room was installed, and the interior finishing continues. With good weather the concrete and exterior finishing will start soon

Tom Bullard, Chief of Police

- The siren build is in process.
- Vickie, PD Clerk worked on and was awarded a 75/25 FEMA grant for an emergency generator at the Community Center. Some agreements and contracts will need to be signed before work can start.
- Still pursuing a 3<sup>rd</sup> officer, will be doing some recruiting at Otero Academy

Kelsey Harms, Town Clerk/Treasurer

- Librarian's Report per Agenda Packet
- Animal Licensing is currently underway, pets are due to be licensed by 4/30/24
- Currently looking for a Seasonal Summer Rec Director
- Received a thank you note from the Food Basket for the donation

## **Council Concerns:**

D. Green commented that the gravel roads around Town look to be in good shape.

M. Ensminger asked if there has been a good response to the Lead Pipe Survey that was mass mailed. Clerk Harms said it has helped get a good start on the inventory. He was also asked if a Haxtun business owner was eligible to run for Town Council. Clerk Harms informed him Colorado Statue states an eligible member must live in the Town limits.

## **Adjournment:**

The meeting was adjourned at 8:02 pm subject to the call of the Mayor.

Kelsey Harms  
Town Clerk/Treasurer