

Town of Haxtun

June 6, 2022
REGULAR MEETING
MINUTES

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Brandon Bieseimeier at the Haxtun Community Center. Roll call was taken with the following council members present: Lori Lundgren, Bob Cionek, Rob Martinez, Tana Pope, Ryan Horton, and Mike Ensminger. Mayor Bieseimeier led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Nate Nadow, Chief of Police, and Kelsey Harms, Town Clerk/Treasurer.

Alsey Chandler, Kristi Emory, Kathleen Schaefer, and Karie Wilson were in attendance.

A motion was made by L. Lundgren and seconded by T. Pope to approve the agenda, all present voted yes, and the motion carried.

A motion was made M. Ensminger and seconded by R. Horton to approve the consent agenda, which included the regular meeting minutes of May 2, 2022, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and motion carried.

May Payroll	Taxes	\$	12,753.00
May Payroll	Salary	\$	51,500.91
Amazon	Maint. Supplies	\$	57.13
Amazon	Cleaning Products	\$	80.43
Amazon	Office Supplies	\$	18.23
Apex Shredding	Document Shredding	\$	60.00
Bivins, Trey	Training Reimbursement	\$	63.18
Black Hills Energy	Utilities	\$	727.60
Blochowitz Ditching	Water Main Project	\$	31,000.00
Chris Bornhoft	Travel Reimbursement	\$	175.82
Chris Bornhoft	Fuel Reimbursement	\$	55.01
CMCA	2022 Membership Dues	\$	260.00
Computers, Etc.	Yearly Renewal/Antivirus	\$	239.60
CPPA	Police Legal Defense	\$	580.00
Denver Industrial Sales	Street Repairs	\$	97.23
Every Bloomin' Thing	Wilson Retirement	\$	75.00
Fetzer Electric	Ballfield	\$	238.57
FPPA	Pension	\$	1,322.06
Gall's	Police Jackets	\$	96.46
Grainland	Fuel	\$	1,051.28
GWRS	Retirement	\$	1,952.06
Haxtun Car Wash	PD Fleet Wash	\$	24.14
Haxtun Chamber	Haxtun Bucks/Summer Fun	\$	200.00
Haxtun Herald	Publications & Supplies	\$	1,061.42
Haxtun Super's	Mayhew Retirement	\$	189.70
Heidi's Cakes	Wilson Retirement	\$	91.00

Heinz, Collyn	Supply Reimbursement	\$	91.98
Highline Electric Assoc.	Utilities	\$	99.45
Ingram	Books	\$	31.91
Kenyon P Jordan	PD Psych Evaluation	\$	265.00
Kinsco	Police Uniforms	\$	159.98
Kuehn, Chris	Janitorial	\$	360.00
Kurtzer's	Repairs & Maintenance	\$	1,623.30
Lauer, Szabo & Assoc.	2021 Audit	\$	555.00
Lyle's Service	Building Maintenance	\$	4,068.96
MASA	Transport Insurance	\$	392.00
Matt's Sprinkler Service	Sprinkler Repairs	\$	340.92
	Reservoir Cleaning &		
Midco	Inspection	\$	3,136.00
Midwest Radar & Equipment	PD Radar Calibration	\$	120.00
NMPP	Power	\$	38,530.18
PCED	Annual Meeting	\$	100.00
Petty Cash	Ball/Pool	\$	300.00
Phillips Co Landfill	Dump Exp	\$	1,670.40
Precision Plumbing	Firehall Repairs	\$	363.00
Statewide Internet Portal Authority	Workspace Implementation	\$	3,675.00
UNCC	Notification Transmission	\$	13.00
US Postmaster	Certified Letters	\$	68.22
Viaero	Phone	\$	401.41
Wilson's Repair	Repairs/Maint.	\$	2,116.13
	Insurance	\$	14,857.00
CEBT	Rec Reimb	\$	87.94
Beck Jessica	Repairs to System	\$	18,707.10
Border States	RV Refund	\$	120.00
Brown, Dezerea	May Sales Tax	\$	2,757.05
CO Dept of Revenue	May Withholding Tax	\$	1,819.00
CO Dept of Revenue	Water Reports	\$	61.00
Colorado Analytical	Repairs to System	\$	225.75
Dana Kepner, LLC	Dump Truck	\$	35,249.00
DTI Trucks	Books	\$	398.10
Edward R Hamilton	PD Travel Exp	\$	20.10
ExpressToll	Rec. Equipment	\$	114.80
Garretson's	Street Maint./Repairs	\$	122.99
Global Industrial	Supplies/Materials	\$	1,588.73
Haxtun Building Center	Supplies	\$	171.73
Haxtun Super's	Service	\$	620.82
Haxtun Telephone	Utilities	\$	105.93
Highline Electric	Attorney	\$	703.00
Kelly PC	Red Cross Certification	\$	1,200.00
Krueger, Tara	Janitorial	\$	390.00
Kuehn, Chris	Pool Supplies	\$	218.35
Kurtzer, Heather			

Kurtzer's	Repairs/Maint.	\$	107.07
LEC Construction	New Shop Construction	\$	27,042.00
Lyle's Service	Building Maintenance	\$	2,440.37
McCarty, Craig	MD Refund	\$	200.00
PC Telcom	Phone/Internet	\$	210.76
Phillips County Commissioners	Comm Center Contribution	\$	4,500.00
Phillips County Treasurer	May Sales Tax	\$	810.61
Rudy's Tires	Truck Repair/Maintenance	\$	110.00
Standard	Supplemental Insurance	\$	111.95
Standard	Employee Benefits	\$	111.95
Sun Life	Supplemental Insurance	\$	253.60
Sun Life	Supplemental Insurance	\$	253.60
UNCC	Notification Transmission	\$	15.60
US Postmaster	Supplies	\$	276.00
VSP	Supplemental Insurance	\$	115.96
Wagner Equipment	Repairs/Maint.	\$	5,051.47
Wagner, Eileen	CC Refund	\$	50.00
Wilson's Repair	Repair/Maint	\$	437.84

Transfers of Cash

- 5/10/22 Transfer #1 - \$113,500 for payroll
- 5/13/22 Transfer #2 - \$19,000 for accounts payable
- 5/17/22 Transfer #3 - \$42,000 for accounts payable
- 5/27/22 Transfer #4 - \$25,000 for payroll

Public Comment:

Alsey Chandler asked questions about a letter that was sent to him regarding his liquor license.

Regular Business:

The Oath of Office was given to Kelsey Harms, the newly appointed Town Clerk/Treasurer.

A public hearing was held on a zoning request and subdivision plat for the West Plains Properties Annexation. There was no public comment. The maps were presented to the Council, no changes had been made since the annexation agreement was made.

A hearing will be June 20th at 7:00 pm at the Haxtun Community Center to adopt the annexation resolution, annexation ordinance, zoning ordinance, and subdivision resolution. The hearing closed.

A public hearing was held for the Haxtun Chamber of Commerce special event liquor license. The organization applied to serve liquor during the Old Fashioned Saturday Night event. The beer garden will be at the 100 block of Fletcher St. There was no public comment.

A roll call vote was taken to approve the application, and all trustees present voted to approve the application. Motion carried.

Resolution 2022-4 Sewer Loan Agreement Signature Change. The new Resolution would remove Karie Wilson from the loan agreement and add Sherri Wagoner. Motion was made by T Pope and seconded by B. Cionek; motion passed.

**TOWN OF HAXTUN
RESOLUTION 2022-4**

A RESOLUTION FOR THE TOWN OF HAXTUN, COLORADO DESIGNATING AUTHORIZED OFFICIALS FOR THE COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY LOAN AGREEMENT.

WHEREAS, the Town of Haxtun has entered into a Loan Agreement with the Colorado Resources and Power Development Authority, dated December 1, 2006; and

WHEREAS, the Town Council of the Town of Haxtun, has determined it to be in the best interest of the Town to update the Authorized Officials on the Loan Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO, THAT:

The following are hereby designated as Authorized Officers for the purpose of the loan agreement between the Colorado Water Resources and Power Development Authority and the Town of Haxtun dated December 1, 2006.

Name	Title	Signature
Brandon Biesemeier	Mayor	_____
Kelsey Harms	Town Clerk/Treasurer	_____
Sherri Wagoner	Deputy Town Clerk	_____

This Resolution shall become effective upon adoption.

The above and foregoing Resolution was, on motion duly made and seconded, adopted on June 6, 2022.

TOWN OF HAXTUN

Mayor

ATTEST:

Kelsey Harms, Town Clerk

The MOU with the Childcare Center was discussed. The board decided to not have an end date to the MOU. They also decided instead of voting on the MOU they would like a draft to be sent over to the Childcare Center and then approve it later.

The meeting dates for July and September were discussed. The board agreed to move the July meeting from July 4, 2022, to Tuesday, July 5, 2022, and the September meeting from September 5, 2022 to Tuesday, September 6, 2022.

Discussion Items:

There was none

Staff Reports:

Ron Carpenter, Town Superintendent

- Building Permits were reviewed as included in the board packet.
- The Town did not receive the grant to pave Colorado Ave. There were 68 applicants and not enough funding for all of them. Ron was encouraged to look at a \$150,000 grant but he didn't have any additional information at the time.
The chip seal project Ron would like to accomplish this summer is estimated at \$100,000.
- A 2000 GMC dump truck was purchased and will be picked up later this week.
- Simon has contacted Ron about the summer street project. They are currently about 1 month behind schedule. Currently it looks like late June or early July before they get to Haxtun but still feel confident that they can finish the project this year.
- Ward Electric is going to start on an electric rebuild project. Waiting on the wire to arrive by the end of the week. The project will go from the light plant on Bryan St East and Hwy 59 at Raymond to Lincoln. The High School will also be receiving a new service.
- The water project on Walker is set to start around June 20th. They will be putting in valves this week, so they are able to section off the project. The residents on that street will be notified prior to the work starting.
- The 1st solar customer could potentially be online soon. A permit was received and working through the process.

Nate Nadow, Chief

- Tornado Sirens: looking at a grant to upgrade and get 4 sirens. All 4 would be for emergency notification, but only 2 would continue the daily whistle. More information coming currently gathering more information.
- Crosswalk Operation: Vickie walked a square on Colorado Ave. In 1.5 hours 14-20 stops were made. The feedback was positive and all those stopped were informed of what was going on. They are hopeful that it was educational for many. Nadow has also sent the numbers to CDOT in hopes of getting them to install light-up crosswalk signs on the highway and make the crossings safer!

Kelsey Harms, Town Clerk/Treasurer

- CIRSA Annual Report was emailed to everyone
- Summer ball is in full swing
- The pool opened 5/31
- Summer Fun is every Wednesday through July at the Community Center
- Carolyn Davis was hired as the new Librarian.
 - New Hours: Monday, Wednesday, Friday: 9am – 1 pm & Tuesday, Thursday 12-4pm

Council Concerns:

Rob gave an update on the Phillips County Communications Center meetings that he and Ron have been attending. They have currently looked at all the calls from each community and hospital district and are trying to divide the costs evenly based on the usage. Hoping to get the Hospitals more involved and on board to help with the costs.

Brandon wants Ron to continue working on the emergency generator for the Community Center.

A motion was made by R. Horton and seconded by L. Lundgren to adjourn. The meeting adjourned at 7:49 pm subject to the call of the Mayor.

Kelsey Harms
Deputy Town Clerk