

Town of Haxtun
June 3, 2024
REGULAR MEETING
Minutes

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Town Hall. Roll call was taken with the following council members present; Dave Green, Bob Cionek, Tana Pope, Ryan Horton, Lori Lundgren and, Jon Brammer. Mayor Ensminger led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent and Kelsey Harms, Town Clerk/Treasurer.

Darcy Garretson and Scott Szabo, Lauer, Szabo & Associates were also present.

Approval of Agenda:

A motion was made by D. Green and seconded by B. Cionek to approve the agenda. All present voted yes, the motion carried.

Consent Agenda:

A motion was made by L. Lundgren and seconded by R. Horton to approve the consent agenda, which included the regular meeting minutes of May 6, 2024, special meeting minutes of May 20, 2024, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

**TOWN OF HAXTUN
June 3, 2024**

BILL	BILL MEMO	COST
May Payroll	Salaries	\$ 52,050.12
May Payroll	Taxes	\$ 11,141.91
Amazon	Supplies	\$ 301.71
Black Hills Energy	Utilities	\$ 243.43
Brom, Dean	crushed concrete	\$ 7,500.00
C&F Simants	Drywall	\$ 5,369.00
CHS	Fuel	\$ 1,170.13
City of Fort Morgan	CML District Meeting	\$ 25.00
City of Ogallala	Lifeguard Recertification	\$ 120.00
Colorado Municipal League	Annual conference	\$ 380.00
Cochran & Vandembark	bathhouse structure	\$ 38,318.00
Data Shield	Shredding	\$ 25.00

Davis, Carolyn	Cell Phone Stipend	\$	15.00
Fetzers	repairs/install	\$	11,630.59
FPPA	Pension	\$	1,478.60
Great Copier Service	meter billing	\$	102.19
GWRS	Benefits	\$	2,606.31
Haxtun Telephone	Pool set up	\$	347.90
H-F Herald	Publications/supplies	\$	756.00
Home Depot	Pool Supplies	\$	1,799.57
Ingram	Books	\$	101.46
J&S Contractors	Supplies	\$	48.77
Lauer, Szabo & Assc.	Audit	\$	11,730.00
LEC	concrete	\$	19,546.40
Martin's Flag Co.	Flags	\$	830.99
Midwest Radar & Equip.	radar calibrating	\$	123.00
NMPP	April Power	\$	38,679.75
NMPP	Training	\$	95.50
PAK Enter.	Supplies	\$	108.00
Petty Cash	Rec Concessions	\$	200.00
Phillips Landfill	April dumping	\$	1,764.80
Potter Portable	Port-A-Potties	\$	200.00
Swim Harmony	Lifeguard Certifications	\$	2,250.00
Uline	benches	\$	2,042.19
Viaero	Cell phones	\$	151.02

Amazon	Supplies	\$	175.26
Buck's Painting	Repairs	\$	225.00
CEBT	Benefits	\$	15,433.70
Colorado Analytical	Water Testing	\$	39.00
Garretson's	Rec Supplies	\$	1,238.15
Gonzalez, Nancy	Library cleaning	\$	75.00
Haxtun School District	Restitution	\$	310.40
Haxtun Telephone	Phones/Internet	\$	605.71
Highline Electric	Utilities	\$	165.73
Ingram	Books	\$	54.96
Kurtzer, Heather	Pool supplies & equipment	\$	230.91
LEC Construction	Repairs	\$	94,734.00
MASA	Benefits	\$	196.00
Mega Music	Pool Sound system	\$	2,283.33
Mel Northey Lights	Street light globes	\$	2,604.00
MRZ Tires	Repairs	\$	469.51
NECALG	Annual contribution	\$	860.00
Pepsi	Bball concessions	\$	343.30

USPS	Postage	\$	212.00
Vine Print Studios	Signs	\$	200.00
VSP	Benefits	\$	126.23
Ward Electric	Repairs	\$	134,657.45
Wright, Sandra or Steven	Solar Reimbursement	\$	586.28
CO Dept. Revenue	May Sales Tax	\$	2,637.69
CO Dept. Revenue	May Withholding	\$	1,854.00
Phillips County Treasurer	May Sales Tax	\$	731.85

Transfers of Cash

- 05/07/2024 Transfer #1: \$80,413.45 for pool accounts payable
- 05/07/2024 Transfer #2: \$175,200.00 for accounts payable
- 05/07/2024 Transfer #3: \$550.00 for rec accounts payable
- 05/14/2024 Transfer #4: \$21,615.00 for payroll
- 05/15/2024 Transfer #5: \$67,500.00 for accounts payable
- 05/15/2024 Transfer #6: \$40,328.51 for pool accounts payable
- 05/16/2024 Transfer #7: \$120.00 for accounts payable
- 05/16/2024 Transfer #8: \$39,161.10 for pool accounts payable
- 05/22/2024 Transfer #9: \$956.47 for pool accounts payable
- 05/30/2024 Transfer #10: \$24,000.00 for payroll

Public Comment:

None

Regular Business:

Scott Szabo, from Lauer, Szabo and Company, presented the 2023 Financial Audit to the council. The Town has 3-4 months of reserve in the General Fund, but that will increase as the capital outlay projects are finished. Community Center funds are lowering as expected since the sales tax was reallocated to the General Fund. Conservation Trust Funds are restricted for parks and recreation. Library funding from property tax is also restricted. The electric, water, sanitation, and sewer funds are stable, there have been significant capital outlay projects and without those projects every year the funds will remain stable. A motion was made by D. Green and seconded by T. Pope to approve the audit as presented. All present voted in favor, motion passed.

FPPA is now requiring an annual Volunteer Plan Affiliation Agreement. A motion was made by L. Lundgren and seconded by R. Horton to approve the agreement. All voted in favor, motion passed.

An Agreement for Participation in the Public Sector Health Care Group Authority and Public Sector Health Care Group Authority Trust was presented to the Council. This agreement allows the Town to join the Public Sector Health Care Group and obtain health insurance for the employees. A motion was made by T. Pope and seconded by J. Brammer to approve the agreement and make Clerk Harms the Member representative. All voted in favor, motion passed.

The Salvador Subdivision Economic Incentive Application was discussed during the May 20th work session. Discussion was held from the Council about the improvements that help the future of the Town, a motion was made by J. Brammer and seconded by L. Lundgren to approve \$6,000.00 of the application that would help offset 1/3 of the materials and the manholes that were developed for the project. All voted in favor, motion passed.

Discussion Items:

None

Staff Reports:

Ron Carpenter, Town Superintendent

- Building Permits per Agenda Packet
- The pool is racing to the finish line. The interior is being finished, adding some exterior lights, and working with Advanced Pools and Spas to work out the bugs. Currently planning for a June 10 opening. The concrete parking lot was paid using the chip seal budget for 2024, the long term will benefit that project.

Tom Bullard, Chief of Police

- No report

Kelsey Harms, Town Clerk/Treasurer

- June 10 Open House at 9:00 – 11:00 am with cookies and a ribbon cutting. Open Swimm will start that afternoon at 1:00pm.
- Still working with the attorney to codify the ordinances, filed an extension to finish up.
- Summer Fun activities started in June and will continue every Wednesday until July 24th.

Council Concerns:

J. Brammer: Asked R. Carpenter about the potholes by the Methodist Church and who oversees the road from the Cemetery to the Highway. R. Carpenter informed the Council that he is aware of the street conditions and as soon as the pool project is finished, the streets will get some attention. The road from the Cemetery to the Highway is the Counties responsibility. Brammer also asked about the progress of the Lead and Copper Survey. R. Carpenter is still working with CDPHE to narrow down his list and starting to get a plan of action to have the project completed by October.

M. Ensminger: Did talk to the County and they will be delivering roll-off dumpsters to the Drake Building to start the cleanout.

Adjournment:

The meeting adjourned at 8:00 pm subject to the call of the Mayor.

Kelsey Harms
Town Clerk/Treasurer