

**Town of Haxtun
July 3, 2023
REGULAR MEETING
MINUTES**

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Community Center. Roll call was taken with the following council members present; Lori Lundgren, Bob Cionek, Tana Pope, Ryan Horton, Dave Green, and Dean Anderson. Mayor Ensminger led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, and Kelsey Harms, Town Clerk/Treasurer.

A motion was made by R. Horton and seconded by T. Pope to approve the agenda. All present voted yes, and the motion carried.

A motion was made by D. Green and seconded by R. Horton to approve the consent agenda, which included the regular meeting minutes of June 5, 2023, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

**Town of Haxtun
July 3, 2023**

June Payroll	Salary	\$	54,269.33
June Payroll	Taxes	\$	11,508.33
Atchison, Jeremy	Clothing Allowance	\$	114.99
Black Hills Energy	Utilities	\$	125.68
Brewer, Edith	RV Park Refund	\$	90.00
Brom Recycling	Concrete Crushing	\$	7,222.50
CashWa	Concessions	\$	303.44
CHS	Fuel	\$	1,236.25
City of Sidney	Transformer	\$	3,750.00
CMCA	Membership Dues/2023 Conf.	\$	1,130.00
CO Police Protective Assc.	Annual CPPA Coverage	\$	480.00
Colorado Analytical	Water Test	\$	24.00
Davis, Carolyn	Cell Stipend	\$	15.00
DJ Harris Rentals, LLC	Economic Incentive	\$	13,545.27
Don's Repair	GMC truck	\$	100.00
Edwards Concrete	Sewer Repairs	\$	800.00
Ensminger Construction	Water Repairs	\$	1,586.23
Ensminger, Becca	Summer Fun	\$	144.00
Fetzer Electric	Repairs	\$	160.41
FPPA	Pension	\$	1,356.52
Garretson's Sports	Softballs	\$	399.98
Good Life	PD Supplies	\$	246.38
GWRS	Retirement	\$	2,239.22
Haxtun Car Wash	PD Fleet	\$	18.00
Haxtun Chamber	Summer Fun Haxtun Bucks	\$	60.00

H-F Herald	Publication	\$	62.40
Johnson Chiropractic	RC CDL Physical	\$	120.00
Kurtzer, Holly	Summer Fun	\$	72.00
Kurtzer's	Fuel Pump	\$	458.60
Lauer, Szabo & Assc.	2022 Audit	\$	1,500.00
Martin Marietta Materials	Street Repairs/Chip Seal	\$	4,450.68
Microsoft	Subscription	\$	99.99
Nelson, Melyssa	Summer Fun	\$	72.00
NMPP	May Power	\$	36,324.02
PAK Enterprises	Supplies	\$	458.79
Pepsi	Concessions	\$	570.20
Petty Cash	Misc.	\$	90.87
Phillips County Landfill	Dump Fee	\$	2,514.24
Potter Portable	Pool/Port-a-Potty	\$	200.00
Red J Welding	Pump/Fittings	\$	254.56
Shred Vault	Shredding	\$	360.00
Starkebaum, Stephanie	Summer Fun	\$	144.00
Thompson, Paige	Summer Fun	\$	72.00
Troy Anderson Trucking	Chip Rock	\$	6,073.20
Viaero	Cell Phones	\$	188.16
Ward Electric	Electric Rebuild	\$	13,361.07
Workman, Rod	Carpet Cleaning	\$	60.00
Wyatt's Sprinkler	Sprinkler Repairs	\$	80.91
Amazon	Tools & Equipment	\$	205.01
Cash-Wa	Concession Supplies	\$	658.78
CEBT	Benefits	\$	14,580.20
CIRSA	Property/Casualty	\$	14,122.12
CIRSA	Work Comp	\$	4,745.25
CO. Dept. of Revenue	June Withholding	\$	1,825.00
CO. Dept. of Revenue	June Sales Tax	\$	2,845.67
Colorado Analytical	Wastewater Testing	\$	37.00
Edwards, Audree	Summer Fun	\$	144.00
Gonzalez, Nancy	Cleaning Services	\$	75.00
Haxtun Locker Plant	Summer Ball Concessions	\$	2,197.00
Highline Electric	Utilities	\$	165.64
Home Depot Pro	Supplies	\$	280.60
Klimek Carpentry	Well houses	\$	2,637.50
MASA	Benefits	\$	196.00
Pepsi	Concession Supplies	\$	281.90
Philip, Christie	Summer Fun	\$	72.00
Phillips County Comm.	Salamander Subscription	\$	150.00
Phillips County Treasurer	June Sales Tax	\$	441.27
Precision Plumbing	Repairs	\$	175.00
Sargent Drilling	South Well Discharge Pumping	\$	7,672.73
Shred Vault	Shredding	\$	60.00

Simon Construction	Street Project	\$	275,793.24
Toops, Christie	Summer Fun	\$	72.00
Uline	Pool picnic tables	\$	4,422.22
Van Diest Supply Co.	Mosquito Spray	\$	779.50
VAP	Concrete/Steel Bldg/Spray Foam	\$	52,260.00
VSP	Supplemental	\$	126.23
Wilson's Repair	Repairs & Maintenance	\$	1,072.84

Transfers of Cash

- 06/07/23 Transfer #1 - \$164,000.00 for accounts payable
- 06/15/23 Transfer #2- \$23,000.00 for payroll
- 06/15/23 Transfer #3 - \$84,200.00 for accounts payable
- 06/19/23 Transfer #4 - \$7,222.50 for accounts payable
- 06/21/23 Transfer #5 - \$5,489.00 for pool donation
- 6/30/23 Transfer #6 - \$24,500.00 for payroll

Public Comment:

None

Regular Business:

The council discussed the 2022 Financial Audit as presented by Scott Szabo at the June 19, 2023 work session. A motion was made by D. Green and seconded by D. Anderson to adopt the 2022 Financial Audit as presented. Motion Passed.

Meraki Salon & Spa submitted an application for Economic Incentives for their new business that will be located at 107 S Colorado Ave. The business applied for \$41,012.50 in incentives. These incentives included a use tax waiver, building permit waiver, and other incentives that included estimates for interior and exterior beautification and supplies. After some discussion from the Council, a motion was made by D. Green and seconded by L. Lundgren to approve the \$1,012.50 of incentives for the waiver of the use tax and building permit fees but want to encourage Meraki Salon & Spa to reapply after the salon has an itemized list specifically relating to the façade of the building. All present voted in favor; motion passed.

Advanced Pools and Spas have continued to work on the pool renovation. Once the contractor stripped the many layers of paint off the existing pool, there were two large cracks exposed in the concrete. Ron spoke with the contractor, and it was agreed that it would be in the Town's best interest to have those repaired before they replaster the pool. Since starting the pool reno and laying out the floor plan for the new bathhouse, drains were added to the decking. Ron explained that these drains will help the runoff from the bathhouse and any water from people getting in/out of the new pool. Both options were not in the original contract with Advanced Pools and Spas, these changes will be an additional \$14,550. Some discussion was held by the Council and a motion was made by L. Lundgren and seconded by T. Pope to approve the change order, all present voted and motion passed.

Discussion Items:

A possible truck route was discussed by the Council. Chief Bullard was absent, but the Council discussed some things they were interested in achieving with the route. Since the large street project was completed in 2022, the Council wants to keep heavy-loaded trucks

unnecessarily off the streets. The Council would like to pick some main cross streets and make a route that is simple and easy for the Police Department to patrol.

Proposition 123 was passed in Colorado in 2022. Kelsey and B. Cionek attended a meeting in Paoli in June with representatives from DOLA and CHFA to learn more about the Local Government Affordable Housing Commitment. If the Council is interested, there is an opportunity for the Council to sign a commitment to increase its baseline amount of affordable housing units by 3% each year. By completing this commitment, developers would have the opportunity to apply for CHFA programs. The Council would like to meet with PCED to get more details before making any further decisions.

Staff Reports:

Ron Carpenter, Town Superintendent

- Water Tower project is complete; the outside was painted, repairs were made to the inside, and a safety climb was replaced.
- The electric upgrades are making a huge difference, with all the rain and wind we have had this summer, we are having fewer outages
- The street paving project was completed. The job did come in over the bid due to additional labor. Budget-wise it is fine but this will cut back on the chip sealing.
- The stripe painting on Colorado Ave, elementary parking lot, and high school parking lot was supposed to be done this week, but a conflict came up with the contractor’s schedule. Not sure when that will be completed.
- Currently working to rehab and rebuild some of the well houses; rotted framing and security were just some of the issues. Ron is currently looking for more grant funding to help cover these costs.
- The generator demo is complete. Will be having some fencing bids done in the near future to see about using the current slab as electric supply storage.

Tom Bullard, Chief of Police

- No report

Kelsey Harms, Town Clerk/Treasurer

- Town Hall will be closed for July 4th
- Sherri will be attending Clerk Institute July 10-14 in Fort Collins
- Old Fashioned Saturday Night is July 15th, please contact Jessica Ayala if interested in volunteering.
- The recent rains have created some roof leaks in the Library and Town Hall. Ron is working with Spelts Roofing and CIRSA to assess any damage.

Council Concerns:

D. Green: What can we do about the gravel streets that are holding water? Ron informed the Council that the street project used up most of the crushed concrete, but he was going to try mixing the crushed asphalt and concrete to mix a new base.

A motion was made by R. Horton and seconded by L. Lundgren to adjourn the meeting. The meeting adjourned at 7:57 pm subject to the call of the Mayor.

Kelsey Harms
Town Clerk