

**Town of Haxtun
June 5, 2023
REGULAR MEETING
MINUTES**

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Community Center. Roll call was taken with the following council members present; Lori Lundgren, Bob Cionek, Tana Pope, and Ryan Horton. Dave Green and Dean Anderson were absent. Mayor Ensminger led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Darrell Smith, Police Officer, and Kelsey Harms, Town Clerk/Treasurer.

A motion was made by L. Lundgren and seconded by R. Horton to approve the agenda with the added agenda item of EGE with Colorado SIPA. All present voted yes, and the motion carried.

A motion was made by R. Horton and seconded by T. Pope to approve the consent agenda, which included the regular meeting minutes of May 1, 2023, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

**Town of Haxtun
June 5, 2023**

May Payroll	Salary	\$48,690.11
May Payroll	Taxes	\$10,459.76
Advanced Pools & Spas	5% Equip/Tile	\$91,877.50
Amazon	Supplies	\$97.96
Black Hills Energy	Utilities	\$218.49
Bornhoft, Chris	Clothing Allowance	\$96.08
Brom Recycling	Concrete Crushing	\$7,222.50
	Books/May Phone	
Carolyn Davis	Stip.	\$78.43
CFS	Inspections	\$1,775.00
Chris Kuehn	Cleaning Services	\$420.00
CHS High Plains	Fuel	\$1,218.18
CIRSA	2022 WC Audit	\$736.00
Colorado Analytical	Drinking Water	\$24.00
	Annual CPPA	
CO Police Protective Assc.	Coverage	\$480.00
Ensminger Construction	Water Repairs	\$6,772.84
Fetzer Electric	Repairs	\$13,343.61
FirstNet	Phones	\$191.36
FPPA	Pension	\$1,356.52
Gonzales, Nancy	Library Cleaning	\$75.00
Great Copier Service	PD Copier Maint.	\$292.02
Grumpy's Lollipops	TH lollipops	\$114.00

GWRS	Retirement	\$2,297.78
Haxtun Supers	Concessions/Cleaning	\$274.40
H-F Herald	Publications/Supplies	\$389.47
Highline Electric	Utilities	\$76.96
Ingram	Books	\$72.09
Lauer, Szabo & Assc.	2022 Audit	\$13,900.00
LEC Construction	Repairs	\$18,377.00
MASA	Benefits	\$182.00
McAfee	Security	\$34.99
Midwest Radar & Equipment	Radar Calibration	\$123.00
NMPP	April Power	\$39,633.11
PC Telcom	Phones	\$209.93
Pepsi Beverage Co.	Concessions	\$570.20
Petty Cash	Rec Concessions	\$200.00
Phillips County Landfill	April Dump Fee	\$1,926.36
Potter Portable Toilers	Pool	\$150.00
Smith, Darrel	Fuel	\$60.88
Shred Vault	Shredding	\$120.00
USPS	Postage	\$381.00
Viaero	Phones	\$237.61
Western United Electric	Testing Glove	\$12.05
Wilson's Repair	Repairs	\$744.23
Workman, Rod	CC Carpets	\$600.00
Wyatt's Sprinkler	Repairs	\$537.53
Border League	Rec League Dues	\$805.00
Border States	Repairs	\$1,070.52
Cash-Wa	Baseball Concessions	\$1,955.83
CO. Dept. of Revenue	May Withholding	\$1,713.00
CO. Dept. of Revenue	May Sales Tax	\$2,993.90
CEBT	Benefits	\$13,950.20
Colorado Analytical	Water/Wastewater	\$522.00
Dunbar, Lydia	MD Refund	\$148.22
Edwards Concrete	Airport/Electric	
Every Bloomin' Thing	Repairs	\$900.00
FirstNet	Paoli Retirement	\$60.00
FS GRLevelX	PD Phones	\$263.60
Garretson's Sports	Radar Software	\$79.95
Haxtun Building Center	Rec Supplies	\$218.85
Haxtun Car Wash	Repairs to System	\$1,411.12
Haxtun Chamber	PD Fleet	\$11.00
Haxtun School	Haxtun Bucks	\$120.00
Haxtun Telephone	Rec Concessions	\$2,777.49
Highline Electric	Phones	\$448.87
Hortau	Utilities	\$77.06
	MD Refund	\$152.47

Ingram	Books	\$25.79
Kuehn, Chris	Cleaning Service	\$420.00
L&L Ready Mix	Sand - ballfield	\$10.00
Luce Nunez	Rec Refund	\$35.00
Lundgren, Eric	MD Refund	\$200.00
PC Telcom	Phones	\$209.93
PCED	Annual Meeting	\$75.00
Phillips County Treasurer	May Sales Tax	\$256.21
Potter Septic Services	Sewer Repairs	\$475.00
Precision Plumbing	Repair Kit	\$8,752.88
Simon	Grading	\$861.98
Somerville, Maycie	MD Refund	\$144.13
Uline	Pool Picnic Tables	\$4,422.22
UNCC	Transmissions	\$77.40
USA Blue Book	Supplies	\$1,806.57
USPS	Postage	\$381.00
Ward Electric	System Repairs	\$106,823.22
Wild Horse Machine	Repair Chip Sealer	\$295.92
Wilson's Repair	Supplies	\$1.02
VSP	Supplemental	\$126.23

Transfers of Cash

- 05/05/23 Transfer #1 - \$91877.50 for pool payment
- 05/05/23 Transfer #2 - \$89,000.00 for accounts payable
- 05/15/23 Transfer #3 - \$20,000.00 for payroll
- 05/17/23 Transfer #4 - \$85,000.00 for accounts payable
- 05/31/23 Transfer #5 - \$30,000.00 payroll

Public Comment:

None

Regular Business:

A public hearing was held for the Haxtun Chamber of Commerce Special Event Liquor License for the Annual Old Fashioned Saturday Night event. There was no public comment. A map was presented to the Council for the designated area to serve alcohol, it is very similar to the years prior using the 100 block of West Fletcher. The Police Department does not have any issues with the proposed area for a beer garden. The public hearing was closed by Mayor Ensminger.

A motion was made by R. Horton and seconded by L. Lundgreen to approve the Special Event liquor license for the Haxtun Chamber of Commerce Old Fashioned Saturday Night event. A roll call vote was taken:

- R. Horton: YES
- B. Cionek: YES
- T. Pope: YES
- L. Lundgren: YES
- M. Ensminger: YES

Town Square Realty submitted an application for Economic Incentives for their new business that is located on S. Colorado Ave. Johnna Harris on behalf of Town Square Realty applied for \$13,545.27 of incentives. These incentives included property tax refund, building permit waiver, waiver of tap fees, and exterior beautification. After some discussion from the Council about the benefits this building brings to Colorado Avenue and adding a business to our community, a motion was made by T. Pope and seconded by B. Cionek to approve the \$13,545.27 of incentives. All present voted in favor; motion passed.

A local group of Senior Citizens has asked to waive the community center rental cost. The group would open the games to the community and have a place for people to gather and play several different games. Previously they gathered at private homes, but that has become harder for many people to access. A motion was made by L. Lundgren and seconded by T. Pope to allow them to use the community center one day per week as long as there were no scheduling conflicts. All present voted, and the motion passed.

In 2020 the Council signed an Eligible Governmental Entity Agreement "EGE" with Colorado Statewide Internet Portal Authority "SIPA". The previous agreement needed to be updated so the Town could apply for microgrants this summer. After some brief discussion, a motion was made by R. Horton and seconded by B. Cionek to approve the updated EGE with SIPA. All present voted in favor, motion carried.

Discussion Items:

The Council was able to look over a draft Intergovernmental Agreement (IGA) for the Northeast Colorado Regional Innovative Housing Strategies. The group has previously agreed by resolution to participate in a DOLA Innovative Affordable Housing Planning Grant. The grant will allow for a regional code audit, regional development handbook, housing needs assessment for aging adults, and implementation of land use/zoning code and policy updates to incentivize and/or reduce barriers to affordable housing development in the region. As part of the IGA Haxtun would need to contribute a portion of the 15% match requirement of the project which totals \$26,400.00 The Town of Haxtun's contribution comes out to \$709.28. A final copy of the IGA will be ready for the Council to adopt by the July meeting. Ron will be designated as the signer for the final copy since he will be the main point of contact for the zoning and code information.

Ordinance 2017-1 regarding parking and storage of trailers, trucks oversized vehicles, specifically the designated truck parking was discussed. A citizen brought it to the attention of the Council at the last meeting about a truck idling for an extended time while being plugged in at the County Shop electric plug-in. At that meeting, the Council was notified that the County would no longer be allowing drivers to use the County plug-in. The Council worked through many ideas and finally concluded that it was not the Town's responsibility to provide outlets for trucks to be plugged into, but they would at this time not move the designated truck parking.

Staff Reports:

Ron Carpenter, Town Superintendent

- 2023 electrical rebuild is complete
- Simon will be tearing up streets this week for the summer street projects including the elementary school parking lot
- VAP is working on the footer for the pool bathhouse. The next step will be to rough in the plumbing and electrical

- McQuire Iron will start the water tower project this week. Pressure reliefs will be on the hydrants if anyone calls about the water.
- CDOT airport grant will be happening soon. We will have to shut down the airport for approximately 2 weeks while the lights are installed.
- The concrete pile is almost completely finished being crushed and ready to use this summer
- The generator is almost completely removed. Once the generator is gone all that will be left is a large concrete slab. Ron would like to get estimates for fencing around the slab to potentially use for electric supply storage. Once he has estimates he will bring that to the Council.

Darrell Smith, Police Officer

- Continue to work on ordinances; dogs, weeds, and miscellaneous.
- Chief Bullard will have some items for the work session

Kelsey Harms, Town Clerk/Treasurer

- PCED Prop 123 meeting will be 6/2 at 2pm at Paoli Town Hall
- PCED Annual meeting will be 6/2 at 6 at Paoli Town Hall
- Summer Fun activities started and run through July
- Summer Ball is in full swing

Council Concerns:

R. Horton: Would like an update on the truck route discussion. Would like some follow-up and discussion at the next meeting.

A motion was made by R. Horton and seconded by L. Lundgren to adjourn the meeting. The meeting adjourned at 8:09 pm subject to the call of the Mayor.

Kelsey Harms
Town Clerk