

**Town of Haxtun  
May 1, 2023  
REGULAR MEETING  
MINUTES**

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Community Center. Roll call was taken with the following council members present; Lori Lundgren, Bob Cionek, Dave Green, Dean Anderson, and Tana Pope. Ryan Horton was absent. Mayor Ensminger led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tom Bullard, Police Chief, and Kelsey Harms, Town Clerk/Treasurer.

Ryan Hofmeister, Terry Hofmeister, and Winston Ham were present.

A motion was made by T. Pope and seconded by B. Cionek to approve the agenda. All present voted yes, and the motion carried.

A motion was made by D. Green and seconded by L. Lundgren to approve the consent agenda, which included the regular meeting minutes of April 3, 2023, and the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

**Town of Haxtun  
May 1, 2023**

April Payroll	Salary	\$	43,521.18
April Payroll	Taxes	\$	9,295.69
Bella Asphalt	Repairs & Maint.	\$	3,037.92
Black Hills	Utilities	\$	454.57
Border States	Repairs	\$	3,380.75
Bornhoft, Chris	CRWA/Reimbursement	\$	329.00
CHS High Plains	Fuel	\$	725.74
CO Library Consortium	Maintenance/Services	\$	1,650.00
CO State Treasury	1st Quarter UITR	\$	260.55
Colorado Analytical	Water Testing	\$	39.00
Davis, Carolyn	March & April Cell Stipend	\$	30.00
Embassy Suites	CRWA Conference.	\$	424.53
FPPA	Pension	\$	1,356.52
GWRA	Retirement	\$	2,152.22
Haxtun Chamber	Annual Banquet	\$	400.00
H-F Herald	Supplies/Publications	\$	759.29
Ingram	Books	\$	115.37
Martin's Flag Co.	Flags	\$	604.08
Municipal Supply	Repairs	\$	6,110.70
NMPP	March Power	\$	46,182.60

Petty Cash	CRWA Conference.	\$	100.00
Phillips County Landfill	Dump Fees	\$	1,969.56
Potter Portable	Port-A-Potties/Pool	\$	200.00
Shred Vault	Shredding	\$	60.00
USPS	Postage	\$	192.00
Viaero	Phones	\$	152.37
Wagner	Repairs	\$	386.57
Wilson's Repair	Repairs	\$	2,126.34
Amazon	PD Supplies	\$	25.99
Border States	Repairs	\$	780.80
Capital One	Street Bond	\$	27,379.14
CEBT	Benefits	\$	13,950.20
City of Wray	Lifeguard Certification	\$	1,200.00
CO Dept of Revenue	April Withholding	\$	1,503.00
CO Dept of Revenue	April Sales Tax	\$	3,031.15
Colorado Analytical	Wastewater	\$	37.00
Demco	Library Supplies	\$	48.29
DPC Industries	Repairs	\$	1,425.56
Gonzalez, Nancy	Library Cleaning	\$	75.00
Harms, Kelsey	Mileage - CML Event	\$	222.70
Haxtun Building Center	Supplies	\$	1,818.86
Haxtun Car Wash	Fleet Washes	\$	21.91
Home Depot Pro	Paper Products	\$	280.60
Kurtzer's	Repairs	\$	706.00
MASA	Supplemental	\$	182.00
Municipal Supply	Repairs	\$	2,958.70
Phillips County Treasurer	April Sales Tax	\$	244.24
Red J Welding	Supplies	\$	91.61
RRWCD Water Activity Ent.	Permit Assessments	\$	6,630.36
Shred Vault	PD Shredding	\$	60.00
SmokeTrails	PD Equipment	\$	3,119.63
UNCC	Transmissions	\$	42.57
Village of Ansley	Repairs	\$	2,100.00
VSP	Supplemental	\$	138.31
Western United Electric Supply	Testing Gloves	\$	9.55
Wisdom, Jennifer	MD Refund	\$	99.43
Wright, Steven or Sandra	Solar Reimb	\$	245.68

#### Transfers of Cash

04/06/23 Transfer #1 - \$82,000 for accounts payable

04/14/23 Transfer #2 - \$19,500 for payroll

04/17/23 Transfer #3 - \$63,000 for accounts payable

04/28/23 Transfer #4 - \$20,000 for payroll

04/28/23 Transfer #5 - \$3990.00 for summer ball registrations

**Public Comment:**

Ryan Hofmeister addressed the Council with concerns about the designated truck parking area. Hofmeister moved to Town 1 year ago and is frustrated with trucks idling for extended periods, waking his entire household. The Town has designated parking for semis on West Fletcher and the County shop was allowing drivers to plug in their trucks this winter. The County has since rescinded the offer and drivers will need to find another way to plug in trucks during the winter months. Hofmeister understands why the Town is trying to help independent drivers but would like to come up with a compromise that creates less noise.

**Regular Business:**

Resolution 2023-05 Closing the swimming pool savings account and moving funds to a business interest checking account. When the Town started raising funds for the new swimming pool the money was put into a savings account. Since raising funds and receiving the GOCO grant, the current savings account has transaction limits. The checking account will make funds easier to transfer during the construction period. A motion was made by L. Lundgren and seconded by T. Pope to approve the Resolution, all present voted, motion carried.

**TOWN OF HAXTUN  
RESOLUTION 2023-5**

**A RESOLUTION FOR THE TOWN OF HAXTUN, COLORADO CLOSING THE SWIMMING POOL BUSINESS SAVINGS ACCOUNT AND MOVING FUNDS TO A BUSINESS INTEREST CHECKING ACCOUNT AND DESIGNATING AUTHORIZED OFFICIALS TO SIGN ON THE BANK ACCOUNT AT THE POINTS WEST COMMUNITY BANK.**

**WHEREAS**, the Town of Haxtun has checking, savings, loans, certificate of deposit, and other accounts at Points West Community Bank, and

**WHEREAS**, the Town Council of the Town of Haxtun, has determined it to be in the best interest of the Town to close the Swimming Pool Savings Account and move the funds to a Business Interest Checking Account, and to update the Authorized Signing Officials on the bank account; and

**WHEREAS**, the Town Council of the Town of Haxtun, has also determined that all banking transactions will also require two (2) signatures.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO, THAT:**

The following are hereby designated as Authorized Officers for the purpose of signing certain accounts and transactions at the Points West Community Bank.

Name	Title	Signature
Michael Ensminger	Mayor	_____

Lori Lundgren Mayor Pro Tem \_\_\_\_\_

Kelsey Harms Town Clerk/Treasurer \_\_\_\_\_

Sherri Wagoner Administrative Assistant \_\_\_\_\_

The Points West Community Bank checking and savings accounts will have the following signers:

# \_\_\_\_\_ Swimming Pool Account – Kelsey Harms, Sherri Wagoner, Michael Ensminger, and Lori Lundgren

**INTRODUCED, ADOPTED, AND RESOLVED THIS \_\_\_ DAY OF  
May, 2023.**

TOWN OF HAXTUN

\_\_\_\_\_  
Michael Ensminger, Mayor

ATTEST:

\_\_\_\_\_  
Kelsey Harms, Town Clerk

Some discussion was held about the perpetual care of the “Welcome to Haxtun” median on Colorado Ave. Winston Ham approached Ron about how to get the median back into good shape. The median needs some landscape attention. Tommy Davis has offered to take over the maintenance for \$750.00 for the 2023 year. The Lions Club has donated \$250 of that \$750, which would leave the Town to cover \$500. Winston and MaryAnn Ham have generously donated landscape materials. Tommy will take care of all the maintenance for this year and then the Council can reevaluate next year. A motion was made by D. Green and seconded by D. Anderson to approve the \$500 maintenance fee to Tommy Davis. All present voted, motion passed.

**Discussion Items:**

Dental insurance is not currently offered as a benefit, but Kelsey had some employees inquiring about the possibility of it being a voluntary/employee-paid benefit. After further investigation, the employees inquiring were most interested in orthodontia care and that is very rarely covered by dental insurance. No further action will be taken, Kelsey will look into Health Savings plans.

**Staff Reports:**

Ron Carpenter, Town Superintendent

- The Town scored 100% on our paper and walk-thru audits with CIRSA
- Working with Colorado Rural Water on a grant to fix the well houses. CRW partners with DOLA to find grant money available. This grant money would be used with the CDPHE \$5,000 grant money for water security.

Tom Bullard, Police Chief

- Interview with potential 3<sup>rd</sup> officer later this week.
- Held a meeting with Little Sprouts Learning Center and Haxtun School District to plan trainings for next year.
- Nuisance/Junk Ordinance letters have been mailed. Will start working on trailers/inoperable vehicles next and hope to have this done before the weeds in Town show up after all the rainfall.

Kelsey Harms, Town Clerk/Treasurer

- CIRSA Council Training will be Tuesday, May 16<sup>th</sup> at 6 pm
- The first file archive day was a success.
- CML District meeting in Wray on 5/18
- DOLA is offering a webinar every Thursday during the month of May for Historic Preservation Month, the link will be emailed to the Council.
- Town Hall and Shop will be closed on 5/29 for Memorial Day

**Council Concerns:**

D. Anderson: Wanted to know how the maintenance went during the scheduled power outage with WAPA. Ron informed him the maintenance went great and the Town crew was also able to make some repairs while the system was down.

D. Green: Wanted a pool update. Ron gave a quick update, and we are currently just waiting for the weather to cooperate to continue.

A motion was made by L. Lundgren and seconded by B. Cionek to adjourn the meeting. The meeting adjourned at 7:45 pm subject to the call of the Mayor.

Kelsey Harms  
Town Clerk