

**Town of Haxtun
April 3, 2023
REGULAR MEETING
MINUTES**

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Community Center. Roll call was taken with the following council members present; Lori Lundgren, Bob Cionek, Dave Green, Dean Anderson, Tana Pope, and Ryan Horton. Mayor Ensminger led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tom Bullard, Police Chief, and Kelsey Harms, Town Clerk/Treasurer.

Wayne Thompson was present as well as Terry Hofmeister, County Commissioner, and Andrea Calhoon, representing Region 4 Opioid Council.

A motion was made by R. Horton and seconded by L. Lundgren to approve the agenda, with the addition of Dental Insurance to discussion items. All present voted yes, and the motion carried.

A motion was made by D. Green and seconded by L. Lundgren to approve the consent agenda, which included the regular meeting minutes of March 6, 2023, special meeting minutes of March 20, 2023, and the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

**Town of Haxtun
April 3, 2023**

March Payroll	Salary	\$	42,063.09
March Payroll	Taxes	\$	9,205.61
Advanced Pools & Spas	New Pool	\$	183,755.00
Amazon	Supplies	\$	176.74
B&B Seamless Gutters	Rain Gutters	\$	280.00
Biesemeier, Quentin	Refund	\$	432.10
Black Hills Energy	Utilities	\$	1,025.39
Blochowitz Ditching	Backhoe	\$	2,240.50
Bornhoft, Chris	Equip. Reimbursement	\$	84.50
CHS High Plains	Fuel	\$	684.94
Davis, Carolyn	Book Reimbursement	\$	245.40
FPPA	Pension	\$	1,356.52
GWRS	Retirement	\$	2,295.79
Haxtun Car Wash	PD Fleet	\$	47.68
H-F Herald	Publishing/Supplies	\$	426.53
Highline Electric Assc.	Utilities	\$	81.87

Horton, Ryan & Danyell	Trailer Purchase	\$	4,800.00
Ingram	Books	\$	111.39
Lincoln Marriott Cornhusker	NMPP Conference	\$	238.14
Lundgren, Torrie	CC deposit refund	\$	40.00
NMPP	February Power	\$	48,002.70
Northern Tool & Equip.	Repairs	\$	91.67
Petty Cash	CRWA Conference	\$	100.00
Potter Portable	Port-A-Potties/Pool	\$	212.00
Rudy's	Repairs	\$	25.00
Shred Vault	PD Shredding	\$	60.00
Statewide Internet Portal	Google License	\$	323.40
Viaero	Cell Phones	\$	153.87
Wagner Equipment	Repairs	\$	18,125.68
Wilson's Repair	Repairs	\$	1,814.73
U.S. Postmaster	Stamps	\$	381.00
Border States	Repairs	\$	21,893.13
Carpenter, Ron	Travel Reimbursement	\$	119.57
CEBT	Benefits	\$	13,133.40
CIRSA	Property/Casualty	\$	14,122.12
CIRSA	Work Comp	\$	4,745.25
CO Dept of Revenue	March Withholding	\$	1,479.00
CO Dept of Revenue	March Sales Tax	\$	2,982.29
CO Water Resources & Power	Wastewater loan	\$	9,277.46
Colorado Analytical	Water Tests	\$	48.00
Cundiff, Josh	MD Refund	\$	99.82
ERHBC	Books	\$	533.83
Gonzales, Nancy	Library Cleaning	\$	75.00
Harms, Kelsey	Trailer Reg/Deed Record	\$	27.75
Haxtun Building Center	Supplies	\$	629.55
Haxtun Chamber	Dues	\$	100.00
Haxtun Health Foundation	Donations/AEDS	\$	1,000.00
Haxtun Supers	Supplies	\$	52.81
Haxtun Telephone	Phones/Internet	\$	448.87
Highline Electric	Utilties	\$	82.17
Ingram	Books	\$	59.12
Kelly PC	Legal	\$	129.50
Kuehn, Chris	Cleaning Services	\$	510.00
Lyle's	Repairs	\$	83.64
MASA	Supplemental	\$	168.00
Mitchell, Holly	MD Refund	\$	84.28
NE Safety & Fire	Repairs	\$	169.00
NMPP	Dues	\$	754.49
PC Telcom	Phones/Internet	\$	209.93

PCED	2nd Quarter Dues	\$	1,750.00
Phillips County Treasurer	March Sales Tax	\$	165.89
Red J	Repairs/Supplies	\$	307.03
Standard	Supplemental	\$	79.25
UNCC	Transmissions	\$	7.74
VSP	Supplemental	\$	114.15

Transfers of Cash

- 03/06/23 Transfer #1 - \$183,755.00 for pool payment
- 03/06/23 Transfer #2 - \$44,500.00 for accounts payable
- 03/07/23 Transfer #3 - \$4,800.00 for accounts payable
- 03/15/23 Transfer #4 - \$18,000.00 for payroll
- 03/16/23 Transfer #5 - \$74,000.00 for accounts payable
- 03/17/23 Transfer #6 - \$91,877.50 for pool payment
- 03/30/23 Transfer #7 - \$19,000.00 for payroll
- 03/31/23 Transfer #8 - \$91,877.50 for pool payment

Public Comment:

There was none.

Regular Business:

Terry Hofmeister and Andrea Calhoon both serve on the Region 4 Northeast Opioid Council were present to give an update to the Council. The Region was able to identify the gap in the availability of Opioid Use Disorder/Substance Abuse disorder treatment services in our 10-county region. They have since used the first opioid settlement dollars to focus on expanding treatment services, specifically focusing on transportation services. Terry and Andrea answered questions from the Council and wanted to encourage the Town of Haxtun to participate in the 2023 opioid settlement. Terry also mentioned a vacancy on the Region 4 Northeast Opioid Council and hopes that someone from the Council will fill the seat. The Council thanked Terry and Andrea for attending the meeting.

After some discussion about the 2023 Opioid Settlement, a motion was made by D. Green and seconded by T. Pope to sign all the settlements. The Town and the money would continue to be a part of Region 4. All present voted, motion carried.

CEBT sent the renewal documents for the employee health insurance. The renewal rate was 4.5% overall for the year beginning July 1, 2023 – June 30, 2023. This would mean an approximate \$8,000.00 annual increase in premiums. A motion was made by R. Horton and seconded by L. Lundgren to accept the renewal. All voted in favor, motion passes.

MASA emergency air and ground insurance is also up for renewal. Last year the Town voted to change plans, so all premiums are paid monthly instead of annually. A motion was made by D. Green and seconded by R. Horton to renew the MASA insurance as an employer-provided benefit for all full-time employees. The Council members that wish to enroll will be able to do so and will reimburse the Town. Motion carried.

Discussion Items:

Dental insurance is not currently offered as a benefit, but Kelsey had some employees inquiring about the possibility of it being a voluntary/employee-paid benefit. The Council would like to know how many employees would be interested in the benefit before deciding. As a group employees could potentially get a better rate that would not cost the Town anything additional.

Staff Reports:

Ron Carpenter, Town Superintendent

- 2023 Street projects: Ron presented the Council with a map for his plans this summer. The paving portion of the project is estimated to cost \$244,000 (the school district will be paying 50% of what it will cost to pave the grade school parking lot) and the chip seal portion of the project is estimated to cost \$45,600, however, this cost will vary because the price of oil is changing monthly. Ron hopes to chip seal in July and will have an updated cost.
- 2023 electrical rebuild: Ron has tried every year to slowly upgrade the electric system throughout Town. This year's project is estimated to cost \$125,000 and will be spread over three different areas of the Town. Ron works with Ward Electric to do these system upgrades.
- The grant application for the Community Center generator was submitted.
- Ron hired a new Public Works employee that started today.

Tom Bullard, Police Chief

- The new rifles arrived. Working to see what options he has to sell the old rifles.
- Bike safety will be on 5/11/23
- The school district was awarded a grant to have radios in the school that directly bridge to the PD. Tom is working with the district to get an MOU in place. The school district will have 6 radios with trained staff members.
- Tom received an application from someone that lives out of Town but is interested in dual residency. He is setting up an interview with the applicant. If awarded the job, the officer would have a residence in Haxtun while on call and on duty but would return to his other home on days off.

Kelsey Harms, Town Clerk/Treasurer

- Spring Cleanup will be the week of April 17th
- Pets must be licensed by April 28th
- Summer Ball registration going on now (early registration ends 4/6 \$35) (late registration ends 4/20 \$45)
- CIRSA general membership meeting will be 6/28/23 12:00 pm – 3:00 pm
- Scheduled power outage will be 4/29/23 8 am – 6 pm, we are continuing to remind the citizens.
- The audit started today and seems to be going well. A report will be given to the Council upon completion.
- As of March 23rd the old shop was deeded to the Hospital District as agreed upon in the contract.
- Kelsey is hoping to close the office 1 day a month to work on archiving files. The basement is running out of space, and there are years of documents. The Council didn't see a problem with this, as long as we are able to advertise it.
- CIRSA Council Training will be Tuesday, May 16th. Kelsey will work with CIRSA to get a time scheduled and let the Council know.

Council Concerns:

R. Horton: is curious what the Town's options are for all the buildings on Colorado Ave that are being used for private storage. What can the Town do to get more business in the downtown area?

T. Pope: Was curious about an update on the Colorado Ave Clinic.

A motion was made by L. Lundgren and seconded by T. Pope to adjourn the meeting. The meeting adjourned at 8:20 pm subject to the call of the Mayor.

Kelsey Harms
Town Clerk