

Town of Haxtun
August 4, 2025
REGULAR MEETING
Minutes

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Pro Tem Lori Lundgren at the Haxtun Town Hall. Roll call was taken with the following council members present; Dave Green, Tana Pope, and Jon Brammer. Mayor Ensminger, Ryan Horton, and Bob Cionek were absent. Mayor Pro Tem led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent and Kelsey Harms, Town Clerk/Treasurer.

Carolyn Davis, Librarian, Todd Workman and Chis Daley were also in attendance.

Approval of Agenda:

A motion was made by D. Green and seconded by J. Brammer to approve the agenda. All present voted yes, the motion carried.

Consent Agenda:

A motion was made by T. Pope and seconded by J. Brammer to approve the consent agenda, which included the regular meeting minutes of July 7, 2025, the monthly invoices, and transfers of cash. All present voted yes, and the motion carried.

July Payroll	Salaries	\$ 80,924.55
July Payroll	Taxes	\$ 16,098.23
Amazon	pool supplies	\$ 161.02
Bazan, Emily	Summer Fun	\$ 74.00
Beck, Kevin	Mileage	\$ 688.10
Berkheimer, Judy	Summer Fun	\$ 74.00
Bivens, Trey	Mileage	\$ 103.60
Black Hills Energy	Utilities	\$ 1,740.73
Bornhoft, Chris	Clothing Allowance	\$ 45.96
Cash-Wa	Concessions Supplies	\$ 748.78
CHS	Fuel	\$ 810.02
CK Computers	IT Support	\$ 65.00
Clark, Jeanna	Summer Fun	\$ 144.00
CO State Treasurer	2025 2nd Quarter UTR	\$ 298.86
Davis, Carolyn	July Cell Stipend	\$ 15.00
FPPA	Pension	\$ 920.56
GWRS	Benefits	\$ 1,966.72
Ham, Braden	Mileage	\$ 609.00

Haxtun Locker Plant	Ball concessions	\$ 2,584.00
Haxtun-Fleming Herald	Publications & Supplies	\$ 232.98
Heinz, Becky	Rec Supply Reimb	\$ 233.32
Heinz, Collyn	Rec Supply Reimb/Mileage	\$ 507.46
Knode, Owen	Mileage	\$ 314.30
Kurtzer, Heather	Concessions Reimbursement	\$ 229.18
Microsoft	PD annual subscription	\$ 129.99
NMPP	June Power	\$ 47,751.64
PSHCG (August)	Benefits	\$ 12,502.06
Rocky Mtn. Info. Network	PD Membership Dues	\$ 50.00
Shafer, Joe	Umpire & Mileage	\$ 138.64
Simon	Grading	\$ 1,228.20
Sonnenberg, Josh	Umpire & Mileage	\$ 416.28
SVI Graphics	PD car decals	\$ 1,085.50
Toops, Christie	Summer Fun	\$ 144.00
USA Blue Book	water testing kits	\$ 253.00
Velsyst.com	PD Equipment	\$ 430.37
Viaero	Cell Phones	\$ 150.60
Weathers, Jeremy	Umpire & Mileage	\$ 187.82
Wilson's Repair	Repairs	\$ 1,977.19
Amazon	supplies	\$ 31.97
Black Rock	chipseal/ashpalt	\$ 21,771.62
Buck's Painting	19 Chevy Silverado Repairs	\$ 644.00
Capital One	Road Rebuild Loan	\$ 27,379.15
CDPHE	Annual Drinking Water Fee	\$ 249.00
CDR	July Withholding	\$ 1,878.00
CDR	July Sales Tax	\$ 4,266.99
CNA Surety	Bond	\$ 100.00
Cochran & Vandenbark Const.	Power plant repairs	\$ 7,832.00
Colorado Analytical	Water testing	\$ 37.00
Data Shield	Shredding Service	\$ 65.21
Ensminger, Rick	Meter Deposit Refund	\$ 80.57
Ewing Irrigation	Park mulch	\$ 4,445.00
FirstNet	PD Phones	\$ 215.82
Foster, Bill	Meter Deposit Refund	\$ 102.61
Garretson's	Uniforms	\$ 176.00
Haxtun Building Center	Repairs/Maintenance	\$ 1,103.56
Haxtun Chamber	Semiannual membership	\$ 4,250.00
Haxtun Super's	supplies	\$ 25.86
Haxtun Telephone	Phones (July/August)	\$ 1,544.10
Highline Electric	Utilities	\$ 161.45
IIMC	Annual Membership (1)	\$ 135.00

Kelley, Holly	Pool Concessions	\$ 55.43
Kurtzer, Heather	Supply reimbursement	\$ 54.50
Kurzer, Holly	Summer Fun	\$ 74.00
LEC	Concrete	\$ 14,037.00
Lyle's Service	Building Repairs	\$ 8,906.23
Martin's Flag Company	Flags	\$ 827.02
MASA	Benefits	\$ 168.00
MRZ	Road grader battery	\$ 526.88
Municipal Supply	supplies	\$ 572.06
Phillips County Commissioners	Salamander App renewal	\$ 150.00
Phillips County Landfill	Dump Exp	\$ 1,965.60
Phillips County Treasurer	July Sales Tax	\$ 460.65
Phillips County Weed District	weed spraying	\$ 308.61
UNCC	Transmissions	\$ 4.65
USA Blue Book	supplies	\$ 225.95
USPS	Postage	\$ 322.00
VSP	Benefits	\$ 114.15

Transfers of Cash

07/08/2025 Transfer #1: \$ 75,500.00 for accounts payable

07/15/2025 Transfer #2: \$ 26,100.00 for payroll

07/16/2025 Transfer #3: \$ 1,200.00 for payroll

07/17/2025 Transfer #4: \$ 66,650.00 for accounts payable

07/31/2025 Transfer #5: \$ 3,500.00 for accounts payable

07/31/2025 Transfer #6: \$ 43,400.00 for payroll

Public Comment:

Chris Daley brought animal control concerns before the council, specifically about a persistently barking dog in his neighborhood that he considers a nuisance. He posed several questions to the Council, inquiring about: what actions can be taken, the criteria for determining a nuisance dog based on barking duration, the possibility of stricter penalties for dog owners, the option of hiring animal control personnel, or permitting for kennels could help resolve the issue.

Discussion:

Todd Workman is working with the high school baseball coaches and parents to possibly revamp the baseball infield. Currently the infield is uneven, causing drainage problems, particularly after heavy rainfall. The group is working with DuraEdge, an Ohio based company, to come up with a quote for renovations. The baseball team's fundraising efforts from their annual mouse races will contribute financially to the project. It was suggested the Council and the School Board should discuss the project and reach an agreement on the proposed renovations and future maintenance.

Ron presented MEAN's (Municipal Energy Agency of Nebraska) 2025 proposed changes to the Green Energy Program. MEAN is facing new 2030 clean energy requirements due to legislation adopted in Colorado. For MEAN to comply, communities may need to purchase additional Green Energy through MEAN's Green Energy Program. In 2030 Colorado requires an 80% greenhouse gas emission reduction compared to 2005 levels. MEAN presented 3 scenarios a 35% minimum Green Energy threshold for the first year, 50% Green Energy threshold, and 100% Green Energy threshold. Ron was waiting on corrected projected numbers and will bring those to the Council at the next work session. The Town does currently purchase some Green Energy but will need to increase that amount to stay compliant. This could mean less infrastructure upgrades each year or possibly raising electrical rates. Both options will need to be evaluated at budget time.

Carolyn Davis gave a short presentation on Friends of the Library, addressing questions from the previous meeting about the nonprofit organization. The group, established as a nonprofit in 2004 with the assistance of Jean Gray, currently the organization has 23 members. The organization aims to support and enhance library services through advocacy, fundraising, and community engagement.

Regular Business:

Discussion was held about the sub librarian position. Carolyn currently works 20 hours per week and is looking to have someone that could cover for her if needed. A motion was made by D. Green and seconded by J. Brammer to allow Carolyn to hire someone to help, working no more than 10-hours per month and evaluate after 1 year. All present voted in favor, motion passed.

A motion was made by J. Brammer and seconded by T. Pope to appoint L. Lundgren and D. Green to the hiring committee for the Town Clerk/Treasurer position. The committee has the discretion to include citizens in the process as they deem appropriate. All present voted in favor, motion passed.

Resolution 2025-7 adopting new employee handbook was tabled until the next meeting after a motion was made by D. Green and seconded by T. Pope. Clerk Harms informed the Council she was still missing a policy and was waiting on feedback from the assisting attorney. All voted in favor.

A motion was made by T. Pope and seconded by J. Brammer to move the regular September meeting from the first Monday to Tuesday due to the Labor Day Holiday. All voted in favor, motion passed.

Staff Reports:

Ron Carpenter, Town Superintendent

- Building Permits per Agenda Packet
- The power outage on Friday 8/1/25 was not due to a system error, but a trampoline that blew into the power lines. The Crew waited for the lightning to finish before repairing the

line and getting power back to the citizens affected. Ron suggested we put out a PSA to citizens about anchoring trampolines.

- Still waiting to hear from Element Engineering about the seepage study.
- Airport project is set to tentatively start 8/18, waiting on spray season to slow down.
- The community center generator is here, just waiting on the electrician to get it installed.
- New woodchips were put in the park
- Chip seal is done for the season and brings the Town up to date for last year and this year.

Darrell Smith, Interim Police Chief

- Not present, but V. Freemyer sent Q2 stats for the Council

Kelsey Harms, Town Clerk/Treasurer

- Summer ball and Summer Fun are done for this season. Big thanks to all the community members involved to make those programs happen

Council Concerns:

T. Pope: Curious how we were doing on enforcing ordinances.

J. Brammer: Noted how clean and maintained the park bathrooms were and the nice new woodchips.

L. Lundgren: Asked R. Carpenter about the plan for Second Street. Carpenter said it is on his plan to get that street paved.

Adjournment:

The meeting adjourned at 7:56 pm subject to the call of the Mayor Pro Tem.

Kelsey Harms

Town Clerk/Treasurer