

Town of Haxtun
April 1, 2024
REGULAR MEETING
Minutes

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Town Hall. Roll call was taken with the following council members present; Dave Green, Tana Pope, Ryan Horton, Lori Lundgren, Jon Brammer. Bob Cionek was absent. Mayor Ensminger led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tom Bullard Chief of Police, and Kelsey Harms, Town Clerk/Treasurer.

Darcy Garretson was also present.

Approval of Agenda:

A motion was made by D. Green and seconded by R. Horton to approve the agenda. All present voted yes, the motion carried.

Consent Agenda:

A motion was made by L. Lundgren and seconded by T. Pope to approve the consent agenda, which included the regular meeting minutes of March 4, 2024, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

April 1, 2024

March Payroll	Salaries	\$	48,687.69
March Payroll	Taxes	\$	10,513.66
Adobe	Subscription	\$	287.88
Amazon	PD Supplies	\$	226.85
Bazan, Aaron	Clothing Allowance	\$	48.06
Bornhoft, Chris	Travel expense	\$	66.63
Buck's Painting	PD Repairs/Maint.	\$	771.50
Bullard, Tom	Reimbursement	\$	128.37
CFS Inspections	Equip. Inspections	\$	1,935.00
Chamberlain Concrete	Pool Sand	\$	144.90
CHS	Fuel	\$	770.67
CO Police Protection	Shipping fees	\$	4.31
Colorado Analytical	Water testing	\$	39.00
Davis, Carolyn	Phone Stipend	\$	15.00
DetectaChem	PD Supplies	\$	223.81

DISSCO	Supplies	\$	3,037.50
Ensminger Const., LLC	Repairs	\$	3,535.00
FBI-Leeda	Dues	\$	50.00
Fetzer Electric	Repairs/Installation	\$	18,790.14
FPPA	Pension	\$	1,478.60
Freedom Const. & Painting	TH paint	\$	6,352.60
GWRS	Benefits	\$	2,463.11
Haxtun Building Center	Supplies	\$	2,096.55
Haxtun Car Wash	PD Fleet Wash	\$	11.95
Haxtun Super's	Supplies	\$	12.13
H-F Herald	Publications/Supplies	\$	208.20
Highline Electric	Utilities	\$	95.30
Home Depot Pro	Supplies	\$	729.00
Ingram	Books	\$	284.72
Japp Masonry	Pool brick	\$	6,820.00
Kaseware	PD Software	\$	4,320.00
Kelly PC	Legal	\$	1,404.00
Kurtzer's	Mower	\$	13,895.00
Lincoln Marriot	NMPP Conference	\$	238.14
Lyle's Service	Pool fans	\$	655.10
Loveland Embassy	CO Rural Water Conf.	\$	457.44
Municipal Supply	Supplies	\$	6,363.77
NE Safety & Fire Equip.	Repairs/Maint.	\$	161.00
NMPP	February Power	\$	43,674.01
PC Telcom	Email/Phone	\$	4.31
Penworthy Co.	Books	\$	240.59
Phillips County Landfill	Dump Exp	\$	1,863.20
Potter Portable	Pool Port-a-potties	\$	200.00
Viaero	Cell phones	\$	154.32
Wilson's Repair	Repairs	\$	4,973.43
Amazon	Supplies	\$	235.97
Border States	Supplies	\$	1,112.84
Bornhoft, Chris	Travel/Mileage	\$	272.32
Carpenter, Ron	Travel & Clothing Reimb.	\$	220.41
CEBT	Benefits	\$	15,434.00
CIRSA	Work Comp	\$	4,878.10
CIRSA	Prop/Casualty	\$	17,124.63
CO Dept. Revenue	March Sales Tax	\$	2,978.50
CO Dept. Revenue	March Withholding	\$	1,733.00
Colorado Analytical	Water Testing	\$	522.00
Data Shield	Shredding	\$	60.00
Diaz, Romario	MD Refund	\$	165.00

Gonzalez, Nancy	Library Cleaning	\$	75.00
Haxtun Telephone	Phones/Internet	\$	605.71
Highline Electric	Utilities	\$	92.92
Ingram	Books	\$	51.60
Ingram	Books	\$	215.84
Intermountain Sweeper	Repairs	\$	6,852.08
J&S Contractor Supply	Repairs to System	\$	1,955.52
Kelly PC	Legal Services	\$	1,677.00
Lyle's Service	Pool	\$	284.92
Martin Marietta	Repairs to System	\$	748.95
MASA	Benefits	\$	196.00
PC Telcom	VOIP services	\$	36.49
PCED	Quarterly Contribution	\$	1,750.00
Phillips County Treasurer	March Sales Tax	\$	349.21
Rudy's GTO	MD Refund	\$	320.06
UNCC	Transmissions	\$	3.87
USPS	Postage	\$	280.00
VSP	Benefits	\$	126.23

Transfers of Cash

- 03/06/2024 Transfer #1: \$3,095.09 for pool accounts payable
- 03/06/2024 Transfer #2: \$78,900.00 for accounts payable
- 03/15/2024 Transfer #3: \$21,320.00 for payroll
- 03/19/2024 Transfer #4: \$65,000 for accounts payable
- 03/19/2024 Transfer #5: \$24,570.79 for pool accounts payable
- 03/29/2024 Transfer #6: \$21,500 for payroll
- 03/29/2024 Transfer #7 \$610.00 for accounts payable

Public Comment:

Darcy Garretson gave an update on the Main Street Program application and is working with DOLA to get that completed. Darcy has also been meeting with different groups in the community, looking for those interested in helping with the Drake Building.

Regular Business:

Resolution 2024-2 Finding Sub Compliance for Annexation Petition known as Proposed CB & Pods, LLC Annexation. Some discussion was held by the Council about the future of the lot proposed to be annexed. Clerk Harms noted there would need to be a special meeting on May 20, 2024, at 7:00 pm to annex and adopt the required resolutions and ordinances. A motion was made by J. Brammer and seconded by D. Green to approve Resolution 2024-2 and set the hearing for May 20, 2024. All present voted in favor, motion passes.

The current Community Center policy allows local nonprofit groups to use the Center free of charge. Clerk Harms presented to the Council a change in policy due to groups not canceling their reservation and leaving the Center unavailable for others. The change to the policy would require nonprofit groups to cancel their reservation 48 hours prior or a fee in the amount of the deposit may be required. A motion was made D. Green and seconded by T. Pope to approve the Community Center Policy change. All present voted in favor; motion passed.

The Town of Haxtun was awarded a FEMA grant for an emergency generator at the Community Center. A Small Dollar Grant Agreement between the Town and the State will be established. A motion was made by L. Lundgren and seconded by T. Pope to approve the agreement and make R. Carpenter the approved signer. All present voted in favor, motion passed.

Haxtun Health is asking for a letter of support as they work to raise funds to remodel and upgrade the existing emergency room and operating room. A motion was made by D. Green and seconded by J. Brammer to approve the letter of support. All present voted in favor, motion passed.

PCED is hosting an art competition with CSU Rural Action Project. The local art classes will be using canvas to paint a mural, the artwork will be voted on and PCED is wanting to have the winning mural painted on a public space. Some discussion was held about possible areas for the mural. A motion was made by D. Green and seconded by J. Brammer to wait and see the winning design before choosing a location for the mural. All present voted in favor, motion passed.

CEBT sent the renewal documents for the employee health insurance. The renewal rate was 11% overall for the year beginning July 1, 2024 – June 30, 2025. Last year the Council asked Clerk Harms to shop around and see what options were available. Harms presented an overview from Public Sector Health Care Group (PSHCG). PSHCG offered very similar healthcare coverage with the same deductible, but lower premiums. PSHCG would be roughly \$2,500 less per month than the 11% renewal rates with CEBT. A motion was made by J. Brammer and seconded by R. Horton to terminate the agreement with CEBT and join PSHCG with the same level of benefits. All present voted in favor, motion passed.

Discussion Items:

Chief Bullard presented another draft of the Truck Route Ordinance. Weight definitions were added as well as exemptions for commercial delivery. Bullard will send the ordinance to the attorney, the ordinance will modify the model traffic code. Chief Bullard also showed an example of wording that can be added to the building permit.

Staff Reports:

Ron Carpenter, Town Superintendent

- Building Permits per Agenda Packet
- Pool Update: interior finishing is still happening, along with electric, and plumbing. The tile and plaster is still on hold, once the plaster is done the pool will be filled. Concrete work will continue. Simon will work to fit the parking lot project as soon as it's ready.
- Replaced street, stop, and dip signs around Town
- Electrical rebuild will be starting soon
- Working with Spelts to get a bid on the Drake Building roof shingles replaced.
- Looking at crack fill machines, if the right deal can be found could potentially look into purchasing the machine.

Tom Bullard, Chief of Police

- 1st Qtr stats were presented to Council

Kelsey Harms, Town Clerk/Treasurer

- Animal Licensing is currently underway, pets are due to be licensed
- Spring Cleanup will be the week of April 15
- Haxtun Chamber Annual Meeting will be April 15
- PCED Annual Meeting will be April 24
- Audit is happening this week, hopefully will conclude by Wednesday

Council Concerns:

None

Adjournment:

The meeting was adjourned at 8:42 pm subject to the call of the Mayor.

Kelsey Harms
Town Clerk/Treasurer