

Town of Haxtun
January 2, 2024
REGULAR MEETING
Minutes

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Mike Ensminger at the Haxtun Town Hall. Roll call was taken with the following council members present; Bob Cionek, Tana Pope, Lori Lundgren, and Dave Green. Mayor Ensminger led the group in the Pledge of Allegiance. Council member Ryan Horton arrived at 7:05 pm.

Staff members present were Ron Carpenter, Town Superintendent, Tom Bullard Chief of Police, and Kelsey Harms, Town Clerk/Treasurer.

Jon Brammer and Jess Smith were also in attendance.

Approval of Agenda:

Before a motion was made to approve the agenda, K. Harms asked that Resolution 2024-1 be added to the agenda. A motion was made by L. Lundgren and seconded by D. Green to add the Resolution and approve the agenda. All present voted yes, the motion carried.

Consent Agenda:

A motion was made by D. Green and seconded by T. Pope to approve the consent agenda, which included the regular meeting minutes of December 4, 2023, special meeting minutes of December 18, 2023, the following monthly invoices to be paid, and transfers of cash. All present voted yes, and the motion carried.

December Payroll	Salary	\$	51,546.94
December Payroll	Taxes	\$	10,592.53
Bivens, Trey	Clothing Allowance	\$	161.65
Black Hills Energy	Utilities	\$	416.45
CHS	Fuel	\$	838.81
CK Computers	IT Support	\$	75.00
	Nov/Dec Cell Phone		
Davis, Carolyn	Stipend	\$	30.00
El Paso Mexican Rest.	Town Christmas Party	\$	442.14
Every Bloomin' Thing	Council Christmas gifts	\$	210.00
Fetzer Electric	Repairs	\$	1,854.06
FirstNet	PD Phones	\$	263.98
FPPA	Pension	\$	1,356.52
GWRS	Benefits	\$	2,356.32
Haxtun FCU	Employee Christmas	\$	4,300.00

Highline Electric	Utilities	\$	86.70
Legg Creations	2024 Golf cart permit #'s	\$	225.00
NMPP	November Power	\$	44,868.90
NMPP	Spring Training	\$	148.25
PC Telcom	Phones/Internet	\$	122.61
Phillips County Abstract	Closing 205 S CO	\$	908.82
Phillips County Landfill	November dumping	\$	1,957.32
Phillips, Rosie	Comm. Center Refund	\$	275.00
Red J Welding	Shop supplies	\$	134.93
Viaero	Cell Phones	\$	137.43
CEBT	Benefits	\$	15,434.00
Center Point	Books	\$	589.68
CIRSA	1st Qtr Work Comp	\$	4,878.09
CIRSA	1st Qtr Prop/Casualty	\$	17,124.63
CML	Dues	\$	752.00
CO Dept. Revenue	Dec Withholding	\$	1,525.00
CO Dept. Revenue	Dec Sales Tax	\$	3,815.15
CO Police Prot. Assc.	2024 Dues	\$	180.00
Colorado Analytical	Water Testing	\$	226.00
Ensminger Const. LLC	Repairs	\$	1,060.32
FirstNet	Phones	\$	263.98
Gonzalez, Nancy	December Cleaning	\$	75.00
Haxtun Building Center	Supplies	\$	335.24
Haxtun Telephone	Phones	\$	587.63
Highline Electric	Utilities	\$	77.35
Kurtzer's	MD Refund x2	\$	178.25
	2024 Pet Licensing		
PAK Enterprises	Books	\$	104.00
PC Telcom	Phones	\$	122.62
PCED	1st Qtr Contribution	\$	1,750.00
Phillips County Treas.	Dec Sales Tax	\$	48.96
Potter Portable	Port-A-Potties	\$	219.50
ProPump, LLC	Pool concrete	\$	1,425.00
Smoketrails	PD Supplies	\$	85.00
Stroyek Contracting	Repairs	\$	9,706.64
UNCC	Transmissions	\$	14.19
USA BlueBook	Pump tubes	\$	330.46
USPS	Postage	\$	204.00
VSP	Benefits	\$	126.23
Wilson's Repair	Repairs	\$	90.85

Transfers of Cash

12/07/2023 Transfer #1: \$4,925.00 for pool accounts payable
12/07/2023 Transfer #2: \$35,300.00 for accounts payable
12/14/2023 Transfer #3: \$26,500.00 for payroll
12/14/2023 Transfer #4: \$49,300.00 for accounts payable
12/29/2023 Transfer #5: \$19,610.00 for payroll

Public Comment:

Jess Smith from Julesburg spoke to the Council representing Northeast Colorado Junk Jaunt. He is hoping to start a 3-day “junk jaunt” that would start in Julesburg and continue to Sterling, Holyoke, and end back in Julesburg catching all the Towns in between. Mr. Smith is hoping to have each Town Councils support to showcase NE Colorado and boost the local economy. He has two other members of his committee Jessica Ayala (Haxtun-Holyoke Chamber Director) and Linda LeAngelo. Jess will continue to update the Council as more details are confirmed.

Regular Business:

A motion was made by D. Green and seconded by R. Horton to post public meeting notices on the front door of Town Hall, 145 S. Colorado Ave. All present voted in favor, motion passes.

Since the Town has voted to move forward with the application process to apply to become an official Colorado Main Street Community, a committee has been formed with the Main Street Manager Darcy Garretson. T. Pope is interested in the project and has volunteered to join the committee. A motion was made by D. Green and seconded by L. Lundgren to appoint T. Pope to the Main Street Committee. All present voted in favor, motion carried.

Colorado Highland Wind sent the Town a \$1,000.00 donation to use as the Council sees fit to best support the community. After some discussion about previous donations, a motion was made by D. Green and seconded by R. Horton to give half of the donation to Little Sprouts Learning Center and half of the donation to the local Food Basket. All present voted in favor, motion carried.

After D. Anderson’s letter of resignation from the Town Council at the special meeting in December, the council was left with a vacant seat. The Council received a letter of interest from Jon Brammer when Anderson was appointed, Brammer expressed he was still interested in the position. The seat will be up for election in the November 2024 election. A motion was made by R. Horton and seconded by T. Pope to appoint Jon Brammer to fill the vacant Council seat. All present voted in favor, motion carried. Brammer will receive his official oath of office at the regular February meeting.

Resolution 2024-1 accepting the donation and conveyance of real property located at 205 S. Colorado Avenue. This resolution will allow the Council to formally accept the property donation as a general asset of the Town, not being donated or accepted for park or governmental purposes unless done so by subsequent ordinance or resolution. A motion was made to

approve Resolution 2024-1 by L. Lundgren and seconded by T. Pope. All present voted in favor, motion passed.

Town of Haxtun
RESOLUTION NO. 2024-1

A RESOLUTION ACCEPTING THE DONATION AND CONVEYANCE OF REAL PROPERTY
LOCATED AT 205 SOUTH COLORADO AVENUE

WHEREAS, the following described real property (the “Property”) is owned by Gene-Jean Corporation, a dissolved corporation, and Vanda Jean Black, its last acting Director, along with all appurtenances and improvements on said Property:

Lots 1 and 2, Block 11, Original Town of Haxtun, Colorado
EXCEPT the South 6 inches of said Lot 2 as heretofore conveyed to J.D. Birrell for party wall purposes, with reservations and rights therein as under deed recorded in Book 133, at Page 421 of the Phillips County records,
Address of Property: 205 South Colorado Avenue, Haxtun, CO 80731; and

WHEREAS, the current owner of Property, has proposed donating the Property to the Town of Haxtun; and

WHEREAS, the Board of Trustees finds that such proposed donation is beneficial to the Town; and

WHEREAS, the Board of Trustees desires to accept such donation and hold the Property as a general asset of the Town, and not for park or governmental purposes.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF HAXTUN, COLORADO:

Section 1. Ownership in fee simple of the above-described Property is hereby approved and accepted by the Town of Haxtun.

Section 2. Such ownership shall be evidenced by the Town’s acceptance and recording of a warranty deed conveying the Property from Gene-Jean Corporation, to the Town. The acceptance of such donation is upon condition that, upon such acceptance, fee title to the Property shall be marketable and insurable in the name of the Town. The Board of Trustees hereby approves the attached form of deed for donation and conveyance of the Property.

Section 3. The Town takes title to the Property as a general asset of the Town. The Property is not being donated or accepted for park or governmental purposes, and shall not be held or used for such purposes unless and until the Board of Trustees by subsequent ordinance or resolution identifies and dedicates all or a portion of the Property to be used or held for park or governmental purposes of the Town.

Section 4. The Mayor and Town Staff are authorized to execute all documents and to do all things necessary on behalf of the Town to effect the Town's ownership of the Property.

INTRODUCED, READ, and ADOPTED this ____ day of _____, 2024.

TOWN OF HAXTUN, COLORADO

Mike Ensminger, Mayor

ATTEST:

Kelsey Harms, Town Clerk

Discussion Items:

A draft of the preservation ordinance was presented to the Council. Harms took an example ordinance from Lamar, Colorado and reworked it to fit Haxtun. There was some brief discussion from the Council about the ordinance. Harms will send the ordinance to the attorney and bring it back to the February meeting.

Staff Reports:

Ron Carpenter, Town Superintendent

- Pool Update: the spray insulation will start next week, then interior framing and plumbing can go in. Black Hills energy will install the gas line sometime in January.
- Working with Larson Family Auction to sell two pickups in a January consignment auction.

Tom Bullard, Chief of Police

- In the process of interviewing and background check on a possible third officer. The applicant is not POST certified and would need to attend a Police Academy.
- No stats from 2023 prepared - will hopefully have at the next meeting.
- Tom is looking at possibly replacing the Tahoe in 2025

Kelsey Harms, Town Clerk/Treasurer

- No Report

Council Concerns:

T. Pope: Curious why Colorado Ave wasn't plowed from the railroad. R. Carpenter informed the council that the plow truck was broken down for a short time and they were working to get caught up.

Adjournment:

The meeting was adjourned at 7:36 pm subject to the call of the Mayor.

Kelsey Harms
Town Clerk/Treasurer