

Town of Haxtun

July 6, 2021
REGULAR MEETING

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Brandon Bieseemeier at the Haxtun Community Center. Roll call was taken with the following council members present: Bob Cionek, Mike Ensminger, Ryan Horton, Lori Lundgren, Rob Martinez and Tana Pope. Mayor Bieseemeier led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tanya Mayhew, Chief of Police, and Karie Wilson, Town Clerk/Treasurer.

Broc Pelle, Phillips County Emergency Manager, also attended.

A motion was made by R. Horton and seconded by T. Pope, to approve the agenda with the addition of a request from Cameron and Joslyn Ham to allow a variance to the setback requirements for their property. All present voted yes, and the motion carried.

A motion was made L. Lundgren and seconded by B. Cionek to approve the consent agenda, which included the regular meeting minutes of June 7, 2021, the following monthly invoices to be paid, and transfers of cash. All present voted yes. Motion carried.

June Payroll	Taxes	\$12,428.37
June Payroll	Salary	\$58,266.39
Amazon	Pool Supplies	\$32.32
Apex	Shredding Service	\$60.00
Black Hills Energy	Utilities	\$1,187.47
Border League	Rec Dues	\$600.00
Cenex Zip Trip	Rec Supplies	\$47.52
CHS	Herbicide	\$135.38
CoPro EFP	FD Gear	\$187.04
FPPA	Pension	\$1,635.56
Garretson's Sport Center	Rec Supplies	\$243.87
Grainland	Fuel	\$1,012.51
GWRS	Retirement	\$1,599.12
Heinz, Collyn	Rec Supplies Reimb	\$242.81
HF Herald	Supplies/Publications	\$345.67
Hotel Elegante	PD Travel Exp	\$387.00
Krogmeier, Emily	Red Cross Training	\$600.00
Kurtzer, Heather	Pool Supplies Reimb	\$255.72
Lauer, Szabo, & Associates	Audit	\$4,852.00
Mayhew, Tanya	Mileage/Travel Exp	\$596.83
NMPP	Power	\$34,559.57
PCED	Annual Meeting	\$30.00
Pepsi	Rec Concessions	\$1,533.71

Petty Cash	PD Training	\$100.00
Precision Plumbing	Repairs to System	\$186.17
Sargent Drilling	Repairs to System	\$15,200.00
Stewart, Jessie	Summer Fun Instructor	\$120.00
Trum, Kristin	Restitution	\$100.00
UPS	Postage	\$11.14
USA Bluebook	Repairs to System	\$282.21
Viaero	Phone	\$369.22
Workman, Rod	Carpet Cleaning	\$175.00
American Heritage	Supplemental Insurance	\$25.55
Border States	Repairs to System	\$793.76
Capital One	Street Bond	\$6,010.25
Cash-WA	Rec Concessions	\$2,123.58
CEBT	Insurance	\$15,305.00
CIRSA	3rd Qtr WC	\$5,087.50
CIRSA	3rd Qtr Property/Casualty	\$13,800.55
CO Analytical	Water/Wastewater Testing	\$68.00
CO Dept of Revenue	June Sales Tax	\$3,486.84
CO Dept of Revenue	June Withholding Tax	\$1,681.00
CoPro EFP	FD Gear	\$214.80
Fetzer Electric	Repairs to System	\$1,293.66
Haxtun Building Center	Repairs to System	\$1,270.17
Haxtun Supers	Supplies	\$994.95
Haxtun Telephone	Phone/Internet	\$681.26
Henry, Michelle	Summer Fun Instructor	\$120.00
HF Herald	Supplies/Publications	\$677.08
Highline Electric	Utilities	\$87.87
Home Depot Pro	Pool Sanitizer	\$126.08
Ingram	Books	\$326.81
Johnson Chiropractic	CDL Physical	\$115.00
Kelly PC	Attorney	\$17.50
Krogmeier, Emily	Red Cross Training	\$800.00
Kuehn, Chris	Janitorial	\$420.00
Lyle's Service	Repairs to System	\$177.71
Matt's Sprinkler Service	Repairs to System	\$212.42
Miner, Barbie	Summer Fun Instructor	\$120.00
Morrison, Pam	Summer Fun Instructor	\$120.00
Office Service	Copier Maint	\$154.66
PCED	3rd Qtr Contribution	\$1,375.00
PcTelcom	Phone/Internet	\$207.79
Pepsi	Rec Concessions	\$1,945.06
Phillips County Landfill	Dump Fees	\$3,782.88

Phillips County Treasurer	June Sales Tax	\$347.92
Precision Plumbing & Heating	Repairs to System	\$759.65
Red J Welding	Repairs to System	\$328.83
Rudy's GTO	Repairs/Maint.	\$941.00
Simon	Repairs to System	\$1,035.00
Standard	Supplemental Insurance	\$111.95
Stewart, Jessie	Summer Fun Instructor	\$120.00
Sun Life	Supplemental Insurance	\$253.60
U.S. Postmaster	Stamps	\$309.00
UNCC	Transmissions	\$52.80
Van Diest Supply Co	Mosquito Spray	\$1,333.00
VSP	Supplemental Insurance	\$140.12
Arnold Pool Co	Repairs to System	\$24.00
Ensminger Construction	Repairs to System	\$950.00
Five Star Rentals	Repairs to System	\$175.00
Haxtun Car Wash	PD Fleet Wash	\$25.62
Wilson's Repairs	Repairs/Maint	\$759.66

Transfers of Cash

06/08/2021 Transfer from MM Savings to Business Checking for accounts payable \$65,500.00

06/15/2021 Transfer from MM Savings to Business Checking for payroll \$24,500.00

06/17/2021 Transfer from MM Savings to Business Checking for accounts payable \$61,100.00

06/17/2021 Transfer from MM Savings to Police Grant for bank fee \$10.00

06/30/2021 Transfer from MM Savings to Business Checking for payroll \$28,200.00

Public Comment:

No public comments were given.

Regular Business:

Broc Pelle, the Phillips County Emergency Manager, submitted the North East Colorado Regional Hazard Mitigation Plan update to the council for their review. The council had questioned the plan as to why Haxtun was not listed in the plan as a stakeholder. Haxtun was a participating agency at the time the plan was reviewed. Pelle explained that the Town may apply directly to the state or to FEMA for grants if the need would ever arise to mitigate a disaster in some form. The Town would not have to apply for the funding through Phillips County. The plan will be reviewed every year, with a formal update every 5 years. Broc will contact department heads, the fire department, and any other personnel from the Town to help with the review.

A motion was made by M. Ensminger and seconded by L. Lundgren to adopt Resolution 2021-1 to adopt the NE Colorado Regional Hazard Mitigation Plan Update. All present voted in favor of adopting the plan. Motion passed.

RESOLUTION 2021-1
A RESOLUTION TO ADOPT THE NORTHEAST COLORADO REGIONAL HAZARD
MITIGATION PLAN UPDATE

WHEREAS, the Commissioners of Phillips County, Colorado with the assistance from Robert L. Wold Jr., have gathered information and prepared the Northeast Colorado Regional Hazard Mitigation Plan Update; and,

WHEREAS, the Northeast Colorado Regional Hazard Mitigation Plan Update has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, Phillips County, Colorado is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Phillips County Board of County Commissioners have reviewed and approved the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Trustees of the Town of Haxtun that the Town of Haxtun adopts the Northeast Colorado Regional Hazard Mitigation Plan Update as this jurisdiction's Multi-Hazard Mitigation Plan and resolves to execute the actions in the Plan.

The above and foregoing Resolution was, on motion duly made and seconded, adopted on July 6, 2021.

TOWN OF HAXTUN

Brandon Bieseimer, Mayor

ATTEST:

Karie L Wilson, Town Clerk

A motion was made by L. Lundgren and seconded by R. Horton to adopt Resolution 2021-2, repealing Resolution 2020-4, which had declared a local disaster emergency in April 2020. All present voted in favor of adopting the resolution, and the motion passed.

RESOLUTION NO. 2021-2

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF HAXTUN, COLORADO, REPEALING RESOLUTION 2020-4, DECLARING A LOCAL DISASTER EMERGENCY.

WHEREAS, pursuant to the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-701, *et seq.* the Board of Trustees passed Resolution 2020-4, declaring a local disaster emergency in and for the Town of Haxtun.

WHEREAS, the declaration is effective until the Board of Trustees determines an emergency no longer exists; and

WHEREAS, the Board of Trustees has determined that a local disaster emergency no longer exists and desires to repeal Resolution 2020-4 and the powers and authorizations granted in connection therewith.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO:

Section 1. The above recitals are hereby incorporated as findings by the Town Board of Trustees of the Town of Haxtun.

Section 2. Town Board of Trustees of the Town of Haxtun hereby repeals Resolution 2020-4.

INTRODUCED, READ, and ADOPTED this 6 day of July 2021.

TOWN OF HAXTUN, COLORADO

Mayor

ATTEST:

Karie L. Wilson, Town Clerk

The council discussed the 2020 Financial Audit as presented by Scott Szabo at the June 21, 2021, work session. Mayor Biesemeier commended the clerks office for the work done day to day to keep the finances in order.

A motion was made by R Cionek and seconded by M. Ensminger to adopt the 2020 Financial Audit as presented. Motion passed.

American Recovery Plan funds have been issued to the Town of Haxtun. The amount for 2021 (half of the amount due to the Town) of \$113,610.09 was deposited in our banking institution. The Department of the Treasury has given wide latitude to municipalities for water and wastewater projects. Ron encouraged the council to spend the ARP funding for repairs for the plant well on Colorado Ave and the West well on Westridge Ave.

If the Town were to apply for emergency grant funds from DOLA for these repairs, the town must show dire need for the funding, and the possibility of receiving another DOLA grant in the same year decreases. The council has already pledged to apply for a DOLA grant in August 2021 to finish financing the new Town Shop.

A motion was made by R. Horton and seconded by T. Pope, to use the first half of the ARP funds to repair both the plant well on North Colorado Ave and the Westridge well. All present voted in favor, and the motion passed. Sargent Drilling will make the necessary repairs.

Collyn and Jocelyn Ham made a written request to the council regarding building an addition onto the south side of their home located at the corner of Grant Street and Edmund Avenue. The addition would extend approximately 3.5 feet into the Town's set back along Grant Street. Ron has met with the Ham's and looked at the property to see how they would comply with our ordinances. Ron recommended to the council that the Town would grant the Ham's a variance for their property.

A motion was made by R. Horton and seconded by M. Ensminger to grant the Ham's a variance for their home addition. All present voted in favor, and the motion passed.

Discussion:

Updated costs for the proposed 2022 street project were reviewed. Ron spoke to Mike Weingardt from Simon to see if asphalt costs had increased since early spring. Mike reported that costs had stabilized somewhat for now and the total cost for the proposed project is \$1,983,830.

This year's budgeted paving projects included Grant Street between Wallace and Wayne. Wallace Street between Grant and Bryan, and Wilson Street along the North edge of the ball field.

The Town has not heard back from CDOT regarding the "Main Street Grant". We will hopefully hear later in July if we were awarded full or partial funding. The timing of the notification will probably push the project back to Spring 2022.

The council would like to have a community open house on August 16, 2021 to share our plans for the street project and tell the community how important the election will be to the success of the \$2,000,000 project.

Staff Reports:

Ron Carpenter, Town Superintendent

- Building Permits *were reviewed as included in board packet.*
- Ward Electric will be rebuilding 3 alleys.
- CGI-will update the fencing at the town dump.
- LEC is replacing 11 street pans.

- Simon is paving the streets E Grant Street between Wallace Ave and Wayne Ave, Wayne Ave between E Grant Street and Chase Street, and Wilson Street that includes the parking north of the ball field. Between LLC and Simon, the town crew hauled out 65 loads of pavement.
- Rockwell will be delivering the shop building in September, Rick Ensminger will be getting the pad ready for the building.
- There is a possibility of purchasing some land East of the new shop, will visit with the owner this week to see if they are interested in selling.
- Haxtun Hospital main street project is moving along, just slowly.

Tanya Mayhew, Chief of Police

- The new Durango will be in on Friday. The 2011 Charger will be decommissioned and traded in.

Karie Wilson, Town Clerk/Treasurer

- MEAN issued an energy credit of \$2401.
- The new web site will go live this month.

Council Concerns:

Bob asked if there has been any communication with the railroad about the condition of the tracks. Ron emailed the railroad contact last Monday but has not had any response.

Lori asked if there has been any interest in moving the generator. The original company has backed out completely, and we have started from square one.

A motion was made by L. Lundgren and seconded by R. Horton to adjourn. The meeting adjourned at 8:28 pm subject to the call of the Mayor.

Karie Wilson
Town Clerk/Treasurer