

# Town of Haxtun

June 7, 2021  
REGULAR MEETING

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Brandon Bieseemeier at the Haxtun Community Center. Roll call was taken with the following council members present: Bob Cionek, Ryan Horton, Lori Lundgren, Rob Martinez and Tana Pope. Mike Ensminger was absent. Mayor Bieseemeier led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tanya Mayhew, Chief of Police, Kelsey Harms, Deputy Town Clerk, and Karie Wilson, Town Clerk/Treasurer.

A motion was made by L. Lundgren, and seconded by T. Pope, to approve the agenda. All present voted yes, and the motion carried.

A motion was made T. Pope and seconded by B. Cionek to approve the consent agenda, which includes the regular meeting minutes of May 3, 2021, the following monthly invoices to be paid, and transfers of cash. All present voted yes. Motion carried.

May Payroll	Taxes	\$9,803.60
May Payroll	Salary	\$44,061.32
Amazon	Pool Sprayer	\$75.17
Amazon	Baseball Pants	\$637.68
American Red Cross	Training	\$200.00
Black Hills	Utilities	\$338.81
Border States	Repairs to System	\$185.59
Carpenter, Ron	Clothing Allowance	\$112.77
CFS	Repairs/Maint.	\$1,620.00
CO Coroners Association	Training	\$1,000.00
CO Rural Water	Webinar Training	\$30.00
Consolidated Plastic	Supplies	\$101.80
Everbrite LLC	School Exp	\$35.82
Fidafye	Dugout Murals	\$400.00
FPPA	Pension	\$1,622.56
Great Copier Service	Copier Maint	\$132.70
GWRS	Retirement	\$1,526.84
Hadeen, Kristin	CC Refund	\$150.00
Haxtun Building Center	Repairs to System	\$1,105.92
Haxtun Car Wash	PD Fleet Wash	\$18.00
Haxtun Chamber	Haxtun Bucks	\$265.00
Haxtun Supers	Supplies	\$6.28
HF Herald	Publications/Supplies	\$763.76
Hotsy Equipment	Power Washer	\$6,750.00
Ingram	Books	\$369.85

Kelly PC	Attorney Fees	\$297.50
Keystone Reservations	School Exp	\$50.00
Kuehn, Chris	Janitorial	\$360.00
Kurtzer's	Repairs/Maint.	\$1,152.76
Matt's Sprinkler Service	Repairs to System	\$38.00
Midwest Radar & Equip	Radar Check	\$80.00
NMPP	Power/Utility Envelopes	\$36,923.86
Pctelcom	Phone/Internet	\$207.94
Petty Cash	PD Training Exp	\$200.00
Petty Cash	Pool/Rec Concessions	\$300.00
Petty Cash	PD Training Exp	\$125.00
Phillips County Treasurer	April Sales Tax	\$280.93
PublicSafety Center	PD Supplies	\$361.19
Richa, Dave	MD Refund	\$146.85
The Inn at River Edwards	Travel Exp	\$300.20
UNCC	Transmissions	\$13.20
Viaero	Phone	\$432.03
Wilson's Repair	Repairs/Maint.	\$1,844.93
Workman, Rod	CC/PD Carpet Cleaning	\$760.00
American Heritage	Supplemental Insurance	\$25.55
Arnold Pool Company	Repairs to System	\$5,279.85
Border States	Repairs to System	\$9,415.94
Brophy, Janet	Summer Fun	\$120.00
Capital One	Street Bond	\$6,010.25
CEBT	Insurance	\$14,788.00
CO Analytical	Water/Wastewater Testing	\$68.00
CO Association of Cheifs of Police	Membership	\$187.50
CO Dept of Revenue	May Sales Tax	\$2,404.16
CO Dept of Revenue	May Withholding Tax	\$1,411.00
Coberly, Trisha	Website: Phase 2	\$2,125.00
Computers Etc	PD Renewal	\$176.00
CWD	Summer Concessions	\$1,747.89
Easterley, Connie	CC Refund	\$125.00
ERHBC	Books	\$358.29
Graham Upholstery & Carpet	Repairs to Community Center	\$950.00
Grainland	Fuel	\$810.35
Haxtun Ag Ed Dept	Repairs to System	\$43.08
Haxtun Building Center	Repairs to System	\$1,887.20
Haxtun Car Wash	PD Fleet Wash	\$18.00
Haxtun Locker Plant	Summer Concessions	\$870.00
Haxtun Super's	Summer Concessions	\$203.95
Haxtun Telephone	Phone/Internet	\$394.23

Hickox, Christine	MD Refund	\$162.01
Highline Electric	Utilities	\$118.90
Home Depot Pro	Supplies	\$581.05
Ingram	Books	\$547.86
Kueh, Chris	Janitorial	\$315.00
Kurtzer, Holly	Summer Fun	\$120.00
Lyle's Service	Repairs to System	\$2,780.00
Matson, Gaylord	MD Refund	\$200.00
NE Safety & Fire Equip	Repairs to System	\$436.00
Office Service	Copier Maint.	\$169.95
PAK Ent	Summer Fun	\$275.00
PC telcom	Phone/Internet	\$207.94
Phillips County	Comm Center Support	\$4,500.00
Phillips County Treasurer	May Sales Tax	\$313.07
Rudy's GTO	Repairs/Maint.	\$391.52
Simon	Repairs to System	\$576.87
Standard	Supplemental Insurance	\$111.95
Sun Life	Supplemental Insurance	\$253.60
Top Gear	Bike Helmets	\$283.25
U.S. Postmaster	Stamps	\$309.00
UNCC	Transmissions	\$15.84
Vertical Strategies	Grant App	\$1,050.00
VSP	Supplemental Insurance	\$140.12
Wernsman, Josh	MD Refund	\$200.00
Wilson's Repair	Repairs/Maint.	\$580.51

#### Transfers of Cash

05/06/2021 Transfer from MM Savings to Business Checking for accounts payable \$52,500.00  
05/14/2021 Transfer from MM Savings to Business Checking for payroll \$19,700.00  
05/17/2021 Transfer from MM Savings to Business Checking for accounts payable \$47,000.00  
05/28/2021 Transfer from MM Savings to Business Checking for payroll \$20,200.00

#### Public Comment:

No public comments were given.

#### Regular Business:

Kelsey presented the newly designed web site to the council. The Town of Haxtun web site will allow our citizens to access ordinances and resolutions, pay utility bills online, and read meeting minutes. It will have a community calendar, and links to other web sites and Facebook pages for information, such as the county, PCED, the school district, and others. Last November, Kelsey had submitted an application for a SIPA (Statewide Internet Portal Authority) grant, which helped to fund the design and set up of the web site. The grant also provided training on the web site administration

process. Ryan Kanode has given us permission to access to his photos for the web site. The Town Hall office will be able to accept credit cards and electronic checks as payments online for a few items, and over the phone and in person over the counter for others. The fees to process the credit cards will be paid for by the customer. The web site will possibly be "live" at the end of the month.

Broc Pelle, the Phillips County Emergency Manager, submitted the NE Colorado Regional Hazard Mitigation Plan update to the council for their review.

After some discussion as to why Haxtun was not listed as a stakeholder on page 11 of the Plan, the council decided to bring back the proposed Resolution to adopt the plan at the next council meeting in July. Staff will contact Broc to see why we were not included as stakeholders.

Discussion was held in regards to purchasing the 1993 Fire Truck from the Rural Board. The current Town owned fire truck is a 1978 Ward Le France. The 93 would be a significant upgrade for fire protection for the town. The Rural Board is offering the truck at a very reduced price of \$11,000-\$12,000, or whatever the premium is that the Town pays in 2021 to cover the CIRSA vehicle insurance that are owned by the Rural Board.

A motion was made by L. Lundgren and seconded by R. Horton to approve the purchase of the 93 Fire Truck. Motion passed.

A motion was made by R. Horton and seconded by B. Cionek to sell the 1978 Ward Le France on the Big Iron Auction site. Motion passed.

#### **Discussion:**

Dates for upcoming meetings were changed to: (4<sup>th</sup> of July) Tuesday, July 6, 2021, (Labor Day) Tuesday, September 7, 2021, and (New Years Day) Tuesday, January 4, 2022.

Backyard Chicken Hens proposed additions to the animal ordinance were discussed. The property privacy fencing will remain at 6 feet. Violations will be fined up to \$300. Accessory buildings, along with the house or garage may be used to store feed.

Under fines in the current animal ordinance, change the fines to reflect violations will be fined up to \$300.00 instead of the variable fines listed in the current ordinance.

#### **Staff Reports:**

Ron Carpenter, Town Superintendent

- Building Permits *were reviewed as included in board packet.*
- Swimming Pool is open! About 50 kids average per day, so far for the first week. Repairs were made to the boiler, the sand filter, and other areas of the pool.
- Two wells were test pumped. Both the #1 Plant well and the #2 Westridge well need substantial repairs.
- The Town did not have any response to fill the seasonal summer help positions. Please be patient with the crew as they try to get the major projects done. Mowing and spraying weeds and other smaller jobs will get done, it will just take longer.
- CDOT has not selected grant recipients yet. We will hopefully hear if we were granted funds for street work by the end of the month.

Tanya Mayhew, Chief of Police

- The department was awarded partial funding for the body cams by the JAG grant. The amount is yet to be determined.

- A quote to replace the carpet with laminate flooring in the police department entry way and reception area totaled \$2900.00. Tanya will contact DOLA to see if it is an approved expense for the CARES Act funding.
- The new car has not been shipped from the factory yet. The electronics and decals will be installed by LAWS in Evergreen.
- Officer Kondella has completed his training and has been on his own since mid-May.
- Logan County officers are no longer helping with covering shifts, although one officer would like to continue if there is a need.

Karie Wilson, Town Clerk/Treasurer

- Summer Fun, Swimming Pool, and the Summer Recreation programs are in full swing.
- Holly Kurtzer painted and updated the designs on the ball park dugouts. If the council gets a chance, please go by and see her work.
- The auditor will be attending our meeting on June 21, 2021 to give the 2020 Financial Audit Report.
- PCED annual meeting will be held on June 16, 2021 in Paoli. Lori will plan to attend. PCED also sent a thank you for the financial support.
- The Town of Haxtun will receive a total of \$227,220 in American Rescue Plan funds. The staff will apply for the allocated ARP Federal funding through DOLA. The funds will be split in two disbursements, one given in 2021 and the other in 2022. The US Treasury will be providing guidance on how these funds may be spent, and they will also require reporting on the expenditures.
- Financial info has been sent to David at Saulsbury Hill Financial. David is our contact with Capital One, for the possible financing of the towns upcoming street project, if the debt is approved by the voters in November 2021.

**Council Concerns:**

Bob shared info regarding TIPS training available for liquor retail sellers and servers. Could the town make this a requirement for new applicants or renewals? It is not a state requirement, just a recommendation.

A motion was made by L. Lundgren and seconded by R. Horton to adjourn. The meeting adjourned at 8:45 pm subject to the call of the Mayor.

Karie Wilson  
Town Clerk/Treasurer