

Town of Haxtun

March 1, 2021
REGULAR MEETING

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Brandon Bieseimeier at the Haxtun Community Center. Roll call was taken with the following council members present: Bob Cionek, Mike Ensminger, Ryan Horton, Lori Lundgren, and Tana Pope. Mayor Bieseimeier led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tanya Mayhew, Chief of Police, Kelsey Harms, Deputy Town Clerk, and Karie Wilson, Town Clerk/Treasurer.

A motion was made by R. Horton, and seconded by T. Pope to approve the agenda, with the addition of the Bond Counsel contract from Kimberly Crawford of Butler/Snow. All present voted yes, and the motion carried.

A motion was made L. Lundgren seconded by B. Cionek to approve the consent agenda, which includes the regular meeting minutes of February 1, 2021, the following monthly invoices to be paid, and transfers of cash. All present voted yes. Motion carried.

Feb. Payroll	Taxes	\$9,344.57
Feb. Payroll	Salary	\$42,272.36
Atchison, Jeremy	Clothing Allowance	\$110.41
Bivins, Joe	Electric Tools	\$150.00
Bivins, Trey	Clothing Allowance	\$171.19
Black Hills	Utilities	\$732.72
Boondocks Army Surplus	PD Uniform Allowance	\$49.99
CCNC, Inc	Dues	\$100.00
Christ the King Catholic Church	2021 curb/gutter	\$1,560.00
City of Holyoke	PD Training	\$184.34
CO Dept of Revenue	Jan Sales Tax	\$3,232.44
Coberly, Trisha	Website Proposal	\$850.00
Contreras, Val	2021 curb/gutter	\$650.00
Country Rose	Davis Funeral	\$89.00
CPPA	Dues	\$183.00
ERHBC	Books	\$846.95
FPPA	Pension	\$1,609.56
Gall's	PD Uniform Allowance	\$642.13
Grainland	Fuel	\$546.78
Great Copier Service	Copier Maint.	\$53.81
GWRS	Retirement	\$1,520.08
Haxtun Building Center	Repairs to System	\$1,181.54
Haxtun Car Wash	PD Fleet Wash	\$47.00
Haxtun Supers	Supplies	\$108.41

Haxtun Telephone	Phone	\$438.46
HF Herald	Publications/Supplies	\$440.63
Highline Electric	Utilities	\$104.26
Kuehn, Chris	Janitorial	\$270.00
NMPP	Power	\$44,281.37
PAK Enterprises	Office Supplies	\$31.00
Patriot Contractors	Tools/Equip	\$2,700.00
Pctelcom	Phone/Internet	\$206.79
Phillips County Sheriffs Office	2021 Victim Assistance	\$1,500.00
Productivity Plus	Repairs/Maint.	\$70.98
Psychological Dimensions	Psych Exam	\$350.00
U.S. Postmaster	Stamps	\$273.00
UNCC	Transmissions	\$5.28
Viaero	Phone	\$331.44
Wilson's Repair	Repairs/Maint.	\$457.83
American Heritage	Supplemental Insurance	\$25.55
Apex Shredding	Shredding Service	\$60.00
Capital One	Street Bond	\$6,010.25
CEBT	Insurance	\$14,329.20
CO Analytical	Water/Wastewater Testing	\$68.00
CO Dept of Revenue	Feb Sales Tax	\$3,828.05
CO Dept of Revenue	Feb Withholding Tax	\$1,357.00
Mayhew, DelRay	MD Refund	\$18.36
Phillips County Treasurer	Feb Sales Tax	\$66.80
Precision Plumbing	Repairs to System	\$397.30
Rudy's GTO	Repairs/Maint.	\$115.96
Standard	Supplemental Insurance	\$111.95
Sun Life	Supplemental Insurance	\$253.60
VSP	Supplemental Insurance	\$115.96
Western United Electric	Repairs to System	\$21.88
Workman, Rod	2021 Lawn Care	\$1,910.00

Transfers of Cash

02/05/2021 Transfer from MM Savings to Business Checking for accounts payable \$94,000.00
02/12/2021 Transfer from MM Savings to Business Checking for accounts payable \$2,700.00
02/12/2021 Transfer from MM Savings to Business Checking for payroll \$19,500.00
02/17/2021 Transfer from MM Savings to Business Checking for accounts payable \$7,000.00
02/26/2020 Transfer from MM Savings to Business Checking for payroll \$18,000.00

Public Comment:

No public comment.

Regular Business:

Craig McCarty submitted a letter of resignation to the council. Craig and his family have moved out of Haxtun, and he can no longer serve on the board. A motion was made by T. Pope and seconded by M. Ensminger to accept the resignation. Motion passed.

The council will take letters of interest from community members to fill his position, which must be filled within 60 days. The interested person must have been a resident of Haxtun for at least a year, and a registered voter.

The Prairie Oasis LLC dba Haxtun Liquors, application for Retail Liquor Store was reviewed. Bob Cionek recused himself from the conversation and the vote.

A motion was made by L. Lundgren and seconded by T. Pope to approve the renewal. A roll call vote was taken, and all present voted in favor of the renewal. Motion passed.

Dewane Pace from Haxtun Health has offered \$200,00 for the Town's property from Logan Avenue to the Town Hall, including the Town Shop, the lean-to, the truck barn (old fire hall), and the empty lot behind the Town Hall and Library. They also offered 2 years for the crew to move out of the Town Shop. The truck barn would need to be vacated within 60 days.

Ron reported that there was possible room for a new shop at the Town Quonset location west of the city limits. VAP had quoted a 40' X 80' building in February, but Ron would need at least a 40' X 120' to be comparable with the amount of room they are giving up between all the current old buildings. He would also need gas service, water, sewer, and 3 phase electric service. A back up generator would also be needed for emergencies to open garage doors, heat vehicles, etc., along with a cement floor, cement approach to the building, wiring, framing a break and restroom, and other necessities. It will cost considerably more to replace the shop than what the hospital is offering to pay. Building materials are increasing in cost every day.

Discussion was held on if the town should keep an easement behind the town hall, what of employee parking? There should be room available for building maintenance., The shed behind the Library is full of old used books. The librarian had reported she could give most of them away. The shed was given to the library as a gift, so that complicates the idea of moving it off the Town's property.

A motion was made by R. Horton, and seconded by M. Ensminger,

- to accept the cash offer of \$200,000 from the Haxtun Hospital District (HHD),
- to reserve 25' from west edge of town hall and library buildings,
- Haxtun Hospital District would be responsible for surveying the property;
- The Town may occupy the current shop up to 24 months after closing;
- The Town may occupy the truck barn for 60 days after closing;
- The Town will take ownership of the HHD's shipping container that is located at the Town Quonset;
- The Town's shop, the lean-to, and the truck barn will become the property of HHD, and HHD will be responsible for the demolition of said buildings.

All present voted in favor of the motion, and the motion passed.

CEBT presented the annual Employee Health Insurance renewal. The premium for the Medical PPO-4 plan will increase 3.5% for 2021-2022, (\$202 per month) with a rebate of \$585 per enrolled employee. The current plan has a \$1500 deductible, and also includes \$20,000 life insurance coverage.

A motion was made by T. Pope, and seconded by B. Cionek to renew the current health insurance plan for the employees. Motion carried.

A motion was made by L. Lundgren and seconded by R. Horton to appoint Tana Pope to serve on the Haxtun Housing committee that is working with PCED on housing issues. All present voted in favor of this appointment and motion carried.

Kimberly Crawford, the bond attorney from Butler | Snow, presented two options for wording the Tabor debt question on the ballot.

Option 1

SHALL TOWN OF HAXTUN DEBT BE INCREASED UP TO \$1.5 MILLION, WITH A MAXIMUM REPAYMENT COST OF \$[_____], WITH NO INCREASE IN THE TOWN'S CURRENT SALES AND USE TAX RATE OF 3.5%,

Option 2

WITH NO INCREASE IN THE TOWN'S CURRENT SALES AND USE TAX RATE OF 3.5%, SHALL TOWN OF HAXTUN DEBT BE INCREASED UP TO \$1.5 MILLION,

After discussion, the council consensus was to ask Ms Crawford to use the Option 2 in writing the ballot question ordinance.

A motion was made by L. Lundgren and seconded by M. Ensminger to retain Kimberly Crawford from Butler | Snow as counsel for the bond election. The costs will be no more than \$5000 and those costs may be rolled into the amount of the bond.

All present voted in favor of Kimberly for this counsel and motion passed.

Discussion:

None.

Staff Reports:

Ron Carpenter, Town Superintendent

- Building Permits were reviewed as included in board packet.
- LEC was hired to tear out and replace the Town's curb and gutter along the south side of the ball park along Grant Street and Walker Avenue along the park.
- Simon will be in town this week to give an updated estimates on 2021 street repairs.
- CHS electrical upgrade project with Ward Electric will start this month.
- The trash truck turbo went out, scoring the cylinder. Charlies Diesel is waiting on repair parts.
- The grant writer has a couple ideas for pool grants.

Tanya Mayhew, Chief of Police

- Ordered the new police department vehicle
- Training is going well with Cameron
- Recommended council look at some rules for the RV park.

Karie Wilson, Town Clerk/Treasurer

- SIPA (StateWide Internet Portal Authority) announced that the Town of Haxtun was one of 32 projects who were awarded a grant for website design. Congratulations goes to Kelsey Harms,

who has worked many hours on this project! Ryan Kanode has given his permission to use his photos on the web site.

- Scott Szabo will be in town this week March 3-5, 2021 to prepare the 2020 Financial Audit.
- Animal Tags renewal deadline is April 30, 2021.
- Spring Cleanup will be held the week of April 19, 2021.
- PCED sent a thank you for renewing our membership with their organization.
- FPPA allocation reports were reviewed.
- Swimming Pool donations cash and inkind total \$291,198.00
- Haxtun Library Report for January 14, 2021 was reviewed.
- Northeast Rural Philanthropy Days funder roundtable will be held virtually on March 25, 2021.

Council Concerns:

Bob asked about the recent appointment of Craig to a county planning committee. After visiting with Laura, Phillips County Admin, it was discovered they had only wanted a representative from the Town for one meeting.

Ryan reminded the council to support our local ranchers and farmers on Meat In (March 20) and every day.

Brandon will follow up with the NKC Railroad on the condition of the RR crossing on Colorado Ave. He also remarked that Dewane Pace of Haxtun Health proposed an opening between the current library and their proposed coffee shop.

A motion was made by R. Horton and seconded by L. Lundgren to adjourn. The meeting adjourned at 8:50 pm subject to the call of the Mayor.

Karie Wilson
Town Clerk/Treasurer