

Town of Haxtun
 October 5, 2020
 REGULAR MEETING

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Brandon Bieseimer at the Haxtun Community Center. Roll call was taken with the following council members present: Bob Cionek, Mike Ensminger, Ryan Horton, Lori Lundgren, Craig McCarty and Tana Pope. Mayor Bieseimer led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tanya Mayhew, Chief of Police, and Karie Wilson, Town Clerk/Treasurer.

Dwayne Pace, from the Haxtun Hospital District, was also present.

A motion was made by L Lundgren, seconded by R. Horton to approve the agenda as presented.

All present voted yes, and the motion carried.

A motion was made M. Ensminger and seconded by T. Pope to approve the regular meeting minutes of September 14, 2020, the following monthly invoices to be paid, and transfers of cash. All present voted yes. Motion carried.

Sept. Payroll	Taxes	\$8,814.22
Sept. Payroll	Salary	\$39,067.08
Axon Online Law Enforcement	Training	\$495.00
Bivins, Bryce	MD Refund	\$70.86
Borra, Carole	RV Refund	\$80.00
CO Library Consortium	Courier Service	\$880.00
Farnsworth, William	Stipend	\$600.00
FPPA	Pension	\$1,088.88
GWRS	Retirement	\$1,391.66
Haxtun Telephone	Phone/Internet	\$410.24
Highline Electric	Utilities	\$178.60
Jewell, Curtis	RV Refund	\$120.00
Microsoft	Equipment	\$69.99
Mtn. West Tarp & Cover	RV Refund	\$255.00
Ward Electric	Repairs to System	\$106,832.21
Wilson, Karie	Mileage	\$57.68
American Heritage	Supplemental Insurance	\$25.55
Border States	Repairs to System	\$412.20
Capital One	Street Bond	\$6,010.26
Carpenter, Ron	Clothing Allowance	\$56.87
CEBT	Insurance	\$14,329.20

CIRSA	4th qtr prop/casualty	\$13,843.65
CIRSA	4th qtr workers comp	\$4,920.75
CO Dept of Revenue	Sept. Sales Tax	\$3,598.37
CO Dept of Revenue	Sept Withholding Tax	\$1,339.00
CO Water Resources & Power Develop.	Wastewater Loan	\$9,277.46
Colorado Analytical	Water/Wastewater Testing	\$598.00
Dana Kepner	FD Building Repair	\$172.73
Dee, Rob	Legal Service	\$100.00
Ham, Winston	MD Refund	\$15.00
Haxtun Building	Repairs to System	\$1,090.10
Haxtun Supers	Cleaning Supplies	\$3.85
Office Service	Copier Maint.	\$36.25
PCED	3rd Qtr Contribution	\$1,375.00
Phillips County Landfill	Dump Fees	\$1,859.40
Phillips County Treasurer	Sept Sales Tax	\$814.16
Rudy's	Repairs/Maint.	\$1,852.58
Standard	Supplemental Insurance	\$111.95
Sun Life	Supplemental Insurance	\$253.60
UNCC	Transmissions	\$7.45
US Postmaster	Stamps	\$250.00
VSP	Supplemental Insurance	\$115.96
Wilson's Repair	Repairs/Maint.	\$5,028.72

Transfers of Cash

09/09/2020 Transfer from MM Savings to Business Checking for accounts payable \$193,000.00
09/14/2020 Transfer from MM Savings to Business Checking for payroll \$18,850.00
09/17/2020 Transfer from MM Savings to Business Checking for accounts payable \$109,000.00
09/30/2020 Transfer from MM Savings to Business Checking for payroll \$17,000.00

Public Comment:

There was no public comment.

Regular Business:

The State Internet Portal Authority (SIPA) offers grants for governmental entities to be used for web sites. They require an agreement with the eligible government entity before the entity can apply for grants.

The agreement states:

- services can be provided at the discretion of both Parties,
- lays the foundation to provide portal or other technology products and services,
- is not a commitment to procure any funds, products, or services,
- ensures mutually agreed upon task Orders, statements of work, work orders or other documentation be signed by SIPA and the Entity,
- gives each party the right to terminate the agreement with 10 days written notice.

A motion was made by B. Cionek and seconded by T. Pope to sign the agreement with SIPA. Motion carried.

The Colorado Department of Revenue sent the annual Memorandum of Understanding for the council's annual review and signature.

A motion was made by M. Ensminger and seconded by R. Horton to update the MoU again naming Karie Wilson as the confidential contact. Motion carried.

Discussion was held again on the Corona Virus Relief Funds. The county has ordered new street barricades for Haxtun, Holyoke, and Phillips County. Other items that could possibly be purchased are a library drop box, replace the water fountain at the park, and the picnic tables.

Karie will send a photo and costs of the Library drop box to the county administrator.

Ron gave a report on the Street Committee meeting held last month. Mike and Ron met with two representatives from Simons. They discussed street conditions and reviewed some loose cost estimates for replacement. The rough estimates for Edmund Street is \$35,000 and an additional \$1000 per utility that is in the street. (such as water, sewer or electric) Chip seal would buy a year or two on some of the better streets.

Ron would like the future budgets to focus on streets repair, as many of them have been "band-aided" in the past.

Discussion was held regarding establishing an ordinance and policies for the provision of water service to outside city limit customers. Some items mentioned for providing these services were:

- Town would be responsible for water quality and testing, and repairing and maintaining lines.
- Should properties be made to annex into city limits
- Should developer be responsible for upfront costs
- Water pressure issues
- Ag related use
- Adjusted rates
- An agreement to stop services at any time, if water is necessary for the well being of inside city limit customers
- Should water be metered

Ron will visit with other communities on how they handle the matter. He will also consult our attorney.

Discussion regarding 2021 Budget "wish list" items included:

- Curb and gutter and sidewalk program
- Grant writer
- Patrol vehicle
- Tasers
- Tractor
- Backhoe or mini excavator

Staff Reports:

Ron Carpenter: Town Superintendent

- Building permits were reviewed.as included in board packet
- Other information was already covered in the meeting.

Tanya Mayhew, Chief of Police:

- POST presented a new grant that includes reimbursement for attending an academy.
- Our cadet withdrew from the academy. The police department will put out another position opening announcement.
- Corn Festival went well, the department was busy, although not related to the event itself.

Karie Wilson, Town Clerk/Treasurer

- The clerks office will be closed the mornings of October 13-14, for NMPP software training.

Council Concerns:

Craig asked who owned the property by the RR tracks south of Harold Crossland's lot on South Colorado Ave. There are a lot of vehicles parked there. The property owner has an agreement with the business who is parking vehicles on it.

A motion was made by L. Lundgren and seconded by R. Horton to adjourn. The meeting was adjourned at 8:30 pm subject to the call of the Mayor.

Karie L Wilson
Town Clerk/Treasurer