

**Town of Haxtun**  
 August 3, 2020  
 REGULAR MEETING

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Brandon Bieseimer at the Haxtun Community Center. Roll call was taken with the following council members present: Mike Ensminger, Ryan Horton, Lori Lundgren, Craig McCarty and Tana Pope. Bob Cionek was absent. Mayor Bieseimer led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tanya Mayhew, Chief of Police, and Karie Wilson, Town Clerk/Treasurer.

Guests present were Candie Fix, *Haxtun-Fleming Herald*, Jenn Oberle, Haxtun Chamber of Commerce, Harold Crossland, and Wayne and Mary Thompson.

A motion was made by L. Lundgren, seconded by R. Horton to approve the agenda, with the addition of changing the regular meeting date in September to regular business.

All present voted yes, and the motion carried.

A motion was made T. Pope and seconded by C. McCarty to approve the regular meeting minutes of July 13, 2020, the following monthly invoices to be paid, and transfers of cash. All present voted yes. Motion carried.

July Payroll	Taxes	\$11,542.02
July Payroll	Salary	\$53,552.44
Amazon	CC Supplies	\$58.40
Amazon	OFSN Supplies	\$176.29
Apex Shredding	Shredding Service	\$60.00
CIRSA	Deductible	\$1,000.00
CO Rural Water	Webinar	\$30.00
CO State Fire Fighters Ass'n	Dues	\$200.00
CO State Treasurer	3rd Qtr UITR	\$372.45
Empourium Brewing Co	OFSN Supplies	\$990.00
FPPA	Pension	\$1,088.88
GWRS	Retirement	\$1,582.12
Haxtun High Cheer	Rec Concessions	\$400.00
Haxtun Hospital	PD Physical	\$213.00
Haxtun Liquors	OFSN Supplies	\$752.00
Haxtun Locker Plant	Rec Concessions	\$2,312.80
Haxtun Telephone	Phone	\$401.49
IdentoGO	Finger Printing	\$49.50
Johnston, Deeona	Summer Fun Instructor	\$160.00
Lightsey, Brad	Repairs to System	\$200.00
Maguire Iron	Repairs to System	\$35,300.00
Nadow, Nathon or Ashley	MD Refund	\$163.20

Otero Junior College	PD Deposit	\$100.00
Petty Cash	OFSN Supplies	\$200.00
Tree King	Repairs to System	\$1,000.00
Viaero	Phone	\$327.75
American Heritage	Supplemental Insurance	\$25.55
Border States	Repairs to System	\$1,269.14
Capital One	Street Bond	\$6,010.25
CDPHE	Wastewater Permit	\$976.00
CDPHE	Drinking Water Fee	\$220.00
Center Point	Books	\$399.06
CNA Surety	Bond	\$100.00
CO Analytical	Water/Wastewater Testing	\$101.00
CO Dept of Revenue	July Sales Tax	\$3,567.40
CO Dept of Revenue	July Withholding Tax	\$1,668.00
CoPro	FD Equip	\$68.70
Dee, Rob	Legal Service	\$100.00
Double H Supply	Repairs/Maint.	\$17.28
DPC Industries	Repairs to System	\$1,204.51
Great Copier Service	PD Copier Maint.	\$68.70
Haxtun Building Center	Repairs to System	\$984.91
Highline Electric	Utilities	\$119.49
IIMC	Clerk Dues	\$330.00
Ingram	Books	\$330.98
Jelden, Linda	Summer Fun Instructor	\$80.00
Kelly PC	Attorney Fees	\$359.50
LEC Construction	Colo Ave Curb/Gutter	\$14,535.00
McBride, Lyle	MD Refund	\$200.00
Miracle Recreation	Park Repairs	\$1,225.11
Office Service	Copier Maint.	\$113.65
Phillips County Treasurer	July Sales Tax	\$1,441.86
Psychological Dimensions	Psych Exam	\$350.00
Rudy's GTO	Repairs/Maint.	\$19.50
Standard	Supplemental Insurance	\$111.95
Statz Construction	Concession Repairs	\$715.00
Sun Life	Supplemental Insurance	\$253.60
UNCC	Transmissions	\$20.86
US Postmaster	Stamps	\$250.00
USABluebook	Repairs to System	\$1,104.17
Van Diest	Mosquito Spray	\$1,301.00
VSP	Supplemental Insurance	\$115.96
Workman, Estate of Tina	MD Refund	\$121.13

Transfers of Cash

07/10/2020 Transfer from MM Savings to Business Checking for accounts payable \$165,700.00  
07/15/2020 Transfer from MM Savings to Business Checking for payroll \$27,000.00  
07/17/2020 Transfer from MM Savings to Business Checking for accounts payable \$42,000.00  
07/22/2020 Transfer from MM Savings to Business Checking for accounts payable \$2,500.00  
07/31/2020 Transfer from MM Savings to Business Checking for payroll \$21,500.00

Public Comment:

There was no public comment.

Regular Business:

The public hearing for the Haxtun Chamber of Commerce special event liquor application was held. No public comment was submitted or heard during the hearing. The beer garden and concert will be held in the same locations as in previous years. Jenn Oberle reported the beer garden would open at 12:00 noon, and close at midnight. The Haxtun Chamber of Commerce will submit a variance application, which must be approved by the Phillips County Commissioners and the Northeast Colorado Health Department in order to hold the event.

A motion was made by C. McCarty, and seconded by R. Horton to approve the application. A roll call vote was held, and all present voted in favor of the motion. Motion passed.

Ordinance 2020-4 Amending HMC 5.08.112 was submitted to the council for approval. The Ordinance delegates certain licensing responsibilities to the Clerk's office, this amendment delegates setting public hearings and liquor license renewals to the clerk, if necessary.

A motion was made by M. Ensminger, and seconded by T. Pope to adopt Ordinance 2020-4. All present voted yes, and the motion passed.

**ORDINANCE NO. 2020-4**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAXTUN, IN ITS CAPACITY AS THE LOCAL LICENSING AUTHORITY, DELEGATING RESPONSIBILITIES TO THE TOWN CLERK**

**WHEREAS**, the Town Council of the Town of Haxtun, Colorado, is the local licensing authority pursuant to the provisions of the Colorado Beer Code and Colorado Liquor Code; and

**WHEREAS**, the Town Council has determined that in the interest of the efficient operation of the local licensing authority, the Town Clerk should be delegated the administrative authority to review and approve certain liquor license and special event permits.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO, THAT:

**Section 1.** Section 5.08.112 of the Haxtun Municipal Code is amended to read as follows (words to be added are underlined; words to be deleted are ~~stricken through~~):

5.08.112 Town Clerk – Authority to approve certain applications.

A. The Town Clerk may approve the following types of applications when there have been no violations of the Colorado Beer Code by the applicant within the preceding year, and when the Clerk finds there is no other derogatory information regarding the licensee, its partners, officers, directors, managers, or shareholders that would prohibit the licensee from holding a beer license:

1. Temporary permit;
2. Change of corporate structure;
3. Changes of trade name or corporate name; ~~and~~
4. Manager registration; and
5. Applications for renewal.

[Subsections B and C to remain the same]

D. The Town Clerk shall be responsible for scheduling and providing notice of any hearing required to be conducted under the Colorado Beer Code.

**Section 2.** Section 5.12.112 of the Haxtun Municipal Code is hereby amended to read as follows (words to be added are underlined; words to be deleted are ~~stricken through~~):

5.12.112 Town Clerk – Authority to approve certain applications.

A. The Town Clerk may approve the following types of applications when there have been no violations of the Colorado Liquor Code by the applicant within the preceding year, and when the Clerk finds there is no other derogatory information regarding the licensee, its partners, officers, directors, managers, or shareholders that would prohibit the licensee from holding a liquor license:

1. Temporary permit;
2. Change of corporate structure;
3. Changes of trade name or corporate name; ~~and~~
4. Manager registration;
5. Renewal applications; and
6. Special event permits. Prior to granting a special event permit, the Town Clerk shall review information on file with the State Licensing Authority to confirm compliance with Section 44-5-105, C.R.S., which restricts the number of permits issued to an organization in a calendar year.

[Subsections B and C to remain the same]

D. The Town Clerk shall be responsible for scheduling and providing notice of any hearing required to be conducted under the Colorado Liquor Code.

**Section 3.** If any provision of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**Section 4.** All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

INTRODUCED, READ, ADOPTED, APPROVED AND ORDERED PUBLISHED IN FULL  
this 3 day of August, 2020

TOWN OF HAXTUN

\_\_\_\_\_  
Mayor

ATTEST:

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Karie L Wilson, Town Clerk

This past week, Ron test drove a used 2006 Tymco 600 street sweeper from Intermountain Sweeper out of Denver. Intermountain Sweeper also offered a 3-year lease on the same unit and a 30 day warranty at \$75,000.00.

There is a pressure washer attachment that could possibly be used for sanitizing other equipment, park equipment, buildings, etc. Also used for cleaning debris out of storm drainage. Could possibly use the CARE's funding to offset the cost of the attachment.

Intermountain also has a sweeper rental program priced at \$8000.00 per month.

Ron had rebuilt the deck on the old sweeper two years ago, and those parts used could be saved for the newer sweeper. The deck is the same.

Ron recommended purchasing the sweeper outright. The council would then have to make a supplemental budget before the year end for the expenditures.

A motion was made by R. Horton and seconded by C. McCarty to purchase the 2006 Tymco Street Sweeper outright. All present voted in favor of the motion, motion passed.

Discussion was held in regards to setting up a Street Committee made up of council members and citizens. Ron would like to head up the committee. He would like to have a survey done of all the streets, and see which ones could be saved, which ones may need paved. Rotating chip and seal and paving. The committee could recommend short term goals and long term goals. Mike Weingard and Jeff Harms from Simons will also be contacted for their opinions.

A question was asked by a citizen, to see if the community center funds could share in the cost of repaving E Wilson Street. Karie will ask the auditor if this is feasible according to governmental accounting laws.

Mike Ensminger and Ryan Horton volunteered serve on the committee with Ron.

A motion was made by C. McCarty and seconded by T. Pope to organize a Street Committee. All present voted in favor, and motion passed.

The current Tree Board was formed years ago to discuss public owned property and the trees that need to be removed and replaced. Members of the board are Ron, Jared Andersen, Joe Boerner, and Jack Falk. Joe has moved out of town, and his position on the board should be filled. Doug Larson will be contacted to fill the open seat on the Tree Board. Craig McCarty also volunteered to serve on the committee.

Ron met with the CSU Extension regards to replacing some of the trees in the park. She has some possible grant funds available for tree replacement.

The council reviewed an Intergovernmental Agreement from the Phillips County Clerk in regards to the November special election. A motion was made by C. McCarty, and seconded by T. Pope to sign the agreement. All present voted in favor, and motion passed.

It was the councils' consensus to move the regular meeting in September to September 14, 2020 because of the Labor Day Holiday.

#### Discussion Items:

Miller and Associates had sent updated photo sketches of the swimming pool for the council's review.

Corey Gardner had sent information regarding the Great American Outdoor Act, for possible grant funding for the pool project. The act will be signed by President Trump this week.

The current golf cart ordinance was reviewed. A question had been brought up about the requirement to have forward facing seats for passengers and the age of 18 to be able to operate the cart. These items were of safety concerns in the original ordinance. Brandon felt that the ordinance needs to clarify whether anyone may ride in backward facing seats.

The ordinance will be brought back to council for review at the next regular meeting.

The Street Cleaning Ordinance was also reviewed. Per the ordinance, all property owners are required to keep weeds and trash picked up out of their gutters and the streets clean to the middle of the street.

CVRF (Coronavirus Relief Fund). Ron and Brandon went to a meeting with the commissioners in hopes of learning more information on what can be considered a legal expenditure for the funds. They were told to wait 30 days and hopefully more information will be on it's way from the federal level. The deadline for spending the funds is December 31, 2020.

Some ideas from council: Replace the wood tables at the park with metal tables., Storage for the community center, to open the east room for rentals to encourage social distancing, upgrade the street barriers from wood to plastic, a touchless entry door way for the Town Hall.

Staff Reports:

Ron Carpenter: Town Superintendent

- Park sprinkler system has been repaired.
- Curb and Gutter project finished on Colorado Ave.
- Street paving project will be completed after resetting manholes on Raymond Street.
- 34 building permits since last council meeting. Most of which are roof and home repairs from the 6/9/20 storm.

Tanya Mayhew, Chief of Police:

- The department hired William Farnsworth and is sending him to the academy in Otero He will begin school next week and graduate in December. He has signed a 4 year contract with the Town.
- Budget concerns: The POST grant funds have been cut drastically from the State budget. These funds were used for mandated training. Tasers, radios and police uniforms will be replaced in 2021. Body cameras will be mandated for the department within 3 years.

Karie Wilson, Town Clerk/Treasurer

- Investigating different web design. SIPA (Statewide Internet Portal Authority) provides free web sites, with payment processing, web site, online forms and event management. Grant cycles will open in November and close end of December. Grants are available for hardware and professional service. Greg Etl, with DOLA, had at one time told us that there maybe grant funds for codifying ordinances. Codifying would have to be done before ordinances went online.
  - Also will visit with an IT expert to see what would have to be done for a server to store the information.
- The Old Fashioned Saturday Night beer sales totaled \$6130, and after expenses, approximately \$4000 of that will be transferred to the Swimming Pool Fund.

Council Concerns:

Brandon wondered if we could set aside funds in the coming budget for a grant writer.

A motion was made by M. Ensminger and seconded by R. Horton to adjourn. The meeting was adjourned at 8:36 pm subject to the call of the Mayor.

Karie L Wilson  
Town Clerk/Treasurer