

Town of Haxtun
June 1, 2020
REGULAR MEETING

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Brandon Bieseimer at the Haxtun Community Center. Roll call was taken with the following council members present: Mike Ensminger, Ryan Horton, Lori Lundgren, Craig McCarty and Tana Pope. Mayor Bieseimer led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent, Tanya Mayhew, Chief of Police, and Karie Wilson, Town Clerk/Treasurer.

Guests present were Jenn Oberle and Julie Thayer from the Haxtun Chamber of Commerce, and Bob Cionek.

A motion was made by L. Lundgren, and seconded by R. Horton, to approve the agenda.

All present voted yes, and the motion carried.

A motion was made M. Ensminger and seconded by C. McCarty to approve the regular meeting minutes of May 4, 2020, the May 18, 2020 special meeting minutes, the following monthly invoices to be paid, and transfers of cash. All present voted yes. Motion carried.

May Payroll	Salary	\$38,457.49
May Payroll	Taxes	\$8,582.07
Amazon	COVID Sanitizer Bottles	\$32.78
Amazon	PD Equip	\$32.04
Apex	Shredding Service	\$60.00
Beard, Michael	FPPA Reimb	\$95.77
Black Hills	Utilities	\$343.53
Carpenter, Ron	Clothing Allowance	\$192.58
Computers Etc	PD Eset	\$119.92
Dutch Oven	Council Meal	\$107.11
Ebay	PD Equip	\$309.49
Express Toll	PD Travel Exp	\$4.65
FPPA	Pension	\$874.71
Grainland	Fuel	\$542.04
GWRS	Retirement	\$1,456.96
Haxtun Car Wash	PD Fleet Wash	\$17.00
Haxtun Tel	Telephone	\$394.76
Highline Electric	Utilities	\$96.90
Lauer, Szabo, & Associates	2019 Audit	\$4,048.00
Matt's Sprinkler Service	Repairs to System	\$1,297.96

NE, KS, CO Railway	Water Easement	\$1,068.94
NE, KS, CO Railway	Electric Easement	\$1,885.62
NMPP	Power	\$37,727.20
Northwest Parkway	PD Travel Exp	\$21.05
PAK Enterprises	Election Supplies	\$12.50
Phillips County Treasurer	April Sales Tax	\$231.08
Viaero	Cell Phones	\$323.74

American Heritage	Supplemental Insurance	\$25.55
Capital One	Street Bond	\$6,010.25
CEBT	Insurance	\$14,502.20
CO Dept of Revenue	May Sales Tax	\$2,377.45
CO Dept of Revenue	May Withholding Tax	\$1,301.00
Colorado Analytical	Water/Wastewater Test	\$68.00
Dee, Rob	Legal Service	\$100.00
Ensminger Construction	Repairs to System	\$337.50
Haxtun Building Center	Repairs to System	\$1,333.76
Haxtun Chamber	Summer Camp Help Gift	\$10.00
Haxtun Credit Union	Summer Camp Help Gift	\$260.00
HF Herald	Publications/Supplies	\$614.64
Highline Electric	Utilities	\$140.89
Ingram	Books	\$382.77
Office Service	Copier Maint	\$87.70
Pctelcom	Phone/Internet	\$203.59
Phillips County	Salamander Subscription	\$130.00
Phillips County Treasurer	May Sales Tax	\$584.86
ProInstitutional	Paper Goods	\$408.24
Rudy's GTO	Repairs/Maint	\$320.06
Standard	Insurance	\$111.95
SunLife Financial	Insurance	\$253.60
VSP	Insurance	\$115.96
Western United Electric	Electric Equip	\$480.76

Transfers of Cash

05/08/2020 Transfer from MM Savings to Business Checking for accounts payable \$50,000.00

05/15/2020 Transfer from MM Savings to Business Checking for payroll \$17,250.00

05/20/2020 Transfer from MM Savings to Business Checking for accounts payable \$44,000.00

05/28/2020 Transfer from MM Savings to Business Checking for payroll \$16,500.00

Public Comment:

Jenn Oberle and Julie Thayer were invited to speak to the council regarding upcoming events that were planned for the summer of 2020. Jenn explained to the council that the Haxtun Chamber of Commerce would like to hold events, but that events will look different this year than in past years.

The council asked the question, what would happen if we just did the events? Unfortunately, it comes down to liability on the town and individual council members if a person would be injured or hurt or property damaged. Because we are a governmental entity, we must follow the orders handed down from the state.

The Chamber is looking at different ways to hold the car show later in August and possibly a cruise night in July instead of the traditional show. They will continue to be in touch with the council and are open for other ideas, such as a Farmers Market, Garage Sales, etc.

A motion was made by R. Horton and seconded by C. McCarty to appoint Bob Cionek as Trustee, to fill Brandon Bieseimeier's place on the council. All present voted in agreement, and the motion carried.

The Oath of Office was given to Bob by Karie Wilson.

At this time, the swimming pool cannot be open per state regulations. Ron recommended to the council to close the pool for the season. Discussion was held about updating the basketball courts to make it easier for more children to access. Ron will look at the current courts to see what can be done.

A motion was made by C. McCarty and seconded by T. Pope to close the pool, motion carried.

Collyn Heinz will head the Town of Haxtun Summer Ball Camps. We are excited to be able to offer the kids some kind of recreation. We have also started the Summer Fun Camps, and Librarian Vickie Freemeyer will also offer a Summer Reading Camp through the library.

The application for a special event liquor license was tabled until a date may be found for the chamber to hold their event.

A motion was made by T. Pope and seconded by C. McCarty to adopt Resolution 2020-6 designating authorized officials to sign on bank accounts. Motion carried, and the resolution is as follows:

TOWN OF HAXTUN

RESOLUTION 2020-6

A RESOLUTION FOR THE TOWN OF HAXTUN, COLORADO DESIGNATING AUTHORIZED OFFICIALS TO SIGN ON THE TOWN'S BANK ACCOUNTS AT THE POINTS WEST COMMUNITY BANK and COLOTrust Fund

WHEREAS, the Town of Haxtun has checking, savings, loans, certificate of deposit and other accounts at Points West Community Bank and COLOTrust Fund, and

WHEREAS, the Town Council of the Town of Haxtun, has determined it to be in the best interest of the Town to update the Authorized Signing Officials on the bank accounts and other transactions; and

WHEREAS, the Town Council of the Town of Haxtun, has also determined that banking transactions will also require two (2) signatures.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO, THAT:

The following are hereby designated as Authorized Officers for the purpose of signing certain accounts and transactions at the Points West Community Bank and COLOTrust.

Name	Title	Signature
Brandon Bieseimeier	Mayor	_____
Lori Lundgren	Mayor Pro Tem	_____
Karie L Wilson	Town Clerk/Treasurer	_____
Kelsey Harms	Deputy Town Clerk	_____
Tanya Mayhew	Chief of Police	_____
Sara Firme	HCCC Board of Directors	_____

The Points West Community Bank checking and savings accounts will have the following signers:

#430 Church of Transient Fund – Kelsey Harms, Karie Wilson, Tanya Mayhew

#14744 Haxtun Police Grant – Kelsey Harms, Karie Wilson, Tanya Mayhew, Brandon Bieseimeier

#6016897 Haxtun Childcare Center – Kelsey Harms, Karie Wilson, Sara Firme

#6017101 Haxtun Summer Ball – Kelsey Harms, Karie Wilson, Brandon Bieseimeier and Lori Lundgren

#6980061 Business Checking – Kelsey Harms, Karie Wilson, Brandon Bieseimeier and Lori Lundgren

#7980870 MMDA Plains Savings - Kelsey Harms, Karie Wilson, Brandon Bieseimeier and Lori Lundgren

#7981087 Capital Savings – Kelsey Harms, Karie Wilson, Brandon Bieseimeier and Lori Lundgren

#8014277 Haxtun Police Education – Kelsey Harms, Karie Wilson, Brandon Bieseimeier, and Tanya Mayhew

#565140 Swimming Pool – Kelsey Harms, Karie Wilson, Brandon Bieseimeier and Lori Lundgren #566653

Conservation Trust Fund – Kelsey Harms, Karie Wilson, Brandon Bieseimeier and Lori Lundgren

COLOTrust – Kelsey Harms, Karie Wilson, Brandon Bieseimeier and Lori Lundgren

This Resolution shall be come effective upon adoption.

The above and foregoing Resolution was, on motion duly made and seconded, adopted on June 1, 2020.

TOWN OF HAXTUN

Brandon Bieseimeier, Mayor

ATTEST:

Karie L Wilson, Town Clerk

There were no discussion items on the agenda.

Staff Reports:

Ron Carpenter: Town Superintendent

- The trash truck is still in the shop for repairs. Unfortunately, the engine repairs ordered has been misplaced somewhere in Denver on a shipping dock. We will continue to use the City of Holyoke's truck until the needed repairs arrive.
- Ward Electric has bid on two electric rebuilds: Replace 5 poles, and a rebuild of the power that supplies the Wheatland Heights addition.
- The company that is interested in acquiring the generators is going to start the removal the first couple of weeks in July. Our attorney is working on a contract that will state their services and liability waiver. The town crew will have to disconnect all the electrical wiring for the project.
- Looking at the price of concrete stands for the bulk fuel tank to enable us to move the tank to the Town Quonset west of town.
- Have hired two seasonal employees and looking for a full-time maintenance employee.
- Paving the 100 block of Wilson Street and 100 Block of Raymond Street will begin in July.
- The crew has re-routed the trash route to cut down on turns the truck makes on the pavement.
- Long term street repairs were discussed. The current street bond will expire in 2025. At that time, the funds (\$72,000 per year) will still be available to continue to be budgeted for street repairs. Discussion was held regarding borrowing additional funds to re-do more streets at a time. The council would like to have a long-term street repair plan in place, as this is a topic that is brought up by the public quite often.

Tanya Mayhew, Chief of Police:

- The department received their sign in information from the state for the FEMA funds available for expenses occurred during the pandemic. The guidelines have changed some, with no funding available for employees' salaries, and the minimum limits have also changed. We will continue to see what reimbursement may be available for the Town.
- The police department and the fire department each have their own Salamander license.
- Tanya went over the Standard Operating Procedures regarding the Nuisance Ordinance.
- Tanya reminded the council that when the 2020 Budget was adopted, the council cut her budget on the premise that if funds were needed by the police department, the council will allow the transfer to cover those expenses.
- The department has 5 candidates interested in the opening, interviews were held by the Oral Board. Otero College is holding a spot for the Town if we have a good candidate. The cost of the school is \$12,500. Colorado Mountain College has an opening, but the school is considerably higher at \$15,000-17,000. This is paid by the Town with an agreement with the employee for a 4 year contract with the Town of Haxtun. Some scholarships are available to offset expenses.

Karie Wilson, Town Clerk/Treasurer

- Kelsey worked with Melinda Groshans and submitted a variance for the gymkanas. It was approved by the Northeast Health Department today.
- The Haxtun Library is open for curb side delivery. The summer reading program will be held on the sidewalk and can hold up to 25 participants at a time.
- The Haxtun Summer Fun Camps are held inside the community center. We are allowed 8 participants and 2 instructors at a time.
- The Town Hall reopened our lobby to the public on May 19, 2020. So far, it has been going well. We have the suggested restrictions in place., like offering hand sanitizer and social distancing signs.

Council Concerns:

Bob spoke in regard to the poor condition of the rail road crossing. Brandon will draft a letter and will send it to NKC Railnet. He would also like to see the Town look into hosting a web site.

Lori wondered if Maricks was going to empty the recycling containers. They are full all the time. Ron has asked them to put the Town on a schedule, but Maricks does not want to. Ron has also talked to the county, but they do not have the manpower at this time to take on more recycling.

A motion was made by M. Ensminger and seconded by R. Horton to adjourn. The meeting was adjourned at 8:41 pm subject to the call of the Mayor.

Karie L Wilson
Town Clerk/Treasurer