

Town of Haxtun
January 6, 2020
REGULAR MEETING

The Haxtun Town Council met for their regularly scheduled meeting at 7:00 p.m. The meeting was opened by Mayor Workman at the Haxtun Town Hall. Roll call was taken with the following council members present: Mike Ensminger, Tana Pope, Rick Lockwood, Lori Lundgren, Jason Hadeen and Brandon Bieseimeier. Mayor Workman led the group in the Pledge of Allegiance.

Staff members present were Ron Carpenter, Town Superintendent and Karie Wilson, Town Clerk/Treasurer.

A motion was made by J. Hadeen, and seconded by B. Bieseimeier, to approve the agenda, with the addition of the Ordinance 2020-1 to the regular business items. All present voted yes, and the motion carried.

A motion was made by R. Lockwood and seconded by L. Lundgren to approve the December 2, 2019 regular meeting minutes, including the 2020 Budget Hearing, the following monthly invoices to be paid, and transfers of cash. All present voted yes. Motion carried.

December Payroll	Salary	\$42,516.20
December Payroll	Taxes	\$9,573.20
Amazon	PD Equip	\$257.92
Bivins, Trey	19 Clothing Allowance	\$79.34
Black Hills Energy	Utilities	\$608.22
Bornhoft, Chris	Travel Exp	\$40.00
Bullard, Tom	PD Equip	\$25.99
CAT Financial	Loader Payoff	\$67,837.09
Colorado Analytical	Water Testing	\$1,400.00
Fetzer Electric	Repairs to System	\$2,583.13
FPPA	Pension	\$1,468.72
Grainland	Fuel	\$635.53
GWRS	Retirement	\$1,540.76
Happy Jacks BBQ	Christmas Party	\$657.75
Haxtun Car Wash	Repairs/Maint.	\$15.00
Haxtun Comm. Fed Credit Union	Christmas Party	\$3,121.00
Haxtun Supers	Misc	\$75.09
Haxtun T-Shirt	Plaque	\$26.00
HF Herald	Supplies/Publications	\$194.00
Highline Electric	Utilities	\$134.98
Kuehn, Chris	Cleaning Service	\$360.00
Microsoft	Office Equip	\$99.99
NMPP	Power	\$45,900.32
NMPP	Supplies	\$110.05
Northern Tool	Tools/Equip	\$200.98
RamMount.com	PD Equip	\$257.59

Viaero	Phone	\$342.84
Wagner Equip	Repairs/Maint.	\$305.68
Wilson, Karie	Supplies	\$258.08
Wilson's Repair	Repairs/Maint.	\$216.34
American Heritage	Supplemental Insurance	\$78.76
Border States	Tools/Equip	\$31.94
Capital One	Street Bond	\$6,010.25
CEBT	Insurance	\$14,206.20
CIRSA	WC Coverage	\$4,920.75
CIRSA	Prop/Casualty Coverage	\$13,843.66
CIRSA	VAMP/CSWAMP	\$2,134.73
CMCA	Dues	\$155.00
CML	Dues	\$689.00
CO Police Protection Association	Dues	\$180.00
Colorado Analytical	Water/Wastewater Testing	\$235.00
Colorado Dept of Revenue	Sales Tax	\$3,004.89
Colorado Dept of Revenue	Withholding Tax	\$1,447.00
Dee, Rob	Service	\$100.00
Haxtun Building Center	Repairs to System	\$86.42
Haxtun Supers	Supplies	\$173.29
Highline Electric	Utilities	\$97.02
Kuehn, Chris	Cleaning Services	\$444.50
Legg Creations	2020 Golf Cart Tags	\$200.00
NMPP	2020 Software Support	\$2,680.00
Office Service	PD Copier Maint	\$44.37
Pctelcom	Phone/Internet	\$203.59
Phillips Co Landfill	Dump Fees	\$1,861.92
Phillips Co Treasurer	Sales Tax	\$329.45
Precision Plumbing	Repairs to System	\$737.98
Smith Hardware	Repairs to System	\$88.94
Standard	Insurance	\$111.95
Storey Kenworthy Matt Parrott	2020 Tax Forms	\$269.94
SunLife Financial	Insurance	\$253.60
US Postmaster	Stamps	\$215.00
VSP	Insurance	\$141.93
PCED	4th Qtr Contribution	\$1,375.00
Grainland	Fuel	\$519.98
Haxtun Telephone	Phone	\$396.35
HF Herald	Supplies/Publications	\$145.42
Thompson Electric	Bucket Truck	\$25,000.00
USA Bluebook	Repairs to System	\$95.59
Wilson's Repair	Repairs/Maint.	\$2,618.77

Transfers of Cash

- 12/7/2019 Transfer from Capital Savings to Business Checking for accounts payable \$67,817
- 12/7/2019 Transfer from MM Savings to Capital Savings for accounts payable \$25,000.00
- 12/7/2019 Transfer from MM Savings to Business Checking for accounts payable \$44,000.00
- 12/9/2019 Transfer from CTF Fund to MM Savings for reimbursement \$7,930.00
- 12/9/2019 Transfer from Police Ed to MM Savings for reimbursement \$52.32
- 12/13/2019 Transfer from MM Savings to Business Checking for payroll \$23,500.00
- 12/16/2019 Transfer from MM Savings to Business Checking for accounts payable \$50,000.
- 12/30/2019 Transfer from MM Savings to Business Checking for payroll \$17,500.00

Public Comment:

There was no public comment.

Regular Business:

Ron Carpenter, as the representative from the Board of Adjustments, gave their recommendation from their hearing held on October 28, 2019. The question posed to the board was in regard to building a winery on a lot on N Lava Ave. This property is located in a residential area. There was some opposition heard from the neighbors. The council was reminded that another business had requested permission to be built in a residential area, and the board did not allow that business to be located in that particular area. After weighing the options, the Board of Adjustments recommendation was that proposed business would be better located in a commercially zoned area. The council did say, they are not against the winery, just the proposed location.

A motion was made by R. Lockwood, and seconded by M. Ensminger, that the request to build a winery in a residential area be not allowed. Motion passed.

A motion was made by B. Bieseimer, and seconded by T. Pope, to keep the public posting place for all public meetings on the front door of the Town Hall. Motion passed.

A motion was made by T. Pope, and seconded by L. Lundgren to adopt Resolution 2020-1, to appoint Election Judges. Motion passed. Resolution is as follows:

TOWN OF HAXTUN

RESOLUTION 2020-1

A RESOLUTION AUTHORIZING THE TOWN CLERK TO APPOINT ELECTION JUDGES FOR HAXTUN'S 2020 MUNICIPAL ELECTION TO BE HELD ON APRIL 7, 2020 AND ESTABLISHING A RATE OF PAY.

WHEREAS, The Town of Haxtun's 2020 Municipal Elections will be held on April 7, 2020.

WHEREAS, Colorado Revised Statute 31-10-401, requires the governing body of the Municipality, or the Town Clerk if so designated by the governing body, to appoint Judges of the Election at least 15 days prior to Election Day; and

WHEREAS, Colorado Revised Statute 31-10-408, establishes that Election Judges will be paid not less than five dollars. The amount paid is to be determined by the governing body of the municipality; and

WHEREAS, the Board of Trustees of the Town of Haxtun is the governing body for the Municipality,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Haxtun, Colorado, that

Section 1: The Town Clerk is hereby authorized to appoint the Election Judges for the April 7, 2020 Haxtun Municipal Elections, in accordance with the Colorado Revised Statutes. The appointed Judges will receive \$12.00 per hour for their services.

PASSED AND ADOPTED ON THIS 6th DAY OF JANUARY 2020, BY THE BOARD OF TRUSTEES OF THE TOWN OF HAXTUN, AND ORDERED TO BECOME EFFECTIVE IMMEDIATELY AFTER PASSAGE.

Todd Workman, Mayor

ATTEST:

Karie L Wilson, Town Clerk/Treasurer

The council reviewed the Engagement Letter from Lauer, Szabo and Associates for the 2019 Financial Audit. A motion was made by L. Lundgren and seconded by J. Hadeen to accept the proposal, and the motion passed.

A motion was made by M. Ensminger, and seconded by T. Pope, to adopt the amended Ordinance 2020-1 establishing deadlines for write – in candidates and cancelling elections to match the Colorado State Statutes. Motion passed, and the ordinance follows:

ORDINANCE NO. 2020-1

AN EMERGENCY ORDINANCE AMENDING THE HAXTUN MUNICIPAL CODE REGARDING FILING OF AFFIDAVITS OF INTENT FOR WRITE-IN CANDIDATES AND CANCELLATION OF ELECTIONS

WHEREAS, the Town Council previously adopted Chapter 2.44 of the Haxtun Municipal Code setting forth procedures requiring write-in candidates to file affidavits of intent and regarding cancellation of municipal elections in accordance with C.R.S. Sections 31-10-306 and 31-10-507; and

WHEREAS, the Colorado legislature amended C.R.S. Sections 31-10-306 and 31-10-507 to change the deadlines for write-in candidates to file affidavits of intent and for cancelling the election from twenty days before the election to sixty-four days before the election; and

WHEREAS, the Town Council desires to amend Chapter 2.44 of the Haxtun Municipal Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HAXTUN, COLORADO:

Section 1. Chapter 2.44 of the Haxtun Municipal Code is hereby amended to read as follows (words to be added are underlined; words to be deleted are ~~stricken through~~):

2.44.010. Write-in candidate affidavit.

No write-in vote for any municipal office shall be counted unless an affidavit of intent has been filed with the Haxtun Town Clerk by the person whose name is written in prior to sixty-four (64) ~~twenty (20)~~ days before the day of the election indicating that such person desires the office and is qualified to assume the duties of that office if elected.

2.44.020. Election may be cancelled – When.

If the only matter before the voters is the election of persons to office and if, at the close of business on the ~~nineteenth~~ sixty-fourth (64th) day before the election, there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent, the Town Clerk if instructed by resolution of the governing body either before or after such date, shall cancel the election and by resolution declare the candidates elected. Upon such declaration, the candidates shall be deemed elected. Notice of such cancellation shall be published, if possible, in order to inform the electors of municipality, and notice of such cancellation shall be posted at each polling place and in not less than one public place.

Section 2. If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The Town Council hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

Section 3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof, are hereby repealed to the extent of such inconsistency or conflict.

Section 4. The Town Council herewith finds, determines and declares that this emergency ordinance is genuinely and urgently necessary for the immediate preservation of the public health, safety and welfare and is a matter on which immediate action is genuinely and urgently necessary. Therefore, the Town Council herewith further finds, determines and declares that it is necessary for this emergency ordinance to take effect immediately upon adoption, provided the same has been adopted and signed by the Mayor and approved by three-fourths of the entire Town Council.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED this 6 day of January, 2020. TOWN OF HAXTUN, COLORADO

Todd Workman, Mayor

ATTEST:

Karie Wilson, Town Clerk

Discussion Items:

Brandon and Ron met with Alicia Schram regarding the swimming pool and moving the proposed project to the southern portion of the park. Grant funding is being sought again, and grants are a little more prevalent for parks and rec. This location would be idea, the existing pool could be kept open while the proposed project is being built.

Utilities are all available at the park for the project, 3 phase electric line could be brought in from the West. It would be away from the highway and would add some excitement to an area of the park that is not being utilized.

Ron spoke to a pool building company, and costs for just the pool would be around \$324,000, with a splash pad area around \$43,000. The pool office area, restrooms, and parking area would all be additional costs.

The Lions Club will be contacted about the Gazebo at the park, just in case it needs to be moved to another area. Would someone be able to draw an overview for the public to see what the project will look like in the park?

The council was excited about the proposed location for the pool, and the consensus of the council is to proceed with the project. Brandon will visit with Alicia and the pool project committee about going forward with plans.

Staff Reports:

Ron Carpenter: Town Superintendent:

Building Permits as presented:

			Statz				
889	Connie Waite	205 N Colorado	Construction	Repair an eave, and a soffit	27	10	0
890	Wilsons Repair	210 E First Street	Construction	Replacing Tin on Building	3100	28	0
891	Darwin Rosentrater	731 S Washington	Construction	New Exterior Door	1080	25	48.6
892	David Bickford	533 W Bryan	Self	Remodel house, roof, interior, siding, windows	33000	177.5	1485
893	Frank Tamasy	109 S Miller	Devin Johnson	Repair to corner of porch		30	
894	Jenna McClain	504 N Edmund	Self	Replace windows	2530	25	

- Purchased a used bucket truck from Scott Thompson for \$25,000. Possibly sell the Town's old truck on Big Iron auction service, if we cannot sell locally first.
- We have a contact with a company expressing interest in the generators and one low bid on the old transformer.

Tanya Mayhew, Police Chief: no report.

Karie Wilson, Town Clerk/Treasurer:

- October and November 2019 Financial Reports were reviewed.
- A donation of \$500 was received from Colorado Highlands Wind.
- FPPA 2019 3rd quarter reports were reviewed.
- A thank you card was received from Mark and Dottie Oman and the Community Choir for the use of the community center.
- A thank you card was received from the NE Rural Philanthropy Days Committee for the donation of \$250 to the 2020 NE RPD conference.
- A letter was received from Caterpillar Financial congratulating the Town of Haxtun for the payoff of the 2016 Caterpillar 926M Wheel Loader.
- Trisha Herman, PCED Director emailed a copy of the Phillips County Housing Needs Assessment Snapshot and the entire Needs Assessment 2025 for the council to review. A meeting will also be held to review the documents.
- The Town Council election will be held on April 7, 2020. There are 3 open seats for Trustee, and one for Mayor. Nomination petitions may be picked up tomorrow, January 7, 2020 and due back by 4:00 pm on January 27, 2020.

Council Concerns:

Tana inquired as to the requirements of running for town council. She is also concerned with the lack of businesses in Haxtun.

Todd asked if we had heard back from the engineers on the main street curb line.

A motion was made by B. Bieseimer and seconded by R. Lockwood to adjourn. The meeting was adjourned at 7:53 pm subject to the call of the Mayor.

Karie L Wilson
Town Clerk/Treasurer